



Republic of the Philippines
CARAGA Region XIII
Province of Surigao del Norte
Municipality of San Benito



Office of the 10th Sangguniang Bayan

AN EXCERPT FROM THE MINUTES OF THE 43RD REGULAR SESSION OF THE 10TH SANGGUNIANG BAYAN MEMBERS OF THE MUNICIPALITY OF SAN BENITO, SURIGAO DEL NORTE HELD AT SANGGUNIANG BAYAN SESSION HALL ON NOVEMBER 04, 2024 AT EXACTLY 9:00 O' CLOCK IN THE MORNING

PRESENT:

Hon. Wellybel A. Requirme
Hon. Cindy R. Agati
Hon. Charlito E. Mendavia
Hon. Aldrein C. Glimane
Hon. Delfin P. Labola
Hon. William A. Polican
Hon. Jayrom P. Caballejos
Hon. Ruella T. Rulete
Hon. Aira Mae C. Galano

Mun. Vice Mayor/ Presiding Officer
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Ex-Officio / LNMB President
Ex-Officio / SKF President

ABSENT:

Hon. Puyat P. Sumando
Hon. Felix B. Sumando Sr.

Sangguniang Bayan Member
Sangguniang Bayan Member

ORDINANCE NO. 170 - 24

(Appropriation Ordinance NO. 01 of FY 2024)
Series of 2024

"AN ORDINANCE AUTHORIZING THE ANNUAL APPROPRIATION OF THE MUNICIPALITY OF SAN BENITO, SIARGAO ISLAND, SURIGAO DEL NORTE IN THE TOTAL AMOUNT OF NINETY-SEVEN MILLION SIX HUNDRED SIXTY-TWO THOUSAND THREE HUNDRED FORTY-EIGHT PESOS (P 97, 662,348.00) GENERAL FUND COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2025, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE"

WHEREAS, presented for consideration is the total Annual Appropriations (Annual Budget)-General Fund for Fiscal Year 2025 of the Municipal Government of San Benito, Surigao del Norte in the amount of NINETY-SEVEN MILLION SIX HUNDRED SIXTY-TWO THOUSAND THREE HUNDRED FORTY-EIGHT PESOS (P 97, 662,348.00) with creation of new local government offices and new plantilla positions in the Municipal Government of San Benito and implementation of the Salary Standardization Law V (SSL-V) 100% of the 4th Tranche of the Modified Salary Schedule for LGU personnel (Annex A – 8) across the board;

San Benito Annual Appropriation Ordinance 2025

WHEREAS, such appropriations are found to be consistent and in conformity with the legalities prescribed by law and unequivocally vital for the whole operations of this Municipal Local Government Unit for Fiscal Year 2025, summarized as follows:

a. Personal Services	-	Php	45,092,100.68
b. Maintenance and Other Operating Expenditures	-		18,549,372.37
c. Capital Outlay	-		1,305, 000.00
d. Special Purpose Appropriations	-		32,715,874.95

WHEREFORE, foregoing premises considered and upon the motion of Sangguniang Bayan Member Delfin P. Labola duly seconded by LNMB President Ruella T. Rulete,

BE IT ENACTED by the Sangguniang Bayan Members of San Benito, Surigao del Norte in session assembled that:

Section 1. The Annual Budget of the Municipality of San Benito, Siargao Island, Surigao del Norte for Fiscal Year 2025 in the total amount of **NINETY-SEVEN MILLION SIX HUNDRED SIXTY-TWO THOUSAND THREE HUNDRED FORTY-EIGHT PESOS (P 97, 662,348.00)** covering the various expenditures for the operation of the Municipal Local Government Unit for the year 2025 is hereby approved.

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

- 1. Plantilla of Personnel; and
- 2. Statement of Indebtedness.

Section 2. Receipts Program. The Local Finance Committee per Local Budget Preparation Form No. 1 has certified the estimated income as reasonably projected as collectible based on the present economic conditions and existing tax ordinances:

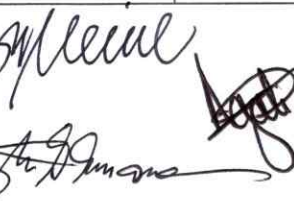
Part 1

RECEIPTS PROGRAM

FY 2023 – 2025

(In Pesos)

		Past Year	Current Year Appropriation 2024			Budget Year
Particular	Account Code	2023	First Semester	Second Semester	Total	2025
		(Actual)	(Actual)	(Estimate)		
1	2	4	5	6	7	8
I. Beginning Cash Balance						
II. Receipts:						
Regular Income						
A. Local Sources						
1. Tax Revenue						
I. Real Property tax	4 01 02	468,549.78	517,793.90	(517,793.90)		917,793.90
a. Basic RPT	4 01 02 040	675,804.08	258,896.95	2,302,416.46	2,561,313.41	583,896.95
II. Business Tax	4 01 03 030	1,533,774.09	1,082,854.92	573,874.88	1,656,729.80	1,882,854.92
III. Other Local Taxes	4 01 04 990	73,463.94	71,146.46	925,145.94	996,292.40	121,146.46



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Total Tax Revenue		2,751,591.89	1,412,898.33	3,801,437.28	5,214,335.61	3,505,692.23
2. Non - Tax Revenue						
I. Regulatory Fees						
1. Registration Fees	4 02 01 020	999,839.60	17,648.02	244,901.08	262,549.10	37,648.02
2. Permit Fees	4 02 01 010	533,144.00	379,520.75	187,101.80	566,622.55	729,520.75
3. Other Fees	4 02 01 990	267,537.20	145,559.33	109,024.07	254,583.40	160,000.00
II. Service/User Chargers		1,267,537.90	1,024,385.81	(627,988.41)	396,397.40	1,700,000.00
II. Business Income				-		
1. Receipts Market Operation	4 02 02 140	259,379.90	78,078.00	357,138.50	435,216.50	140,078.00
2. Rent Income (Commercial Centers Operation)	4 02 02 050	104,673.33	170,624.00	329,376.00	500,000.00	550,624.00
2. Water System Operation	4 02 02 090	1,332,116.00	976,120.00	1,024,197.00	2,000,317.00	2,500,000.00
III . Other Income/Receipts	4 02 02 990	1,378,875.20	281,310.45	1,062,782.45	1,344,092.90	651,310.00
Total Non - Tax Revenue		6,143,103.13	3,073,246.36	2,686,532.49	5,759,778.85	6,469,180.77
Total Local Sources		8,894,695.02	4,486,144.69	6,487,969.77	10,974,114.46	9,974,873.00
B. External Sources						
1. Shares from National Taxes Allotment	4 01 06 010	69,671,952.00	37,005,060.00	37,005,055.00	74,010,115.00	87,687,475.00
Taxes (NTA)						
Total Receipts		78,566,647.02	41,491,204.69	43,493,024.77	84,984,229.46	97,662,348.00
Total Available Resources for Appropriation		78,566,647.02	41,491,204.69	43,493,024.77	84,984,229.46	97,662,348.00

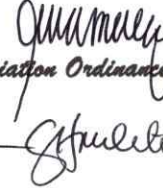
Section 3. Expenditure Program. The sum of **NINETY-SEVEN MILLION SIX HUNDRED SIXTY-TWO THOUSAND THREE HUNDRED FORTY-EIGHT PESOS (P 97, 662,348.00)** is hereby appropriated as follows:

EXPENDITURE PROGRAM
FY 2023 – 2025
(In Pesos)

Particular	Account Code	Past Year	Current Year Appropriation 2024			Budget Year
		2023	First Semester	Second Semester	Total	2025
		(Actual)	(Actual)	(Estimate)		(Proposed)
1	2	4	5	6	7	8
III Expenditures						
1.1 Personal Services						
Salaries	5 01 01 010	23,758,464.00	10,894,893.75	14,943,767.25	24,538,425.36	28,966,944.00
Wages	5 01 01 020	50,000.00			50,000.00	
Personal Economic Relief Allowance	5 01 02 010	1,992,000.00	938,000.00	1,126,000.00	2,064,000.00	1,968,000.00
Representation Allowance	5 01 02 020	1,458,600.00	720,475.00	866,725.00	1,587,200.00	1,645,500.00
Transportation Allowance	5 01 02 030	1,458,600.00	720,475.00	866,725.00	1,587,200.00	1,645,500.00
Subsistence/Laundry Allowance	5 01 02 050	150,000.00	63,026.13	169,173.88	232,200.00	198,000.00
Hazard Pay	5 01 02 110	893,635.00	283,367.40	655,596.90	883,330.96	1,103,023.80
Cash Gift	5 01 02 150	465,000.00	-	400,000.00	430,000.00	410,000.00
Clothing/Uniform Allowance	5 01 02 040	249,000.00	255,000.00	-	255,000.00	246,000.00
Other Bonuses and Allowances	5 01 02 990	780,000.00	-	535,000.00	880,000.00	-
Mid Year Bonus	5 01 02 990	1,982,650.00	1,796,557.07	356,664.69	2,044,868.78	-





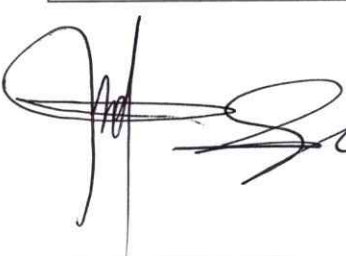
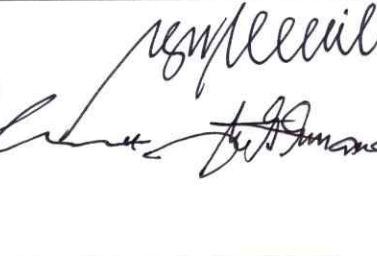


San Benito Annual Appropriation Ordinance 2025

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Year End Bonus	5 01 02 140	1,982,650.00	-	2,153,221.75	2,044,868.78	2,413,912.00
GSIS - Life & Retirement Contribution	5 01 03 010	2,839,730.76	915,917.52	1,328,213.58	2,944,611.04	3,476,033.28
PAG - IBIG Contributions	5 01 03 020	100,800.00	67,900.00	77,300.00	103,200.00	196,800.00
PHILHEALTH Contributions	5 01 03 030	464,743.87	250,570.98	322,709.61	493,129.36	724,173.60
ECC Contributions	5 01 03 040	99,600.00	45,800.00	59,800.00	105,600.00	98,214.00
Terminal Leave Benefit	5 01 04 030	1,810,000.00	850,000.00	100,000.00	1,000,000.00	2,000,000.00
Overtime Pay	5 01 02 130					
Total Personal Services		40,535,473.63	17,801,982.84	23,960,897.65	41,243,634.28	45,092,100.68

Particular	Account Code	Past Year	Current Year Appropriation 2024			Budget Year
		2023	First Semester	Second Semester	Total	2025
		(Actual)	(Actual)	(Estimate)		(Proposed)
1	2	4	5	6	7	8
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	2,820,000.00	1,512,268.23	1,867,731.77	3,380,000.00	3,728,000.00
Office Supplies Expenses	5 02 03 010	718,500.00	839,000.00	-	839,000.00	836,000.00
Other Supplies & Materials Expenses	5 02 03 990	239,000.00		-	-	60,000.00
Training Expenses	5 02 02 010	406,000.00		335,000.00	335,000.00	305,000.00
Seminar Fees	5 02 02 020	161,055.39	205,664.00	(65,664.00)	140,000.00	756,000.00
Agriculture and Marine Supplies Expenses	5 02 03 100	100,000.00		60,000.00	60,000.00	100,000.00
Animal Zoological Supplies Expenses	5 02 03 040	230,000.00		60,000.00	60,000.00	76,000.00
Insurance Expenses	5 02 16 030	35,000.00	132,499.09	(27,499.09)	105,000.00	6,000.00
Drugs & Medicines Expenses	5 02 03 070	270,000.00	59,918.00	140,082.00	200,000.00	160,000.00
Medical, Dental & Laboratory Supplies Expenses	5 02 03 080	150,000.00	30,600.00	119,400.00	150,000.00	150,000.00
Membership Dues and Contributions to Organizations	5 02 99 060	186,000.00	157,000.00	12,000.00	169,000.00	166,000.00
Fidelity Bond Premiums	5 02 16 020	35,000.00		-	-	72,500.00
Fuel, Oil & Lubricants Expense	5 02 03 090	1,236,000.00	645,051.04	647,948.96	1,293,000.00	1,145,000.00
Postage & Delivery/Courier Services	5 02 05 010	88,800.00		5,000.00	5,000.00	15,000.00
Telephone Expense	5 02 05 020	593,000.00	381,000.00	381,000.00	762,000.00	696,400.00
Repairs & Maintenance - Furniture & Fixtures	5 02 13 070	20,000.00		205,000.00	205,000.00	10,000.00
Repairs & Maintenance - Other PPE	5 02 13 990	52,500.00	86,080.00	107,634.75	193,714.75	1,215,000.00
Repairs and Maintenance-Transportation Equipment	5 02 13 060	335,000.00	58,500.00	71,500.00	130,000.00	295,000.00
Other Maintenance and Operating Expenses	5 02 99 990	398,824.00	1,258,962.46	548,037.54	1,807,000.00	3,112,561.17
Extraordinary and Miscellaneous Expenses	5 02 10 030	14,210.79		30,000.00	30,000.00	9,371.00
Donations	5 02 99 080	120,000.00	140,000.00	205,000.00	345,000.00	250,000.00
Confidential Expenses	5 02 13 050	810,000.00	405,000.00	405,000.00	810,000.00	990,000.00
Electricity Expenses	5 02 04 020	880,000.00	736,486.71	613,513.29	1,350,000.00	1,495,540.20
Accountable Forms Expenses	5 02 03 020	70,000.00	30,500.00	39,500.00	70,000.00	70,000.00
Non-Accountable Forms Expenses	5 02 03 030					10,000.00
Representation Expenses	5 02 99 030	10,000.00	136,557.00	50,002.35	186,559.35	100,000.00
Transfers for Project Equity Share /LGU Counterpart	5 02 15 020		9,580.00	170,420.00	180,000.00	50,000.00
Repairs and Maintenance - Buildings and Other Structures	5 02 13 040		63,090.80	16,909.20	80,000.00	50,000.00
Printing and Publication Expenses	5 02 99 020		-	35,000.00	35,000.00	35,000.00
Research, Exploration and Development Expenses	5 02 07 020			80,000.00	80,000.00	260,000.00
Honoraria	5 01 02 100	100,000.00	-	-	150,000.00	200,000.00
General Services Expenses	5 02 12 990		95,350.00	108,650.00	204,000.00	225,000.00
Major Events and Conventions Expenses	5 02 99 180					1,800,000.00
Litigation/Acquired Assets Expenses	5 02 99 090	200,000.00	3,701.60	96,298.40	100,000.00	100,000.00
Total Maintenance & Other Operating Expenditures		9,978,890.18	6,887,757.33	6,032,516.77	13,304,274.10	18,549,372.37
Financial Expenses						
Interest Expense	5 03 01 020					
Bank Charges	5 03 01 040					
Other Financial Charges	5 03 01 990					
Total Financial Expenses		-	-	-	-	-
Capital Outlays						
Office Equipment	1 07 05 020					740,000.00
Furniture & Fixtures	1 06 07 010		325,000.00		325,000.00	283,000.00







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Computer Software	1 08 01 020	714,000.00	531,000.00		531,000.00	282,000.00
Total Capital Outlays		714,000.00	856,000.00	-	856,000.00	1,305,000.00
Special Purpose Appropriation						
Development Fund (20%)		13,934,389.40	5,022,305.92	9,782,754.48	14,805,060.40	17,600,000.00
LDRRM (5% Calamity Fund)		4,088,067.00	-	4,249,970.82	4,249,970.82	4,900,000.00
Gender & Development (5%)		4,088,067.00	1,519,498.50	2,730,472.32	4,249,970.82	4,900,000.00
Senior Citizen & PWD		696,719.47	279,412.00	460,841.02	740,253.02	976,624.48
LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN (LCPC)		696,719.47	11,700.00	728,553.02	740,253.02	879,250.47
Debt Services			-	-		
Aid to Barangays		60,000.00		60,000.00	60,000.00	60,000.00
Cultural Activities		1,500,000.00	1,298,549.89	501,450.11	1,800,000.00	
Peace and Order and Public Safety Fund		1,890,000.00	556,724.00	2,243,276.00	2,800,000.00	3,400,000.00
Other Authorized SPAs						-
Total Special Purpose Appropriation		26,953,962.34	8,688,190.31	20,757,317.77	29,445,508.08	32,715,874.95
TOTAL EXPENDITURES		78,182,326.15	34,233,930.48	50,750,732.19	84,999,416.46	97,662,348.00
IV. ENDING BALANCE						-

A. OFFICE OF THE MUNICIPAL MAYOR

1. Proposed New Appropriations, by Program, Activity and Project

Mandate: The office of the Mayor shall undertake general administration, executive direction, control and supervision of the operation of the municipal government and shall initiate the efficient and effective implementation of policies, plans, programs, projects vital to the promotion of the general welfare of the people.

Vision: A well-organized office with highly professionalized personnel capacitated with knowledge and skills in the delivery of basic services to the people who needs.

Mission: To provide basic services to our constituents leading to a progressive and quality life through the executive leadership.

Organizational Outcome:

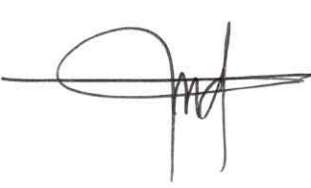
AIP Reference	Program/Project/Activity	Major Final Output	Performance / Output	Target for the Budget	Proposed Budget for the Budget Year 2025				
Code	Description		Indicator	Year	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
1000-100-3-01-001-000-001	Personal Services	100% Implemented		January-December 2025	7,006,909.32				7,006,909.32
1000-100-3-01-001-000-002	GENERAL PUBLIC SERVICES	Speedy released of business permits, attendance to seminars, travels and trainings and implementation of AIP 2024	conducted & attended conferences seminars, trainings on subject important for the promotion of general welfare of Municipality.	January-December 2025		100,000.00			100,000.00
1000-100-3-01-001-000-003	GENERAL MANAGEMENT AND SUPERVISION / PERFORMANCE EVALUATION	Supervise and control all programs, projects, services, monthly meetings and other activities of the Municipal Government.	90% Supervised	January-December 2025		120,755.17			120,755.17
1000-100-3-01-001-000-004	Extraordinary Expenses	100% provided	100% provided			9,371.00			9,371.00
1000-100-3-01-001-000-005	PROCUREMENTS OF GOODS AND OFFICE SUPPLIES	procure all goods, office supplies and services	Goods procured	January-December 2025		200,000.00			200,000.00
1000-100-3-01-001-000-006	MUNICIPAL DEVELOPMENT COUNCIL MEETING (MDC)	Convey of MDC for the formulation of the Annual Investment Plan (AIP) and Municipal Development Council Plan (MCDP)	100% convened	January-December 2025		400,000.00			400,000.00
1000-100-3-01-001-000-007	IMPROVEMENT OF LCE OFFICE	Provision of facilities, equipments and other services.	100% provided	January-December 2025		180,000.00			180,000.00
1000-100-3-01-001-000-008	FIDELITY BOND	By covering losses due to employee fraud, the bond helps protect the municipalitys reputation, as it demonstrates proactive measures to handle risks.	100% yearly renewed	January-December 2025		22,500.00			22,500.00

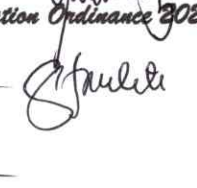


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1000-100-3-01-001-000-010	GABAY-ARAL PROGRAM	Provision of financial assistance for indigent students for scholarship program	60 indigenous families	January-December 2025		100,000.00			100,000.00
1000-100-3-01-001-000-011	EDUCATION AND FINANCIAL ASSISTANCE FOR OUT-OF SCHOOL-YOUTH (OSY) AND OTHER MARGINALIZED SECTOR	Provision of non-formal education for qualified beneficiaries. Education for Out-of School-Youth (OSY) Organize classes such as Sports, Livelihood, Skills, Entrepreneurship and values.	50 qualified beneficiaries	January-December 2025		50,000.00			50,000.00
1000-100-3-01-001-000-012	CSO's Activities, Meetings and Trainings	To Strengthening the Civil Society Organizations (CSO's)	100 % Strengthened	January-December 2025		50,000.00			50,000.00
1000-100-3-01-001-000-013	LINKAGING AND COORDINATION	All meetings for all special councils & bodies conducted and attended, All necessary coordination and linking activities accomplished, All necessary regular consultation with appropriate municipal government offices and appropriate NGAs made to help increase local revenue	All activities are implemented and conducted	January-December 2025		150,000.00			150,000.00
1000-100-3-01-001-000-014	Travelling Expenses	All necessary official travels made	All necessary official travels made	January-December 2025		1,000,000.00			1,000,000.00
1000-100-3-01-001-000-015	Fuel, Oil and Lubricants Expenses	All needed fuel, oil, and lubricants procured	All needed fuel, oil, and lubricants procured	January-December 2025		800,000.00			800,000.00
1000-100-3-01-001-000-016	Communication and Internet Expenses	3 Mobile phone procured and Internet Modem, maintained and Internet subscription expense paid	3 Mobile phone and internet modem procured, maintained and Internet subscription expense paid	January-December 2025		100,000.00			100,000.00
1000-100-3-01-001-000-017	Postage, Courier and Notarial Services	All necessary postage and courier services rendered	All necessary postage and courier services rendered	January-December 2025		15,000.00			15,000.00
1000-100-3-01-001-000-018	Printing and Publication Expenses	All Necessary printing and publication expense paid	All Necessary printing and publication expense paid	January-December 2025		35,000.00			35,000.00
1000-100-3-01-001-000-019	Repair and Maintenance - Office Equipment	All necessary office equipment repaired and maintained	All necessary office equipment repaired and maintained	January-December 2025		50,000.00			50,000.00
1000-100-3-01-001-000-020	Repair and Maintenance - Vehicle	All units of LGU Vehicle repaired and maintained	All units of LGU Vehicle repaired and maintained	January-December 2025		200,000.00			200,000.00
1000-100-3-01-001-000-021	Repair and Maintenance - Furniture and Fixtures	All necessary furniture and fixtures repaired and maintained	All necessary furniture and fixtures repaired and maintained	January-December 2025		10,000.00			10,000.00
1000-100-3-01-001-000-022	Representation of Expenses of the Municipal Government in all transactions and signing in its behalf bonds, contracts, MOA's, MOUs, and other similar documents as may be authorized by the Sanggunian.	All necessary official representation made for in behalf of the Municipal Government	All necessary official representation made for in behalf of the Municipal Government	January-December 2025		30,000.00			30,000.00
1000-100-3-01-001-000-023	Honorarium to Lawyers & Judge	Provision of Honorarium	Provided Honorarium Monthly	January-December 2025		200,000.00			200,000.00
1000-100-3-01-001-000-024	SPORTS MUNICIPAL DEVELOPMENT PROGRAMS	Conducting and joining different open municipal sports competition	100% conducted and implemented	January-December 2025		300,000.00			300,000.00
1000-100-3-01-001-000-025	Support Municipal Sports Coordinator programs and activities	Attending meetings, seminars and to support other programs and activities of municipal sports coordinators	99% attended	January-December 2025		10,000.00			10,000.00
1000-100-3-01-001-000-026	Support General Services Office (GSO) Programs, Projects and Activities	Attending meetings, seminars and support other programs and activities	99% attended	January-December 2025		50,000.00			50,000.00
1000-100-3-01-001-000-027	KALAH-CIDDS Program, Project, and Activities	Financial Subsidy, Materials Assistance	100% provided	January-December 2025		50,000.00			50,000.00
1000-100-3-01-001-000-028	DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY/TECH-4ED Programs, Project and Activities.	Training for OSYA, PWD, ALS, Barangay Treasurers, Secretaries, Students, Teachers and Employees and to support other programs, projects and activities in DICT	100% conducted and implemented	January-December 2025		40,000.00			40,000.00
1000-100-3-01-001-000-029	OTHER MAINTENANCE AND OPERATING EXPENSES	Well-maintained facilities and equipment allow for consistent delivery of high-quality services to customers, clients or the public, enhancing satisfaction and reliability	100% well maintained and operate	January-December 2025		666,000.00			666,000.00
1000-100-3-01-001-000-030	MATALINONG ESTUDYANTE, MAY BIYAYANG GANTI PROGRAM	Provision Material and Cash Assistance to the 75-80 Honors Students of Elementary Pupils, Junior and High School Students.	100% provided and implemented	January-December 2025		50,000.00			50,000.00
1000-100-3-01-001-000-031	KONTING BIGAY, ALAY SA PATAY PROGRAM	Provision of Rice Subsidy and Financial Assistance to the family lost a loved one.	99% provided and implemented	January-December 2025		50,000.00			50,000.00
1000-100-3-01-001-000-032	CONFIDENTIAL FUND	Provision of CF with Liquidation	100% provided and implemented with Liquidation quarterly	January-December 2025		990,000.00			990,000.00



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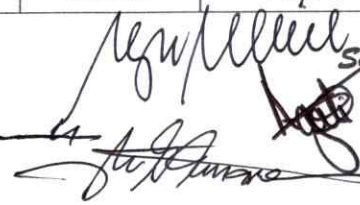
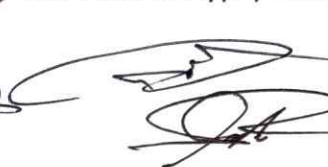
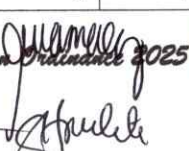
1000-100-3-01-001-000-033	Purchase and Installation of Closed-Circuit Television throughout the municipality and upgrade the existing ones	Improved ability to monitor and record activities in various areas, leading to better prevention and detection of crime, vandalism, or unauthorized access	100% acquired and installed	January-December 2025				100,000.00	100,000.00
1000-100-3-01-001-000-034	Purchasing IT equipment	Ability to support growth and handle increased workloads with scalable and upgradable equipment	100% acquired	January-December 2025				100,000.00	100,000.00
1000-100-3-01-001-000-035	Purchasing Receiving Sofa's, water access and other materials of Local Chief Executive Office	Providing comfortable seating, access water makes the environment more welcoming, ensuring that visitors have a pleasant experience while waiting	100% acquired	January-December 2025				100,000.00	100,000.00
				TOTAL	7,006,909.32	6,088,626.17	-	300,000.00	13,335,535.49

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	3,206,904.00	1,757,644.50	1,757,644.50	3,515,289.00	4,074,216.00
Wages	5 01 01 020	50,000.00		50,000.00	50,000.00	
PERA/ADCOM	5 01 02 010	528,000.00	276,000.00	276,000.00	552,000.00	576,000.00
Representation Allowance	5 01 02 020	70,200.00	35,100.00	35,100.00	70,200.00	74,100.00
Transportation Allowance	5 01 02 030	70,200.00	35,100.00	35,100.00	70,200.00	74,100.00
Clothing/Uniform Allowance	5 01 02 040	249,000.00	210,000.00	-	210,000.00	72,000.00
Cash Gift	5 01 02 150	110,000.00		115,000.00	115,000.00	120,000.00
Other Bonuses and Allowances	5 01 02 990	220,000.00		115,000.00	115,000.00	
Mid-Year Bonus	5 01 02 990	268,127.00	292,940.75	-	292,940.75	
Year End Bonus	5 01 02 140	268,127.00		292,940.75	292,940.75	339,518.00
GSIS - Life & Retirement Contribution	5 01 03 010	381,919.68	210,917.34	210,917.34	421,834.68	488,905.92
PAG - IBIG Contributions	5 01 03 020	26,400.00	13,800.00	13,800.00	27,600.00	57,600.00
PHILHEALTH Contributions	5 01 03 030	63,653.28	43,941.11	43,941.11	87,882.23	101,855.40
ECC Contributions	5 01 03 040	26,400.00	13,800.00	13,800.00	27,600.00	28,614.00
Terminal Leave Benefit	5 01 04 030	375,000.00	100,000.00	-	100,000.00	1,000,000.00
Honoraria	5 01 02 100	100,000.00	95,000.00	55,000.00	150,000.00	
Total Personal Services		6,013,930.96	2,989,243.70	2,959,243.70	6,098,487.41	7,006,909.32

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	1,200,000.00	383,674.19	816,325.81	1,200,000.00	1,060,000.00
Office Supplies Expenses	5 02 03 010	204,000.00	249,000.00	51,000.00	300,000.00	200,000.00
Fuel, Oil & Lubricants Expense	5 02 03 090	992,000.00	584,051.04	415,948.96	1,000,000.00	800,000.00
Postage & Delivery/Courier Services	5 02 05 010	70,000.00	5,000.00	-	5,000.00	15,000.00
Telephone Expense	5 02 05 020	150,000.00	79,000.00	113,000.00	192,000.00	100,000.00
Repair & Maintenance - Other PPE	5 02 13 990	20,000.00	13,876.00	6,124.00	20,000.00	230,000.00
Repairs and Maintenance-Transportation Equipment	5 02 13 060	175,000.00	37,889.00	12,111.00	50,000.00	200,000.00



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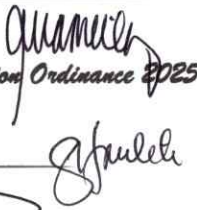
Repairs & Maintenance - Furniture & Fixtures	5 02 13 070				185,000.00	10,000.00
Repairs and Maintenance - Buildings and Other Structures	5 02 13 040	1,200,000.00	63,090.80	16,909.20	80,000.00	
Donations	5 02 99 080	100,000.00	297,500.00	47,500.00	345,000.00	250,000.00
Printing and Publication Expenses	5 02 99 020				35,000.00	35,000.00
Confidential Expenses	5 02 13 050	810,000.00	405,000.00	405,000.00	810,000.00	990,000.00
Training Expenses	5 02 02 010	205,000.00	50,000.00	-	50,000.00	40,000.00
Seminar Fees	5 02 02 020	161,055.39	130,000.00	-	130,000.00	600,000.00
Representation Expenses	5 02 99 030		86,557.00	50,002.35	136,559.35	30,000.00
Major Events and Conventions Expenses	5 02 99 180	20,000.00		-		300,000.00
Insurance Expenses	5 02 16 030	35,000.00	132,499.09	(32,499.09)	100,000.00	
Membership Dues and Contributions to Organizations	5 02 99 060	70,000.00		-		
Fidelity Bond Premiums	5 02 16 020	35,000.00		-		22,500.00
Honoraria	5 01 02 100	100,000.00	95,000.00	55,000.00	150,000.00	200,000.00
Other Maintenance and Operating Expenses	5 02 99 990	200,824.00	288,000.00	8,000.00	296,000.00	886,755.17
Extraordinary and Miscellaneous Expenses (Discretionary expenses)	5 02 10 030	14,210.79		30,000.00	30,000.00	9,371.00
Other Supplies & Materials Expenses	5 02 03 990	75,000.00	56,360.00	(56,360.00)		
Transfers for Project Equity Share /LGU Counterpart	5 02 15 020		9,580.00	170,420.00	180,000.00	50,000.00
Total Maintenance & Other Operating Expenditures		6,467,090.18	2,966,077.12	1,938,062.23	5,114,559.35	6,028,626.17
2.0 CAPITAL OUTLAY						
Office Equipment	5 02 13 050	30,000.00				200,000.00
Furniture & Fixtures	1 06 07 010	28,000.00	99,000.00	111,000.00	210,000.00	100,000.00
Computer Software	1 08 01 020	30,000.00				
Total Capital Outlays		88,000.00	99,000.00	111,000.00	210,000.00	300,000.00
4.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Bank Charges	5 03 01 040					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)						
Gender & Development Plan				193,000.00	193,000.00	125,000.00
Debt Services						
Aid to Barangays						60,000.00
Cultural Activities		1,500,000.00	1,601,173.00	198,827.00	1,800,000.00	
Peace and Order and Public Safety Fund			556,724.00	2,243,276.00	2,800,000.00	3,400,000.00
Other Authorized SPAs						
Total Special Purpose Appropriation		1,500,000.00	2,157,897.00	2,442,103.00	4,600,000.00	3,585,000.00
TOTAL APPROPRIATIONS		12,569,021.14	6,054,320.82	5,008,305.93	11,423,046.76	16,920,535.49

3. Special Purpose Appropriations

1. AID TO BARANGAYS

a. Proposed New Appropriations

Object of Expenditure	Account Code	Current Year (Estimate) 2024				2025
		Past Year	First Semester	Second Semester	Total	Budget Year
		(Actual)	(Actual)	(Estimate)		(Proposed)
		2023	2024	2024		
Aid to Barangays						
Maintenance and Other Operating Expenses						
Subsidy to Local Government Units (Aid to Barangays)	5-02-14-030	60,000.00	-	60,000.00	60,000.00	60,000.00



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Total Appropriations	60,000.00	-	60,000.00	60,000.00	60,000.00
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b. Special Provisions

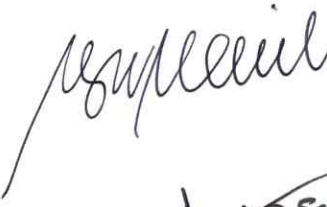
- The Municipality has allocated Ten Thousand Pesos (P 10,000.00) each Barangay Local Government Unit (BLGU) in the total amount of P60,000.00 as Aid to Barangays pursuant to Section 324 of the Local Government Code which requires that "LGUs for any fiscal year shall provide the BLGUs of amount not less than One Thousand Pesos (P 1,000.00)".

2. PEACE AND ORDER

Appropriation for the Peace and Order and Public Safety (POPS). Utilization and disbursements of funds for the Peace and Order and Public Safety (POPS), amounting to ₱ 2,700,000.00 for FY 2024 is in pursuance to the provisions of RA 7160. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a. Proposed New Appropriations

POPS Issue	Strategy	Title of PPSAs	Schedule of Implementation		Expected Output	Physical Target of the Expected Output	Implementing Office	Funding Requirements			TOTAL
			Start	Finish				Funding Source	Year 2024	Year 2025	
A. PEACE AND ORDER											
1. Crime and Disorder											
Incidence of parricide and rape	Enhanced implementation of psychosocial support to most vulnerable individuals and potential perpetrators	Conduct of community-based psychosocial activities for mental health strengthening	January	December			MSWD O, MHO	POPS Funds	20,000.00	20,000.00	40,000.00
	Enhanced police and tanod visibility	Establishment of checkpoints in key areas in San Benito	January	December			PNP	POPS Funds	20,000.00	20,000.00	40,000.00
		Capability Development for BPATS	January	December			PNP, DILG	POPS Funds	10,000.00	10,000.00	20,000.00
		Provision of incentives to BPATS	January	December			PNP, DILG, Mayor's Office	POPS Funds	10,000.00	10,000.00	20,000.00
Incidence of robbery and other crimes	Strengthened police visibility	Provision of equipage/ logistical support to PNP and other law enforcement agency/team in the conduct of regular mobile patrolling, seaborne patrol, respond for police assistance, conduct of barangay visitation, operational accomplishments, and intelligence monitoring (fuel, mobile load, and other expense)	January	December			PNP	POPS Funds	511,000.00	711,000.00	1,222,000.00



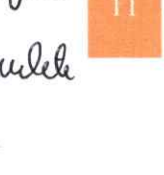
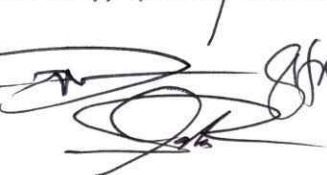
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		Provision of administrative support to PNP which includes office supplies and equipment, communication services, food allowances, and other administrative services; admin support during inquest proceedings	January	December			PNP	POPS Funds	105,600.00	105,600.00	211,200.00
		Repairs and maintenance of PNP vehicles (body repairs, tires, spare parts, oil, filters)	January	December			PNP	POPS Funds	160,000.00	160,000.00	320,000.00
	Holistic support to most vulnerable individuals and potential perpetrators	Provision of livelihood and education support to families of apprehended individuals and to their victims	January	December			MSWD O, PESO	POPS Funds	10,000.00	10,000.00	20,000.00
	Continued provision of support to counter major illegal activities	Conduct of anti-illegal gambling campaign	January	December			PNP	POPS Funds	10,000.00	10,000.00	20,000.00
		Conduct of anti-insurgency campaign	January	December			AFP, PNP	POPS Funds	10,000.00	10,000.00	20,000.00
Continued presence of criminal activities	Continued provision of support to law enforcement agencies	Provision of operational support to AFP	January	December			AFP	POPS Funds	200,400.00	200,400.00	400,800.00
		Provision of operational support to BFP	January	December			BFP	POPS Funds	100,000.00	100,000.00	200,000.00
		Provision of operational support to PCG								70,000.00	70,000.00
		Provision of support to PNP, BFP & AFP	January	December			HR	POPS Funds	280,600.00	280,600.00	561,200.00
		Provision of support to Civil Security Unit						POPS Funds	281,400.00	601,400.00	882,800.00
	Strengthened inter-agency linkages	Provision of support to MPOC Secretariat	January	December			DILG	POPS Funds	56,000.00	56,000.00	112,000.00
		Conduct of organizational coordination meetings	January	December			DILG	POPS Funds	50,000.00	50,000.00	100,000.00
	Capacitated communities	Maintenance of Katarungang Pambarangay	January	December			DILG, Barangays	POPS Funds	10,000.00	10,000.00	20,000.00
		Capability development for BADACs and BPOCs	January	December			PNP, DILG	POPS Funds	10,000.00	10,000.00	20,000.00
		Conduct of awareness-raising programs for the community	January	December			PNP, BFP, AFP, DILG	POPS Funds	5,000.00	5,000.00	10,000.00
Illegal Drugs (Local Anti-Drug Plan of Action)											
Supply Reduction											
33% of barangays remain drug-affected	Timely implementation of Community-Based Drug Rehabilitation Program (CBDRP) and Barangay Drug Clearing Program (BDCP) activities	Implementation of CBDRP and BDCP	January	December			PNP, MHO, MSWD O, DILG, Mayor's Office, PDEA	POPS Funds	50,000.00	50,000.00	100,000.00

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	Implemented anti-illegal drug campaign	Conduct of anti-illegal drugs operation (buy-bust/search warrant)	January	December			PNP, PDEA	POPS Funds	20,000.00	20,000.00	40,000.00
Demand Reduction											
Low awareness on Anti-Illegal Drug Campaign	Strengthened Information and Education Campaigns	Conduct of IEC Campaigns in all six barangays	January	December			Information Officer, PNP, Barangays	POPS Funds	10,000.00	10,000.00	20,000.00
	Revitalized MADAC	Provision of support to MADAC organizational meetings and administrative concerns	January	December			MADAC Focal Person	POPS Funds	20,000.00	20,000.00	40,000.00
2. Conflict											
Boundary dispute	Amicable intervention from concerned authorities	Consultation meetings with concerned authorities and involved municipalities for boundary dispute settlement	January	December			Sangguniang Bayan, Mayor's Office	POPS Funds	5,000.00	5,000.00	10,000.00
3. Threats to the Environment and Human Security											
Illegal Fishing	Strengthened seaboard patrol/Anti-illegal fishing campaign	Provision of support to bantay-dagat activities					Mayor's Office, CSO partners, MAO	POPS Funds	360,000.00	360,000.00	720,000.00
	Strengthened environment and human security/Anti-illegal logging campaign	Provision of support to bantay-gubat activities					Mayor's Office, CSO partners, MAO		360,000.00	360,000.00	720,000.00
	Information and Education Campaign	Conduct of IEC campaign on anti-illegal fishing					PNP, CSO partners	POPS Funds	5,000.00	15,000.00	20,000.00
Illegal Logging	Enhanced police monitoring and visibility	Monitoring activities					PNP	POPS Funds	10,000.00	10,000.00	20,000.00
Total Peace and Order Amount									2,700,000.00	3,300,000.00	
Allowable Amount for CF									810,000.00	990,000.00	
B. PUBLIC SAFETY											
1. Road and Vehicle Safety											
Increase in road accidents due to human error	IEC campaigns on road safety	Inter-barangay IEC campaign on road safety	January	December			PNP	POPS Funds	5,000.00	5,000.00	10,000.00
	Implementation of Road Clearing policy	Support to barangays in the conduct of road clearing	January	December			DILG	POPS Funds	5,000.00	5,000.00	10,000.00
Weak regulation of municipal waters	Revisited and reviewed local policies	Formulation of policy and conduct of consultation activities	January	December			Sangguniang Bayan	POPS Funds	5,000.00	5,000.00	10,000.00
Incidents of accidents in the sea involving pump boats	Improved warning signs	Installation of warning signs in highly concentrated portions of the municipal waters	January	December			MDRRMO	POPS Funds	20,000.00	20,000.00	40,000.00
Increase in road accidents due to stray dogs	Local policy revisited and stricter policies implemented	Formulation of policy and conduct of consultation activities	January	December			Sangguniang Bayan	POPS Funds	5,000.00	5,000.00	10,000.00
2. Emergency/Crisis Management and Fire Safety											
Illegal selling of bottled gasoline and absence of safety storage (for fisherfolk's consumption)	Revocation of business license of non-compliant establishments	Conduct of regular inspection of commercial establishments and government building	January	December			BFP, BPLO	POPS Funds	5,000.00	5,000.00	10,000.00
Absence of fire extinguishers, fire exits, ladders, and lack of hydrants	Strengthen implementation of fire safety measures		January	December			BFP	POPS Funds			



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in and surrounding business establishments, government-owned buildings, and residential buildings											
Reemergence of public health emergency	Existing mechanisms to manage public health emergency	Support to public health emergency management					MHO, MDRR MO	POPS Funds	5,000.00	5,000.00	10,000.00
3. Establishment and Maintenance of CCTV Systems											
Low coverage of areas with CCTVs installed	Install CCTVs throughout the municipality and upgrade the existing ones	Purchase of CCTVs					PNP, MDRR MO	POPS Funds	20,000.00	20,000.00	40,000.00
		Maintenance/Upgrading of Existing CCTVs					PNP, MDRR MO	POPS Funds	20,000.00	20,000.00	40,000.00
4. Unregulated Use of Firecrackers											
Resurgence of firecrackers during holidays by illegal means	Increase awareness on the dangers of firecrackers Eliminate the supply of illegal firecrackers	Monitoring activities every holiday season	October	December			BFP	POPS Funds	10,000.00	10,000.00	20,000.00
Total Public Safety Amount									100,000.00	100,000.00	
Total POPS Allocation									3,610,000.00	4,390,000.00	
CONFIDENTIAL FUND									810,000.00	990,000.00	1,800,000.00
Sub-total (Peace and Order & Public Safety)								Php	2,800,000.00	3,400,000.00	6,200,000.00
Grand Total								Php	3,610,000.00	4,390,000.00	8,000,000.00

b. Special Provisions

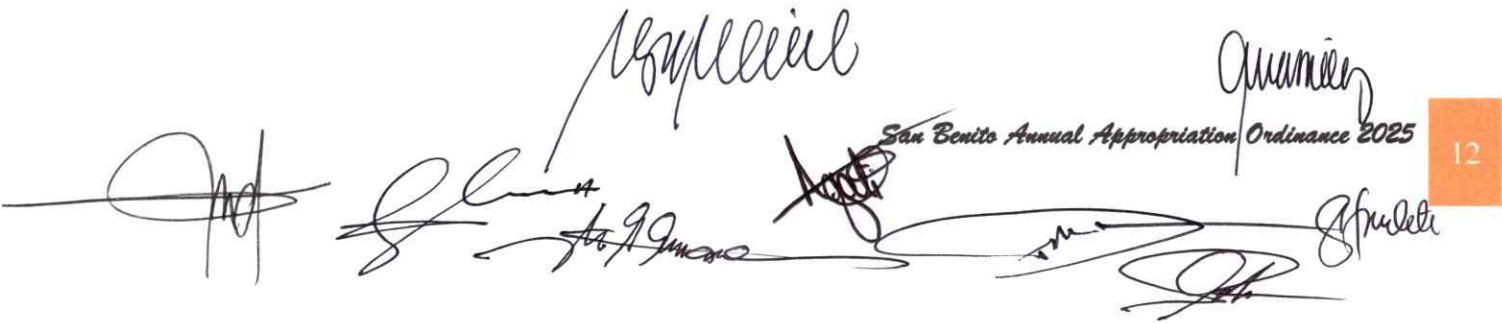
1. For LGUs whose Peace and Order is a priority concern, pursuant to COA-DBM-DILG-GC for GOCCs – DND Joint Circular No. 2015-01 dated January 8, 2015 – Guidelines on the Entitlement, Release, Use, Reporting and Audit of CF and/or IF, shall appropriate funds for various Peace and Order Programs (POP) included as part of the Peace and Order and Public Safety Plan of an LGU.

The total POP Fund is increased to support crime prevention and law enforcement activities, aid and/or capability development for personnel of law enforcement agencies and volunteers/partners and programs for anti-illegal drugs, illegal gambling, counter-insurgency and/or counter-terrorism, illegal fishing, smuggling and human trafficking. POP Funds also provided appropriations for the implementation of PPAs under some areas declared as Peace Development Zones.

The total amount of CF does not exceed thirty percent (30%) of the total annual amount allocated for the LGU's POP.

b) Special Provisions

1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.



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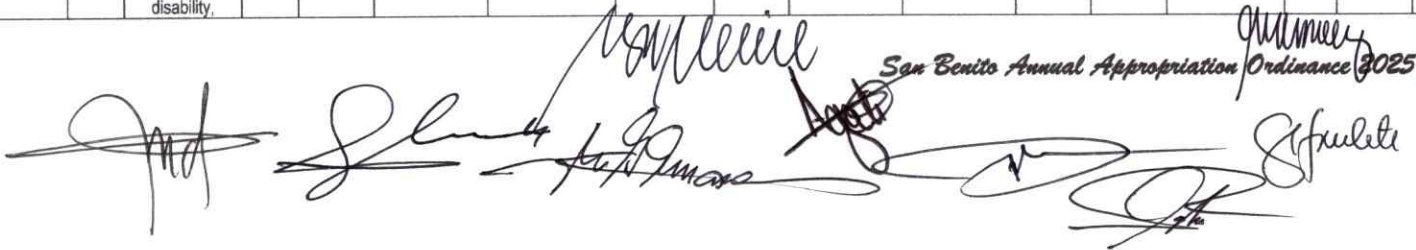
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3. GENDER & DEVELOPMENT

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriations

1 = Client-Focused 2 = Organization-Focused (Choose 1.)	1 = Gender Issue 2 = GAD Mandate	Gender Issue or GAD Mandate (Title / Description)	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full details on INSTRUCTION SHEET)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget			Lead or Responsible Office
													MOOE	PS	CO	
2	2	Existence of out of school youth and involvement of minors in crimes, child labor and early pregnancy	100	MSWD, PNP, MHO	2	To eliminate the involvement of minors in crimes, child labor and early pregnancy	Scholarship Program	24	Provision of scholarship program for out of school youth	30 out of school youth availed the scholarship program	2025-06-01	2025-12-30	50,000.00			MSWDO, MAYOR'S OFFICE
2	1	Senate Bill No. 689 or known as the "Anti-Discrimination Act." as the State recognizes the fundamental right of every person, regardless of sex, age, class, status, ethnicity, color, disability, religious and political beliefs, sexual orientation or gender identity, to be free from any form of discrimination.	50	MAYOR'S OFFICE & LGBTQIA +	2	To promote the inclusion, safety and well being of LGBTQIA+ individuals within the community, ensuring they have equal access to resources, opportunities and rights.	Gender Equality and Inclusivity	6	Conduct Pride Month and/or other related activities	50 members of LGBTQIA+ attended	2025-01-04	2025-12-30	50,000.00			MAYOR'S OFFICE & MSWDO
2	1	Senate Bill No. 689 or known as the "Anti-Discrimination Act." as the State recognizes the fundamental right of every person, regardless of sex, age, class, status, ethnicity, color, disability,	30	MAYOR'S OFFICE & MSWDO	2	To promote gender opportunities for women, LGBTQIA , and all gender towards gender equality in sports.	Gender Equality and Inclusivity	6	Purchase of materials for sports activities	30 women, LGBTQIA and all gender provided materials for sports their activities	2025-01-01	2025-12-31	25,000.00			MAYOR'S OFFICE & MSWDO


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		religious and political beliefs, sexual orientation or gender identity, to be free from any form of discrimination.																	
															TOTAL	125,000.00			

b) Special Provisions

1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

B. OFFICE OF THE SANGGUNIANG BAYAN (LEGISLATIVE DEPARTMENT)

1. Proposed New Appropriations by Program, Activity and Project

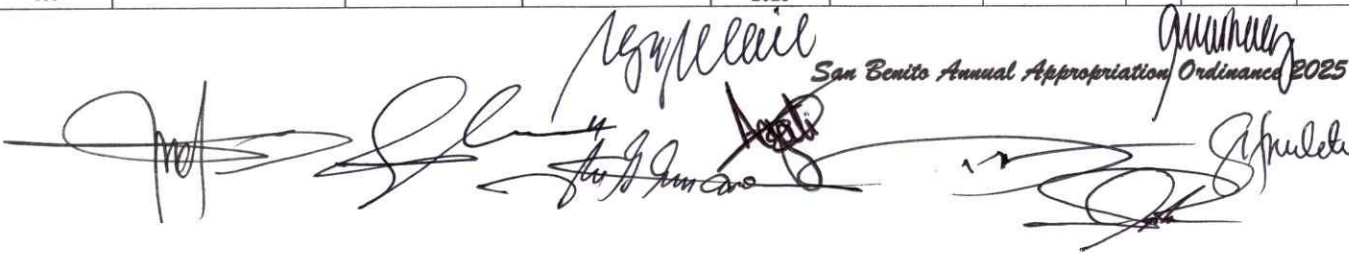
Mandate: The Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approved resolution and appropriate funds for the general of the municipality and its inhabitants pursuant to Section 16 of the Local Government Code (RA 7160) and in the proper exercise of the corporate powers of the municipality as provided in Rule IX of the said Code.

Vision: A highly efficient and effected elected officials vowed to promoted the general welfare of its constituents by virtue of their oath of office, legislate quality resolution and ordinances that are truly reflected according to the sentiments of the people, supported with the service-oriented and qualified staff to ensure effective delivery of legislative works which will redound to the benefit of the San Benitoanon people.

Mission: Maintain legislative records and other legislative issuances to be able to generate timely and quality legislation of the municipality of San Benito, Surigao del Norte. Prepare and submit duly approved and enacted ordinances as well as resolutions to the Sangguniang Panlalawigan of Surigao del Norte for their review and approval. To Install electronic system through Sanggunian Information System (SIS) to ensure transparency, updated baseline data in legislation and quality delivery of legislative works and services to the people.

Organizational Outcome: Quality legislations through highly effective elected officials supported with qualified and service-oriented legislative staff and employees, working together to produce and improved and sustaining legislative services to the people of San Benito

AIP Reference	Program/Project/Activity	Major Final Output	Performance / Output	Target for the Budget	Proposed Budget for the Budget Year 2024				
Code	Description		Indicator	Year	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
1000-100-3-01-002-000-001	PERSONAL SERVICES	100% Implemented	100% Implemented	January-December 2025	14,108,670.86				14,108,670.86
1000-100-3-01-002-000-002	Travel & Seminar Expense	Knowledge and skills in Legislative works required.	Knowledgeable, Effective and Efficient at Work	January-December 2025		1,000,000.00			1,000,000.00
1000-100-3-01-002-000-003	Fidelity Bond	Renewed VM fidelity bond	Renewal of fidelity bond	January-December 2025		30,000.00			30,000.00
1000-100-3-01-002-000-004	Procurement of Office Supplies	Supplies Procured	Effective and Efficient at Work	January-December 2025		50,000.00			50,000.00
1000-100-3-01-002-000-005	Other Maintenance & Operating Expenses	100% Implemented	Effective and Efficient at Work	January-December 2024		17,000.00			17,000.00
1000-100-3-01-002-000-006	Communication Allowance	100% Implemented	Effective and Efficient at Work	January-December 2025		288,000.00			288,000.00



San Benito Annual Appropriation Ordinance 2025

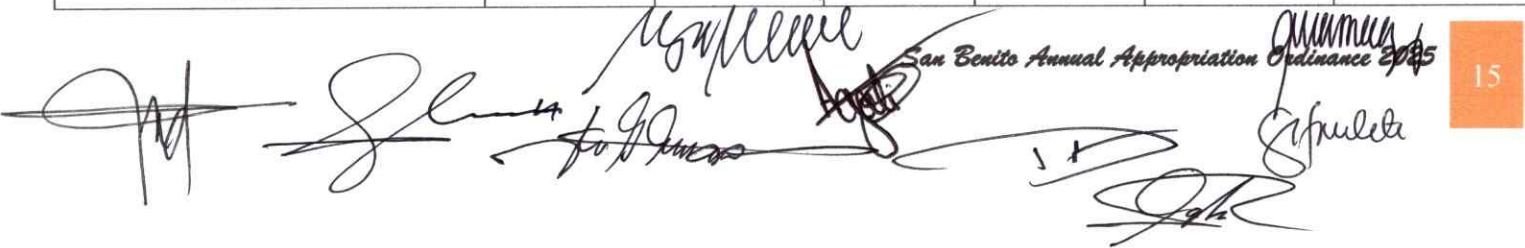
14

1000-100-3-01-002-000-007	IT Equipment & Software	100% Implemented	Effective and Efficient at Work	January-December 2025				30,000.00	30,000.00
1000-100-3-01-002-000-008	Membership/Annual Dues Contribution	Membership Registered	Effective and Efficient at Work	January-December 2025		155,000.00			155,000.00
1000-100-3-01-002-000-009	Repair and Maintenance-Transpo	Functional Transportation	Repair & Functional Transportation	January-December 2025		30,000.00			30,000.00
1000-100-3-01-002-000-010	BARANGAY CONSULTATIONS & ON-SITE VISITS IN AID OF LEGISLATION	Monthly rotational visits and barangay consultations	Adoption of resolutions and enactment of ordinances through the process of public consultations.	January-December 2025		60,000.00			60,000.00
1000-100-3-01-002-000-011	COMMITTEE MEETINGS AND PUBLIC HEARINGS, & CSO.	No. of committee meetings & hearings depends on the measures being referred to certain committee.	Efficient/Attendance. Committee meetings & hearing conducted.	January-December 2025		100,000.00			100,000.00
1000-100-3-01-002-000-012	PROCUREMENT OF FURNITURE & FIXTURES	PROCURED FURNITURES	PROCURED FURNITURES	January-December 2025				50,000.00	50,000.00
1000-100-3-01-002-000-013	Fuel & Lubricant	Purchased Fuel & Oil	Purchased Fuel & Oil			90,000.00			90,000.00
					14,108,670.86	1,820,000.00	-	80,000.00	16,008,670.86

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	7,307,952.00	3,892,723.50	3,892,723.50	7,785,447.00	9,005,268.00
Wages (contractual)	5 01 01 020		-	-		
PERA/ADCOM	5 01 02 010	360,000.00	180,000.00	180,000.00	360,000.00	360,000.00
Representation Allowance	5 01 02 020	709,800.00	354,900.00	354,900.00	709,800.00	756,600.00
Transportation Allowance	5 01 02 030	709,800.00	354,900.00	354,900.00	709,800.00	756,600.00
Clothing/Uniform allowance	5 01 02 040		45,000.00	-	45,000.00	45,000.00
Cash Gift	5 01 02 150	75,000.00		45,000.00	45,000.00	75,000.00
Other Bonuses and Allowances	5 01 02 990	150,000.00		150,000.00	150,000.00	
Mid Year Bonus	5 01 02 990	608,996.00	648,787.25	-	648,787.25	
Year End Bonus	5 01 02 140	608,996.00		648,787.25	648,787.25	750,439.00
GSIS - Life & Retirement Contribution	5 01 03 010	876,954.24	97,318.09	97,318.09	194,636.18	1,080,632.16
PAG - IBIG Contributions	5 01 03 020	18,000.00	18,000.00	18,000.00	36,000.00	36,000.00
PHILHEALTH Contributions	5 01 03 030	146,159.04	75,100.77	75,100.77	150,201.54	225,131.70
ECC Contributions	5 01 03 040	18,000.00	9,000.00	9,000.00	18,000.00	18,000.00
Terminal Leave Benefit	5 01 04 030	700,000.00	450,000.00	100,000.00	550,000.00	1,000,000.00
Total Personal Services		12,289,657.28	6,125,729.61	5,925,729.61	12,051,459.22	14,108,670.86

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2023			Budget Year 2024
		2022	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	1,000,000.00	400,968.52	399,031.48	800,000.00	1,000,000.00
Office Supplies Expenses	5 02 03 010	140,000.00	70,000.00	-	70,000.00	50,000.00
Telephone Expenses	5 02 05 020		114,000.00	114,000.00	228,000.00	288,000.00



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Repair & Maintenance - Other PPE	5 02 13 990	17,500.00	22,204.00	(7,204.00)	15,000.00	
Repairs and Maintenance-Transportation Equipment	5 02 13 060					30,000.00
Research, Exploration and Development Expenses	5 02 07 020	-	5,415.00	74,585.00	80,000.00	60,000.00
Seminar Expenses	5 02 02 020	20,000.00	75,664.00	124,336.00	200,000.00	100,000.00
Other Maintenance and Operating Expenses	5 02 99 990	154,000.00	39,600.00	20,400.00	60,000.00	17,000.00
Membership Dues and Contributions to Organizations	5 02 99 060	105,000.00	157,600.00	(2,600.00)	155,000.00	155,000.00
Other Supplies & Materials Expenses	5 02 03 990	45,000.00		-		
Fuel, Oil and Lubricants Expenses	5 02 03 090		36,000.00	36,000.00	72,000.00	90,000.00
Fidelity Bond Premiums	5 02 15 020					30,000.00
Total Maintenance & Other Operating Expenditures		1,436,500.00	885,451.52	722,548.48	1,608,000.00	1,820,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	5 02 13 050					
Furniture & Fixtures	1 06 07 010		49,274.00	726.00	50,000.00	50,000.00
Computer Software	1 08 01 020	50,000.00			10,000.00	30,000.00
Total Capital Outlays		50,000.00	49,274.00	726.00	60,000.00	80,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
Total Special Purpose Appropriation						
TOTAL APPROPRIATIONS		13,776,157.28	7,060,455.13	6,649,004.09	13,719,459.22	16,008,670.86

C. OFFICE OF THE MUNICIPAL PLANNING & DEVELOPMENT COORDINATOR

Mandate: Assist in the formulation of various sector development plans, policies and objective. Provides and analyzes vital information relative to the socio-economic development planning and statistical data of the municipality.

Vision: Exercise and perform the powers, duties and functions of the municipality Planning and Development as enumerated in section 161 of the Local Government Code.

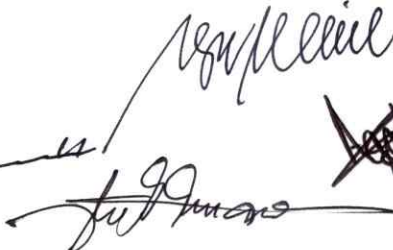
Mission: To ensure the proper coordination with different stakeholders in the formulation, integration and monitoring of all programs, projects and activities of the Local Government Unit in accordance with approved development plans.

Organizational Outcome: Performance of mandates and functions as provided by law.

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
1000-100-3-01-009-000-001	PERSONAL SERVICES	100% Implemented	100% Implemented	January-December 2025	1,730,112.62				1,730,112.62
1000-100-3-01-009-000-002	Travel & Seminar Expense	Travel and seminars incurred	Travel and seminars incurred	January-December 2025		100,000.00			100,000.00
1000-100-3-01-009-000-003	Procurement of Office Supplies	Office supplies procured	Office supplies procured	January-December 2025		50,000.00			50,000.00
1000-100-3-01-009-000-004	Other Maintenance & Operating Expenses	Delivered	Delivered	January-December 2025		60,000.00			60,000.00
1000-100-3-01-009-000-005	Communication Allowance	Efficient	Efficient	January-December 2025		24,000.00			24,000.00








San Benito Annual Appropriation Ordinance 2025

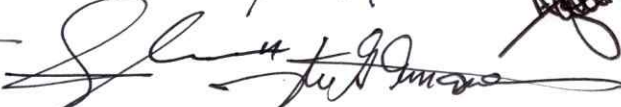
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1000-100-3-01-009-000-006	IT Equipment & Software	IT Equipment & Software procured	IT Equipment & Software procured	January-December 2025				60,000.00	60,000.00
1000-100-3-01-009-000-007	Community Based Monitoring System	Efficient	Efficient	January-December 2025		56,000.00			56,000.00
1000-100-3-01-009-000-008	Geographic Information System Training	Trained and Executed	Trained and Executed	January-December 2025		50,000.00			50,000.00
1000-100-3-01-009-000-009	CLUP, CDP and Ecological Profile Updating	Plans updated	Plans updated	January-December 2025		200,000.00			200,000.00
TOTAL					1,730,112.62	540,000.00	-	60,000.00	2,330,112.62

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester	Total	Expenditures
		(Actual)	(Actual)	(Estimate)		(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	978,288.00	520,734.00	520,734.00	1,041,468.00	1,219,956.00
Wages	5 01 01 020		-	-		
PERA/ADCOM	5 01 02 010	72,000.00	48,000.00	48,000.00	96,000.00	72,000.00
Representation Allowance	5 01 02 020	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Transportation Allowance	5 01 02 030	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Clothing/Uniform Allowance	5 01 02 040		-	-		9,000.00
Cash Gift	5 01 02 150	15,000.00		20,000.00	20,000.00	15,000.00
Other Bonuses and Allowances	5 01 02 990	30,000.00		20,000.00	20,000.00	
Mid Year Bonus	5 01 02 990	81,524.00	86,789.00	-	86,789.00	
Year End Bonus	5 01 02 140	81,524.00		86,789.00	86,789.00	101,663.00
GSIS - Life & Retirement Contribution	5 01 03 010	117,394.56	62,488.08	62,488.08	124,976.16	146,394.72
PAG - IBIG Contributions	5 01 03 020	3,600.00	4,800.00	4,800.00	9,600.00	7,200.00
PHILHEALTH Contributions	5 01 03 030	19,565.76	13,018.35	13,018.35	26,036.70	30,498.90
ECC Contributions	5 01 03 040	3,600.00	2,400.00	2,400.00	4,800.00	3,600.00
Total Personal Services		1,519,496.32	796,729.43	836,729.43	1,633,458.86	1,730,112.62

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester	Total	Expenditures
		(Actual)	(Actual)	(Estimate)		(Proposed)
1	2	3	4	5	6	7
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	130,000.00	43,255.52	56,744.48	100,000.00	100,000.00
Office Supplies Expenses	5 02 03 010	35,000.00	30,000.00	-	30,000.00	50,000.00
Telephone Expenses	5 02 05 020	36,000.00	12,000.00	12,000.00	24,000.00	24,000.00
Training Expenses	5 02 02 010				10,000.00	50,000.00
Seminar Fees	5 02 02 020				10,000.00	56,000.00
Research, Exploration and Development Expenses	5 02 07 020					200,000.00
Other Maintenance and Operating Expenses	5 02 99 990	35,000.00	50,000.00	-	50,000.00	60,000.00
Membership Dues and Contributions to Organizations	5 02 99 060			5,000.00	5,000.00	



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Other Supplies & Materials Expenses	5 02 03 990	12,000.00				
Total Maintenance & Other Operating Expenditures		248,000.00	135,255.52	73,744.48	229,000.00	540,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					60,000.00
Furniture & Fixtures	1 06 07 010					
Computer Software	1 08 01 020	35,000.00		35,000.00	35,000.00	
Total Capital Outlays		35,000.00	-	35,000.00	35,000.00	60,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
Gender & Development						200,000.00
Total Special Purpose Appropriation		-	-	-	-	200,000.00
TOTAL APPROPRIATIONS		1,802,496.32	931,984.95	945,473.91	1,897,458.86	2,530,112.62

3. Special Purpose Appropriations

1. GENDER & DEVELOPMENT

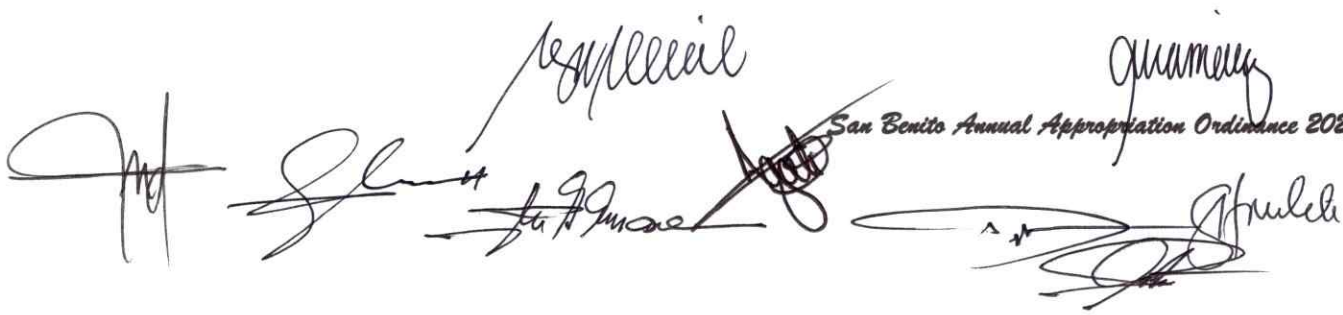
Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriations

1 = Client-Focused 2 = Organization-Focused (Choose 1)	1 = Gender Issue 2 = GAD Mandate (Choose 1)	Gender Issue or GAD Mandate (Title / Description)	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full details on	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget			Lead or Responsible Office
													MOOE	PS	CO	
2	2	Sec. 27. of IRR of MCW -Gender Sensitivity Training and Seminar	70	MP DC	2,5	To integrate gender perspective into local policies, plans, programs and practices.	GFPS Policy	6	Capacity Building Trainings	Gender analysis and gender responsive planning implemented	2025-03-01	2025-03-30	200,000.00			MPDC
TOTAL												200,000.00				

b) Special Provisions

1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.



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D. OFFICE OF THE MUNICIPAL CIVIL REGISTRAR

Mandate: The country's prime advocate of world class, knowledge base civil registration system, passionately driven to serve and to build a nation.

Vision: The Local Civil Registry Office is a customer friendly office that provides quality civil registration services attuned to global demand.

Mission: Promotes and institutionalizes effective civil registration system and deliver services irrespective of creed, class and culture pursuant to civil registry laws.

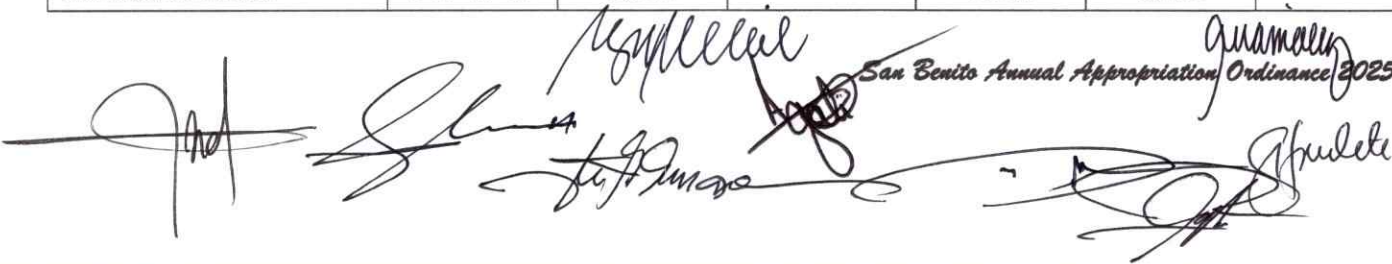
Organizational Outcome: Ensure timely submission of documents and files for the timely production and vital statistic.

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference	Program/Project/Activity	Major Final Output	Performance / Output	Target for the Budget	Proposed Budget for the Budget Year 2025				
Code	Description		Indicator	Year	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
1000-100-3-01-012-000-001	Personal Services	Efficient and Effective	Efficient and Effective	January-December 2025	1,236,481.86				1,236,481.86
1000-100-3-01-012-000-002	Monthly report submission of processed civil registry documents and monthly meeting.	Monthly reports prepared and submitted.	Monthly reports prepared and submitted.	January-December 2025		63,000.00			63,000.00
1000-100-3-01-012-000-003	Free Mass Wedding Ceremony	Mass Wedding facilitated and prepared	Mass Wedding facilitated and prepared	September 2025		10,000.00			10,000.00
1000-100-3-01-012-000-004	Workshop, Trainings and Seminars	Workshop, Trainings and Seminars Attended	Workshop, Trainings and Seminars Attendance	January-December 2025		100,000.00			100,000.00
1000-100-3-01-012-000-005	Other Maintenance & Operating Expenses	Operational	Operational	January-December 2025		48,000.00			48,000.00
1000-100-3-01-012-000-006	Repair & Maintenance	Repaired	Repaired	January-December 2025		5,000.00			5,000.00
1000-100-3-01-012-000-007	Office supplies	Procured	Procured	January-December 2025		20,000.00			20,000.00
1000-100-3-01-012-000-008	Acquisition of office equipment	Acquired	Acquired	January-December 2025				80,000.00	80,000.00
1000-100-3-01-012-000-009	Communication Allowance	Monthly communication provided	Monthly communication provided	January-December 2025		24,000.00			24,000.00
					1,236,481.86	270,000.00	-	80,000.00	1,586,481.86

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	893,976.00	364,714.50	364,714.50	729,429.00	847,068.00
PERA/ADCOM	5 01 02 010	72,000.00	24,000.00	24,000.00	48,000.00	48,000.00
Representation Allowance	5 01 02 020	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Transportation Allowance	5 01 02 030	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Clothing/Uniform allowance	5 01 02 040					6,000.00
Cash Gift	5 01 02 150	15,000.00		10,000.00	10,000.00	10,000.00
Other Bonuses and Allowances	5 01 02 990	30,000.00		10,000.00	10,000.00	



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Guamalein

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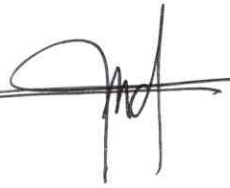
Mid Year Bonus	5 01 02 990	74,498.00	60,785.75		60,785.75	
Year End Bonus	5 01 02 140	74,498.00		60,785.75	60,785.75	70,589.00
GSIS - Life & Retirement Contribution	5 01 03 010	107,277.12	43,765.74	43,765.74	87,531.48	101,648.16
PAG - IBIG Contributions	5 01 03 020	3,600.00	1,800.00	1,800.00	3,600.00	4,800.00
PHILHEALTH Contributions	5 01 03 030	17,879.52	9,117.86	9,117.86	18,235.73	21,176.70
ECC Contributions	5 01 03 040	3,600.00	1,800.00	1,800.00	3,600.00	2,400.00
Terminal Leave Benefit	5 01 04 030					
Total Personal Services		1,409,328.64	564,483.85	584,483.85	1,148,967.71	1,236,481.86

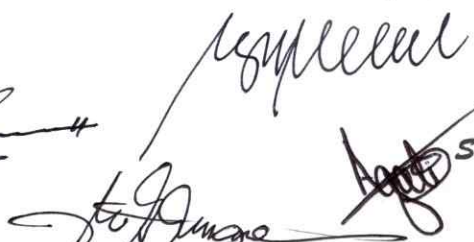
Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010		76,715.24	43,284.76	120,000.00	120,000.00
Office Supplies Expenses	5 02 03 010	100,000.00	9,000.00	-	9,000.00	20,000.00
Telephone Expense	5 02 05 020	15,000.00	12,000.00	12,000.00	24,000.00	24,000.00
Training Expenses	5 02 02 010	24,000.00		-		43,000.00
Repair & Maintenance - Other PPE	5 02 13 990	21,000.00		3,000.00	3,000.00	5,000.00
Other Supplies & Materials Expenses	5 02 03 990			-		10,000.00
Other Maintenance and Operating Expenses	5 02 99 990	11,000.00	20,840.00	23,160.00	44,000.00	48,000.00
Total Maintenance & Other Operating Expenditures		171,000.00	118,555.24	81,444.76	200,000.00	270,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					80,000.00
Furniture & Fixtures	1 06 07 010	-				
Computer Software	1 08 01 020	23,100.00		50,000.00	50,000.00	
Total Capital Outlays		23,100.00	-	50,000.00	50,000.00	80,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Bank Charges	5 03 01 040					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)						
Gender & Development						50,000.00
Total Special Purpose Appropriation		-	-	-	-	50,000.00
TOTAL APPROPRIATIONS		1,603,428.64	683,039.09	715,928.61	1,398,967.71	1,636,481.86

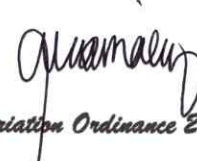
3. Special Purpose Appropriations

3.1

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.





San Benito Annual Appropriation Ordinance 2025

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a) Proposed New Appropriations

[illegible]

b) Special Provisions

2. Use and Release of Fund. The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

E. OFFICE OF THE MUNICIPAL TREASURER

Mandate: A technology advanced office equipped and linked with electronically competitive Real Property and business taxes for high collection efficiency.

Mission: To keep abreast with modern tax collection campaign and to competitive globally in all phases of collection for economic development of this municipality.

Organizational Outcome:

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference	Code	1	2	3	4	5	6	7	8	9	10
	Program/Project/Activity	Description	Major Final Output	Performance / Output	Indicator	Target for the Budget Year	PS	MOOE	FE	CO	Total
1000-100-3-001	Personal Services	Travel & Seminar Expense	100% implemented	100% implemented	January-December 2025	2,799,678.18	220,000.00	90,000.00	72,000.00	72,000.00	2,799,678.18
1000-100-3-002	Travel & Seminar Expense	eSRF uploaded Quarterly, Reports Submitted Timely	100% implemented	100% attended	January-December 2025						220,000.00
1000-100-3-003	Procurement of Office Supplies	Office Supplies Procured	100% implemented	100% procured	January-December 2025						90,000.00
01-005-000-1000-100-3-004	IT Software	IT Software	Paid Monthly/Quarterly	100% paid	January-December 2025						72,000.00

Past Year	Current Year (Estimate) 2024	Budget Year 2025
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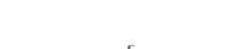
		Past Year	Current Year (Estimate) 2024			Budget Year 2025
Object of Expenditure	Account Code	2023	First Semester	Second Semester	Expenditures	(Proposed)
		(Actual)	(Actual)	(Estimate)	Total	
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	1,580,556.00	567,741.00	1,100,814.00	1,668,555.00	1,905,064.00
Wages	5 01 01 020		-	-		
PERA/ADCOM	5 01 02 010	168,000.00	90,000.00	102,000.00	192,000.00	168,000.00
Representation Allowance	5 01 02 020	92,100.00	48,750.00	48,750.00	97,500.00	105,200.00
Transportation Allowance	5 01 02 030	92,100.00	48,750.00	48,750.00	97,500.00	105,200.00
Clothing/Uniform allowance	5 01 02 040		-	-		21,000.00
Cash Gift	5 01 02 150	35,000.00		40,000.00	40,000.00	35,000.00
Other Bonuses and Allowances	5 01 02 990	70,000.00		40,000.00	40,000.00	
Mid Year Bonus	5 01 02 140	131,713.00	42,640.00	96,046.25	139,046.25	
Year End Bonus	5 01 02 990	131,713.00		139,046.25	139,046.25	158,757.00
GSIS - Life & Retirement Contribution	5 01 03 010	189,666.72	100,113.30	100,113.30	200,226.60	228,610.08
PAG - IBIG Contributions	5 01 03 020	8,400.00	4,200.00	4,200.00	8,400.00	16,800.00
PHILHEALTH Contributions	5 01 03 030	31,611.12	16,685.55	16,685.55	33,371.10	47,627.10
ECC Contributions	5 01 03 040	8,400.00	4,800.00	4,800.00	9,600.00	8,400.00
Terminal Leave	5 01 04 030	125,000.00	100,000.00	100,000.00	100,000.00	
Total Personal Services		2,539,259.84	923,679.85	1,174,1565.35	2,765,245.20	2,799,678.18

2. Proposed New Appropriations, by Object of Expenditures

				TOTAL	2,799,678.18	2,046,746.20	-	100,000.00	4,946,424.38
01-005-000-1000-100-3-005	Communication Allowance	100% implemented	100% implemented	January-December 2025	38,400.00	38,400.00			38,400.00
01-005-000-1000-100-3-006	Other Maintenance & Operating Expenses	100% implemented	Fully implemented	January-December 2025	30,000.00	30,000.00			30,000.00
01-005-000-1000-100-3-007	Business One Stop Shop	Increased number of renewed/new business	Increased number of renewed/new business	January-December 2025	10,000.00	10,000.00			10,000.00
01-005-000-1000-100-3-008	Revenue Tax Campaign	Increased Collections	Increased Collections	January-December 2025	10,000.00	10,000.00			10,000.00
01-005-000-1000-100-3-009	Fuel Expenses	Number of deposit and encashments	Number of deposit and encashments	January-December 2025	60,000.00	60,000.00			60,000.00
01-005-000-1000-100-3-010	Electricity Expenses	Monthly Paid Electric Bill	Monthly Paid Electric Bill	January-December 2025	896,746.20	896,746.20			896,746.20
01-005-000-1000-100-3-011	Accountable Forms	Number of Receipts issued	Number of Receipts issued	January-December 2025	70,000.00	70,000.00			70,000.00
01-005-000-1000-100-3-012	Cashbooks	Number of Cashbooks consumed	Number of Cashbooks consumed	January-December 2025	10,000.00	10,000.00			10,000.00
01-005-000-1000-100-3-013	Office Equipment	Office Equipment procured	100% procured	January-December 2025	28,000.00	28,000.00			28,000.00
01-005-000-1000-100-3-014	Fidelity Bond Renewal for Treasurer and Collectors	Paid Fidelity Bond	Paid Fidelity Bond	June 2025	20,000.00	20,000.00			
01-005-000-1000-100-3-015	2025 National Elections	Expenses and Honorariums were paid	Expenses and Honorariums were paid	May 2025	400,000.00	400,000.00			
01-005-000-1000-100-3-016	2025 Barangay Elections	Disbursed to Barangays	Disbursed to Barangays	October 2025	191,600.00	191,600.00			191,600.00

Appropriation for the 20% Local Development Projects. Utilization and disbursements of funds for the 20% Local Development Projects, equivalent to 20% of the National Tax Allotment (NTA) pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of Section 335 of RA 7160 and DILG-DBM Joint MC No. 01 and are embodied in the approved Annual Investment Plan. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

[illegible]


 Mayor


 Council President


 Finance Director


 City Clerk


 Auditor


 City Manager

San Benito Annual Appropriation Ordinance

F. OFFICE OF THE MUNICIPAL ACCOUNTANT

Mandate: Take charge both the Accounting and Internal Audit Services, prepares and submits financial statements & maintains record of journal vouchers and individual ledgers for official and employees of the Municipality

Vision: To value by our client for our leadership and service.

Mission: To Account every centavo for public service and development.

Organizational Outcome: To take charge of both accounting and internal audit services of the LGU.

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference	Code	Program/Project/Activity	Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	PS	MOOE	FE	CO	Total
1000-000-3-01-007-000-001	1000-000-3-01-007-000-001	PERSONAL SERVICES	100% Implemented	Effective and Efficient	January-December 2025	1,249,924.74	146,000.00	160,000.00	30,000.00	24,000.00	1,249,924.74
1000-000-3-01-007-000-002	1000-000-3-01-007-000-002	TRAVEL EXPENSES	Seminars & Training Attended	Office Supplies Procured	January-December 2025	146,000.00	160,000.00	30,000.00	24,000.00	10,000.00	160,000.00
1000-000-3-01-007-000-003	1000-000-3-01-007-000-003	ADMINISTRATIVE SERVICES/SUPPORT	Office Supplies Procured	Applied Audit Recommendations	January-December 2025	160,000.00	30,000.00	24,000.00	10,000.00	20,000.00	160,000.00
1000-000-3-01-007-000-004	1000-000-3-01-007-000-004	PROCUREMENT OF GOODS	Applied Audit Recommendations	Fully Implemented	January-December 2025	30,000.00	24,000.00	10,000.00	60,000.00	20,000.00	60,000.00
1000-000-3-01-007-000-005	1000-000-3-01-007-000-005	COMMUNICATION EXPENSE	100% Implemented	Fully Implemented	January-December 2025	24,000.00	10,000.00	60,000.00	20,000.00	20,000.00	60,000.00
1000-000-3-01-007-000-006	1000-000-3-01-007-000-006	REPAIR & MAINTENANCE	100% Implemented	Fully Implemented	January-December 2025	10,000.00	60,000.00	20,000.00	20,000.00	20,000.00	60,000.00
1000-000-3-01-007-000-007	1000-000-3-01-007-000-007	FURNITURE & FIXTURE	100% Implemented	Fully Implemented	January-December 2025	60,000.00	20,000.00	20,000.00	20,000.00	20,000.00	60,000.00
1000-000-3-01-007-000-008	1000-000-3-01-007-000-008	INTANGIBLE ASSET	Paid System Rental Quarterly	Paid System Rental Quarterly	January-December 2025	60,000.00	20,000.00	20,000.00	20,000.00	20,000.00	60,000.00
Proposed Budget for the Budget Year 2025							1,249,924.74	370,000.00	-	80,000.00	1,699,924.74
							1,249,924.74	370,000.00	-	80,000.00	1,699,924.74

2. Proposed New Appropriations, by Object of Expenditures

		Current Year (Estimate) 2024		Budget Year 2025	
Object of Expenditure	Account Code	2023	First Semester	Second Semester	Expenditures
		(Actual)	(Actual)	(Estimate)	Total
1	2	3	4	5	6
7					
1.1 Personal Services					
Salaries	5 01 01 010	926,184.00	175,816.00	804,731.00	980,547.00
Wages	5 01 01 020			-	
PERA/ADCOM	5 01 02 010	72,000.00	26,000.00	46,000.00	72,000.00
Representation Allowance	5 01 02 020	58,500.00	4,875.00	53,625.00	58,500.00
Transportation Allowance	5 01 02 030	58,500.00	4,875.00	53,625.00	58,500.00
Clothing/Uniform allowance	5 01 02 040			-	
Cash Gift	5 01 02 150	15,000.00		15,000.00	15,000.00
Other Bonuses and Allowances	5 01 02 990	30,000.00		15,000.00	15,000.00
Mild Year Bonus	5 01 02 990	77,084.00	77,084.00	4,628.25	81,712.25
Year End Bonus	5 01 02 140	77,084.00		81,712.25	81,712.25
GSIS - Life & Retirement Contribution	5 01 03 010	111,000.96	21,097.92	96,567.72	117,665.64
PAG - IBIG Contributions	5 01 03 020	3,600.00	1,400.00	2,200.00	3,600.00
PHILHEALTH Contributions	5 01 03 030	18,500.16	4,395.40	15,215.54	19,610.94
					21,450.30

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ECC Contributions	5 01 03 040	3,600.00	700.00	2,900.00	3,600.00	2,400.00
Overtime Pay	5 01 02 130			-		
Total Personal Services			316,243.32	1,191,204.76	1,507,448.08	1,249,924.74

Object of Expense	Account Code	2023	First Semester	Second Semester	Expenditures	Budget Year 2025
		(Actual)	(Actual)	(Estimate)		
		2	3	4		
1						
1.2 Maintenance & Other Operating Expenditures						
Travelling Expenses	5 02 01 010	130,000.00	24,556.00	75,444.00	100,000.00	146,000.00
Office Supplies Expenses	5 02 03 010	54,000.00	50,000.00	-	50,000.00	30,000.00
Fuel, Oil & Lubricant Expenses	5 02 03 090	7,000.00	-	-	-	-
Telephone Expenses	5 02 05 020	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
Repair & Maintenance - Other PPE	5 02 13 990	25,000.00	10,000.00	10,000.00	10,000.00	10,000.00
General Services Expenses	5 02 12 990			54,000.00	54,000.00	100,000.00
Other Maintenance and Operating Expenses	5 02 99 990		70,000.00	26,000.00	96,000.00	60,000.00
Other Supplies & Materials Expenses	5 02 03 990	9,000.00				
Total Maintenance & Other Operating Expenditures		249,000.00	156,556.00	177,444.00	334,000.00	370,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					60,000.00
Furniture & Fixtures	1 06 07 010					20,000.00
Computer Software	1 08 01 020	60,000.00	60,000.00		60,000.00	
Total Capital Outlays		60,000.00	60,000.00	-	60,000.00	80,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Bank Charges	5 03 01 040					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRFM (5% Calamity Fund)						
Total Special Purpose Appropriation		-	-	-	-	-
TOTAL APPROPRIATIONS		1,760,053.12	532,799.32	1,368,648.76	1,901,448.08	1,699,924.74

G. OFFICE OF THE MUNICIPAL BUDGET OFFICER

Mandate: Assist LCE to ascertain control of obligations is effective, efficient, ethical economical in LGUs fiscal administration.

Vision: An Automated Office serving as the catalyst in fiscal management and modernization in Municipal and Barangay Government.

Mission: To ensure, efficiency, effectiveness, transparency and accountability in LGU public spending through the implementation of Fiscal reforms.

Organizational Outcome: Institutionalized, transparent, participative, accountable and responsive governance.

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference	Code	Program/Project/Activity	Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025			
1	2	3	4	5	6	7	8	9	10	Total
1000-100-3-01-008-000-001	PERSONAL SERVICES	Travel & Seminar Expense	100% Implemented	100% Implemented	100% Implemented	January-December 2025	1,436,005.40			1,436,005.40
1000-100-3-01-008-000-002		Seminars & Training	Attended	Attended	Attended	January-December 2025	130,000.00			130,000.00
1000-100-3-01-008-000-003		Procurement of Office Supplies	Procured	Procured	Procured	January-December 2025	50,000.00			50,000.00

San Benito Annual Appropriation Ordinance 2025

Object of Expenditure	Account Code	Past Year				Current Year (Estimate) 2024				Budget Year 2025
		2023		First Semester		Second Semester		Total		
		(Actual)		(Actual)		(Estimate)				
1	2	3	4	5	6	7				
1.1 Personal Services										
Salaries	5 01 01 010	861,516.00	446,041.50	446,041.50	892,083.00	980,520.00				
Wages	5 01 01 020		-	-						
PERA/ADCOM	5 01 02 010	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00				
Representation Allowance	5 01 02 020	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00				
Transportation Allowance	5 01 02 030	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00				
Clothing/Uniform allowance	5 01 02 040		-	-		9,000.00				
Cash Gift	5 01 02 150	15,000.00			15,000.00	15,000.00				
Other Bonuses and Allowances	5 01 02 990	30,000.00			15,000.00	15,000.00				
Mild Year Bonus	5 01 02 990	71,695.00	74,340.25		-	74,340.25				
Year End Bonus	5 01 02 140	71,695.00			74,340.25	81,710.00				
GSIS - Life & Retirement Contribution	5 01 03 010	103,240.80	53,524.98	53,524.98	107,049.96	117,662.40				
PAG - IBIG Contributions	5 01 03 020	3,600.00	1,800.00	1,800.00	3,600.00	7,200.00				
PHILHEALTH Contributions	5 01 03 030	17,206.80	11,151.04	11,151.04	22,302.08	24,513.00				
ECC Contributions	5 01 03 040	3,600.00	1,800.00	1,800.00	3,600.00	3,600.00				
Terminal Leave	5 01 04 030	500,000.00	50,000.00	50,000.00		50,000.00				
Total Personal Services		1,866,553.60	733,157.77	713,157.77	1,446,315.54	1,436,005.40				
1.2 Maintenance & Other Operating Expenditures										
Traveling Expenses	5 02 01 010	100,000.00	97,280.00	32,720.00	130,000.00	130,000.00				
Office Supplies Expenses	5 02 03 010	50,000.00		15,000.00	15,000.00	50,000.00				
Telephone Expenses	5 02 05 020	36,000.00	12,000.00	12,000.00	24,000.00	24,000.00				
Repair & Maintenance - Other PPE	5 02 13 990	-	-	-	-	10,000.00				
General Services Expenses	5 02 12 990	-	-	-	-	100,000.00				
Other Maintenance & Operating Expenses	5 02 99 990	12,000.00		9,000.00	9,000.00	26,000.00				
Total Maintenance & Other Operating Expenditures		198,000.00	109,280.00	68,720.00	178,000.00	340,000.00				
2.0 CAPITAL OUTLAY										
Office Equipment	1 07 05 020									
Furniture & Fixtures	1 06 07 010			30,000.00	30,000.00	100,000.00				
Computer Software	1 08 01 020	33,000.00		35,000.00	35,000.00	100,000.00				
Total Capital Outlays		33,000.00	-	65,000.00	65,000.00	100,000.00				
3.0 FINANCIAL EXPENSES										
Interest Expenses	5 03 01 020									

2. Proposed New Appropriations, by Object of Expenditures

[illegible]

H. OFFICE OF THE MUNICIPAL ASSESSOR

Mandate: To discover, list, classify, appraise and assess all real properties, whether taxable or exempt which shall be used as basis for taxation.

Vision: To appraise all real property current and fair market value.

Mission: To update assessment services by updating assessment technique.

Organizational Outcome: Insure that all Laws regulation and policies governing assessment and appraisal of real property implemented.

1. Proposed New Appropriations, by Program, Activity and Project

ALP Reference	Code	1	2	3	4	5	6	7	8	9	10				
Program/Project/Activity	Description	Major Final Output	Performance / Output	Indicator	Target for the Budget Year	PS	MOOE	FE	CO	Total					
1000-100-3-0-1	PERSONAL SERVICES	100% Implemented	Seminars & Training	Attended	January-December 2025	1,208,372.68	90,000.00	30,000.00	10,000.00	24,000.00	50,000.00	50,000.00	50,000.00	35,000.00	1,208,372.68
1000-100-3-0-1	Travel & Seminar Expense	100% Implemented	Seminars & Training	Attended	January-December 2025		90,000.00								
1000-100-3-0-1	Procurement of Office Supplies	100% Implemented	Office Supplies	Procured	January-December 2025		30,000.00								
1000-100-3-0-1	Other Maintenance & Operating Expenses	100% Implemented	100% Implemented	100% Implemented	January-December 2025		10,000.00								
1000-100-3-0-1	Communication Allowance	100% Implemented	100% Implemented	100% Implemented	January-December 2025		24,000.00								
1000-100-3-0-1	Public Land Tilling Expenses	100% Implemented	100% Implemented	100% Implemented	January-December 2025		50,000.00								
1000-100-3-0-1	General revision	100% Implemented	100% Implemented	100% Implemented	January-December 2025		50,000.00								
1000-100-3-0-1	Membership Dues and Contribution to Organization	Paid Yearly	Membership	Paid Yearly	January-December 2025		1,000.00								
1000-100-3-0-1	IT Equipment & Software	Equipment Procured	Equipment Procured	Equipment Procured	January-December 2025										
Proposed Budget for the Budget Year 2025															

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	1					2				
		3					4				
		5					6				
		7					8				
Salaries	5 01 01 010	778,824.00	369,114.00	456,612.00	825,726.00	824,184.00					
Wages	5 01 01 020			-							
PERA/ADCOM	5 01 02 010	72,000.00	24,000.00	48,000.00	72,000.00	48,000.00					
Representation Allowance	5 01 02 020	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00					

San Benito Annual Appropriation Ordinance 2025

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AIP Reference	Code	Program/Project/Activity	Major Final Output	Performance / Output Indicator	Target for the Budget Year	PS	MOOE	FE	CO	Total
8000-100-3-01-010-000-001	1	PERSONAL SERVICES	100% Implemented	100% Implemented	January-December 2025	2,067,856.04	6	8	9	10
						2,067,856.04				2,067,856.04

1. Proposed New Appropriations, by Program, Activity and Project

Mandate: Initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedure and practices in infrastructure development and public works in general of the municipality; Advise the Mayor on infrastructure, public works,

Vision: To oversee all infrastructure projects that will be constructed and under the implementation of the Municipal Engineering Office, shall be in accordance with the standard set forth by the national government

Mission: To provide responsive quality infrastructure facilities to address the needs of the Kapangan people in pursuit of economic development objectives.

Organizational Outcome: To be able to satisfactory complete all necessary infrastructure as scheduled.

I. OFFICE OF THE MUNICIPAL ENGINEER

TOTAL APPROPRIATIONS		1,532,085.60	626,974.53	871,302.74	1,609,277.27	1,498,372.68
Total Special Purpose Appropriation		-	-	-	-	-
Other Authorized SPAs						
LDRM (5% Calamity Fund)						
Development Fund (20%)						
4.0 SPECIAL PURPOSE APPROPRIATION						
Total Financial Expenses		-	-	-	-	-
Bank Charges		5 03 01 040				
Interest Expenses		5 03 01 020				
3.0 FINANCIAL EXPENSES						
Total Capital Outlays		21,100.00	-	35,000.00	35,000.00	35,000.00
Computer Software		1 08 01 020	11,100.00	35,000.00	35,000.00	
Furniture & Fixtures		1 06 07 010	10,000.00			
Office Equipment		1 07 05 020				35,000.00
2.0 CAPITAL OUTLAY						
Total Maintenance & Other Operating Expenditures		255,000.00	56,720.00	97,280.00	265,000.00	255,000.00
Membership Dues and Contributions to Organizations		5 02 99 060	1,000.00		1,000.00	1,000.00
Other Maintenance and Operating Expenses		5 02 99 990		1,000.00	10,000.00	10,000.00
Litigation/Acquired Assets Expenses		5 02 99 090	100,000.00	3,701.60	96,298.40	100,000.00
Repairs & Maintenance - Furniture & Fixtures		5 02 13 070	10,000.00	-	-	
Telephone Expenses		5 02 05 020	24,000.00	12,000.00	24,000.00	24,000.00
Office Supplies Expenses		5 02 03 010	20,000.00	30,000.00	30,000.00	30,000.00
Traveling Expenses		5 02 01 010	100,000.00	14,720.00	85,280.00	90,000.00
1.2 Maintenance & Other Operating Expenditures						
Total Personal Services		1,255,985.60	570,254.53	739,022.74	1,309,277.27	1,208,372.68
ECC Contributions		5 01 03 040	3,600.00	1,200.00	3,600.00	2,400.00
PHILHEALTH Contributions		5 01 03 030	15,388.80	9,227.85	11,415.30	20,604.60
PAG - IBIG Contributions		5 01 03 020	3,600.00	2,400.00	3,600.00	4,800.00
GSIS - Life & Retirement Contribution		5 01 03 010	92,332.80	44,293.68	54,793.44	98,902.08
Year End Bonus		5 01 02 140	64,120.00		68,810.50	68,682.00
Mid-Year Bonus		5 01 02 990	64,120.00	61,519.00	7,291.50	
Other Bonuses and Allowances		5 01 02 990	30,000.00		15,000.00	
Cash Gift		5 01 02 150	15,000.00	15,000.00	15,000.00	10,000.00
Clothing/Uniform allowance		5 01 02 040		-		6,000.00
Transportation Allowance		5 01 02 030	58,500.00	29,250.00	58,500.00	62,400.00

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024		Budget Year 2025	
		2023	First Semester	Second Semester	Expenditures	
		(Actual)	(Actual)	(Estimate)	Total	
		(Actual)	(Actual)	(Estimate)	(Proposed)	
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	1,053,072.00	562,735.50	562,735.50	1,125,471.00	1,436,952.00
Wages	5 01 01 020		-	-		
PERA/ADCOM	5 01 02 010	96,000.00	48,000.00	48,000.00	96,000.00	120,000.00
Representation Allowance	5 01 02 020	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Transportation Allowance	5 01 02 030	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Clothing/Uniform allowance	5 01 02 040		-	-		15,000.00
Cash Gift	5 01 02 150	20,000.00	20,000.00	20,000.00	20,000.00	25,000.00
Other Bonuses and Allowances	5 01 02 990	40,000.00		20,000.00	20,000.00	
Mid Year Bonus	5 01 02 990	88,041.00	93,789.25		93,789.25	
Year End Bonus	5 01 02 140	88,041.00	93,789.25		93,789.25	119,746.00
GSIS - Life & Retirement Contribution	5 01 03 010	126,270.72	67,528.26	67,528.26	135,056.52	172,434.24
PAG - IBIG Contributions	5 01 03 020	4,800.00	2,400.00	2,400.00	4,800.00	12,000.00
PHILHEALTH Contributions	5 01 03 030	21,045.12	14,068.39	14,068.39	28,136.78	35,923.80
ECC Contributions	5 01 03 040	4,800.00	2,400.00	2,400.00	4,800.00	6,000.00
Total Personal Services		1,659,069.84	849,421.40	889,421.40	1,738,842.80	2,067,856.04
1.2 Maintenance & Other Operating Expenditures						
Travelling Expenses	5 02 01 010	90,000.00	27,935.52	72,064.48	100,000.00	100,000.00
Office Supplies Expenses	5 02 03 010	14,000.00	50,000.00	-	50,000.00	30,000.00
Telephone Expenses	5 02 05 020	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
Repair & Maintenance - Other PPE	5 02 13 990				30,714.75	700,000.00
Other Supplies & Materials Expenses	5 02 03 990	12,000.00		-		25,000.00
Other Maintenance and Operating Expenses	5 02 99 990		50,000.00		50,000.00	180,000.00
Total Maintenance & Other Operating Expenditures		140,000.00	139,935.52	84,064.48	204,714.75	1,059,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					
Furniture & Fixtures	1 06 07 010					35,000.00
Computer Software	1 08 01 020	35,000.00	35,000.00	-	35,000.00	
Total Capital Outlays		35,000.00	35,000.00	-	35,000.00	35,000.00
3.0 FINANCIAL EXPENSES						

2. Appropriations, by Object of Expenditures

				TOTAL	2,067,856.04	1,059,000.00	-	35,000.00	3,161,856.04
8000-100-3-01-	Travel & Seminar Expense	Seminar/meetings/conferences/workshops attended	100% of meetings/conferences/workshops attended	January-December 2025	100,000.00	100,000.00			100,000.00
8000-100-3-01-	Procurement of Office Supplies	Office Supplies Procured	Office Supplies Procured	January-December 2025	30,000.00	30,000.00			30,000.00
8000-100-3-01-	Other Maintenance & Operating Expenses	Work effectively and efficiently	100% Implemented	January-December 2025	180,000.00	180,000.00			180,000.00
8000-100-3-01-	Communication Allowance	100% Implemented	100% Implemented	January-December 2025	24,000.00	24,000.00			24,000.00
8000-100-3-01-	IT Equipment & Software	Work effectively and efficiently	Office Supplies Procured	January-December 2025	35,000.00	35,000.00	35,000.00		35,000.00
8000-100-3-01-	Maintenance of Government Buildings	Functional facilities	Functional facilities	January-December 2025	700,000.00	700,000.00			700,000.00
8000-100-3-01-	Lubricants expenses	Project Monitoring /Zoning - Fuel &	100% Implemented	January-December 2025	25,000.00	25,000.00			25,000.00

a. **Use and Release of Funds.** The said fund shall only be appropriated for projects and activities included in a development plan prepared by the MPDO upon the direction of

[illegible]

Appropriation for the 5% Local Disaster Risk Reduction & Management Fund (LDRRMF). Utilization and disbursements of funds for the Local Disaster Risk Reduction & Management Fund (LDRRMF), equivalent to 5% of the National Tax Allotment (NTA) pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 10121 otherwise known as Philippine Disaster Risk and Reduction Management Act of 2010 and Joint Memorandum Circular No. 2013-1, dated March 25, 2013 of NDRRMC, DBM & DILG.

Program/Project Activity Description	IMPLEMENTING DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT (in thousand pesos)				Climate Change Typology Code
		Starting Date	Completion Date			(PS)	(MOOE)	(CO)	Total	
DISASTER										
A. PREVENTION AND MIGRATION										
B. PREPAREDNESS										
Installation of EVDs and information Board	MEO	Jan-25	Dec-25	Number warning signage/board installed			100,000.00		100,000.00	100,000.00
C. QUICK RESPONSE										
D. REHABILITATION AND RECOVERY										
Provision of Construction materials to damaged evacuation Centers, Schools and other government designated as temporary Evacuation Centers	MEO	Jan-25	Dec-25	No. of rehabilitated/ restored			150,000.00		150,000.00	150,000.00
70% TOTAL =										
30% TOTAL =										
0.00										
250,000.00										

1. **Use and Release of Fund.** The amount herein appropriated shall be used in accordance with RA No. 10121, "The Philippine Disaster Risk Reduction and Management Act of 2010", which shall include relief, rehabilitation, reconstruction, and other works or services, including pre-disaster activities, in connection with the occurrence of natural calamities, epidemics as declared by DOH, and other catastrophes. PROVIDED, that the projects and activities are incorporated in the

Local Disaster Risk Reduction and Management Plan (LDRMP), and integrated in the approved Annual Investment Program. PROVIDED FURTHER, that the utilization of the Fund shall be in accordance with the provisions of NDRMC-DBM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013.

2. **Quick Response Fund.** Of the amount appropriated for LDRM Fund, thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand-by fund for relief, recovery programs in order that the situation and living conditions of people in the communities or areas stricken by disaster, calamity and epidemics may be normalized as quickly as possible. The release and use of the QRF shall be supported by resolution of the Sanggunian declaring the LGU under state of calamity or a Presidential declaration of state of calamity.

3. In no case shall the QRF be used for pre-disaster, nor be re-aligned for any other purpose.

3.3

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriation

1 = Client-Focused 2 = Organization-Focused	1 = Gender Issue 2 = GAD Mandate	Gender Issue or (Title / GAD Mandate	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant Program or Project or LGU	Activity Category (Tag atleast one (1) Activity category and See full details on the attached sheet)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget	MOOE	PS	CO	Lead or Responsible Office
2	2	PCW-DILG- Joint NEDA - DBM Circular No. 2013-01- Localization of MCW- Provision of Social Welfare programs and projects for the welfare of the youth and children, family women, the elderly, and the disabled person	1	MSW DO, R HU	1,2	To improve access & services in enhancement of skills 1 & educational activities for the development of women	Women Welfare Program	3,6	Maintenance of women development center/temp orary shelter for women	Procurement of materials for the maintenance of development center/temporary shelter for women	2025- 01-01	2025- 11-30	80,000.00				MEO/MSW DO
TOTAL													80,000.00				

b) Special Provisions

1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

San Benito Annual Appropriation Ordinance 2025

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1. OFFICE OF THE MUNICIPAL AGRICULTURIST

Mandate: To provide sufficient, affordable and healthy food commodities to the populace.
Vision: Food availability and affordability for everyone through sustainable agriculture.
Mission: Achieving Food Security for People and improve quality of life and empower stakeholders enabling them to adapt to changing
Organizational Outcome: Achieving Food Security for People and improve quality of life and empower stakeholders enabling them to adapt to changing

4. Proposed New Appropriations, by Program, Activity and Project

Reference	Program/Project/Activity	Major Final Output	Performance / Output	Target for the Budget	Proposed Budget for the Budget Year 2025				
Code	Description	Indicator		Year	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
8000-100-3-02-003-000-001	Personal Services	100% Implemented	100% Implemented	January-December 2025	1,939,939.42				1,939,939.42
8000-100-3-02-003-000-002	Coastal Resource Management								-
8000-100-3-02-003-000-003	Provision of support to bantay-dagat activities	Strengthened seaboard patrol/Anti-illegal fishing campaign	100% IMPLEMENTED	January-December 2025					-
8000-100-3-02-003-000-004	Surveillance of illegal fishing	seabome patrol coordinated	Conduct seabome patrol two (2) times a week	January-December 2025					-
8000-100-3-02-003-000-005	Bantay Dagat Honorarium	Bantay Dagat (5) Manpower	fisherfolk & boat registered (for six (5) brygs.)	January-December 2025					-
8000-100-3-02-003-000-006	Fisherfolk registration	fisherfolk & boat registered (for six (5) brygs.)	registration for 100 fisherfolk & 250 boats	January-December 2025	40,000.00				40,000.00
8000-100-3-02-003-000-007	Provision of Fishing Gears to Fishers	No. of fishers received livelihood assistance	No. of fishers received livelihood assistance	January-December 2025					-
8000-100-3-02-003-000-008	Maintenance of Marine Fish Sanctuary	purchase of Fish Sanctuary markings	purchase of markings for two MPA's	January-December 2025	50,000.00				50,000.00
8000-100-3-02-003-000-009	Animal Health Program								-
8000-100-3-02-003-000-010	Purchase of drugs & biologics, vaccine	vitamins supplementation, deworming, vaccination and treatment	administrative vits, dewormed, treated & vaccinated	January-December 2025	50,000.00				50,000.00
8000-100-3-02-003-000-011	procurement of Rabisin	Rabisin procured	vaccination of Dog with rabisin	January-December 2025	26,000.00				26,000.00
8000-100-3-02-003-000-012	Sensyong Panghayop program	conduct sensyong panghayop to six (6) barangays yearly	sensyong panghayop conducted yearly	January-December 2025	25,000.00				25,000.00
8000-100-3-02-003-000-013	Acquisition of Refrigerator	Refrigerator acquired	acquire refrigerator for stored vaccine	January-December 2025				15,000.00	15,000.00
8000-100-3-02-003-000-014	purchase of vegetable seeds & planting materials	increased production of vegs.	distribution of vegetable seeds to vegetable growers	January-December 2025		100,000.00			100,000.00
8000-100-3-02-003-000-015	Provision of Seedling trays	purchase of seedling tray for vegs. Farmers	Seedling tray purchased	January-December 2025					-

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San Benito Annual Appropriation Ordinance 2025

Approved

San Benito Municipal Agriculturist

San Benito Municipal Agriculturist

San Benito Municipal Agriculturist

5. Proposed New Appropriations, by Object of Expenditures

[illegible]

Appropriation for the 5% Local Disaster Risk Reduction & Management Fund (LDRMF). Utilization and disbursements of funds for the Local Disaster Risk Reduction & Management Fund (LDRMF), equivalent to 5% of the National Tax Allotment (NTA) pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 10121 otherwise known as Philippine Disaster Risk and Reduction Management Act of 2010 and Joint Memorandum Circular No. 2013-1, dated March 25, 2013 of NDRRMC, DBM & DILG.

3.1

[illegible]

a) Proposed New Appropriations

1. **Use and Release of Fund.** The amount herein appropriated shall be used in accordance with RA No. 10121, "The Philippine Disaster Risk Reduction and Management Act of 2010", which shall include relief, rehabilitation, reconstruction, and other works or services, including pre-disaster activities, in connection with the occurrence of natural calamities, epidemics as declared by DOH, and other catastrophes. PROVIDED, that the projects and activities are incorporated in the Local Disaster Risk Reduction and Management Plan (LDRMP), and integrated in the approved Annual Investment Program. PROVIDED FURTHER, that the utilization of the Fund shall be in accordance with the provisions of NDRRM-C-DBM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013.

2. **Quick Response Fund.** Of the amount appropriated for LDRRM Fund, thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand-by fund for relief, recovery programs in order that the situation and living conditions of people in the communities or areas stricken by disaster, calamity and epidemics may be normalized as quickly as possible. The release and use of the QRF shall be supported by resolution of the Sanggunian declaring the LGU under state of calamity or a Presidential declaration of state of calamity.

3. In no case shall the QRF be used for pre-disaster, nor be re-aligned for any other purpose.

[illegible][illegible]

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Reference	Code	1	2	3	4	5	6	7	8	9	10	
AP	Program/Project/Activity	Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	PS	MOOE	FE	CO	Total		
3000-100-3-001	PERSONAL SERVICES	100% implemented	100% implemented	100% implemented	January-December 2025	5,389,825.58	256,000.00	160,000.00	150,000.00	150,000.00	5,389,825.58	
3000-100-3-002	*ADMINISTRATIVE SUPPORT SERVICES	100% implemented	100% implemented	100% implemented	January-December 2025							
3000-100-3-003	PURCHASE OF MEDICINES	Medicines Purchased	Medicines Purchased	Medicines Purchased	January-December 2025	160,000.00					160,000.00	
3000-100-3-004	PURCHASE OF MEDICAL, DENTAL, AND LABORATORY SUPPLIES	Medical Supplies needed	Medical Supplies needed	Medical Supplies needed	January-December 2025	150,000.00					150,000.00	
3000-100-3-005	TRAINING/TRAVELLING EXPENSES	Training & Seminars Attended	Training & Seminars Attended	Attendance of Training/Seminars Attended	January-December 2025	150,000.00					150,000.00	
3000-100-3-006	MAINTENANCE OF PATIENT TRANSPORT VEHICLES	Well-maintained	Well-maintained	Well-maintained Ambulance	January-December 2025	30,000.00					30,000.00	
3000-100-3-007	FUEL AND LUBRICANTS	Fuel Purchased	Fuel Purchased	Fuel Purchased	January-December 2025	100,000.00					100,000.00	
3000-100-3-008	COMMUNICATION EXPENSES	100% implemented	100% implemented	100% implemented	January-December 2025	24,000.00					24,000.00	
3000-100-3-009	OFFICE SUPPLIES	Office Supplies	Office Supplies	Office Supplies	January-December 2025	20,000.00					20,000.00	
3000-100-3-010	IT EQUIPMENT AND SOFTWARE	Office Equipment	Office Equipment	Office Equipment	January-December 2025	80,000.00					80,000.00	
3000-100-3-011	FURNITURES AND FIXTURES	Furniture & Fixtures	Furniture & Fixtures	Furniture & Fixtures	January-December 2025	20,000.00					20,000.00	
3000-100-3-012	PROCESSING OF Philhealth accreditation of TBDOTS, MCP, NCP, FAMILY PLANNING, BIRTHING FACILITY and LABORATORY	4 IN 1 philhealth accredited for 1 whole year	4 IN 1 philhealth accredited for 1 whole year	4 IN 1 philhealth accredited for 1 whole year	January-December 2025	10,000.00					10,000.00	
						5,389,825.58	900,000.00	-	100,000.00	6,389,825.58		
						TOTAL						
						Proposed Budget for the Budget Year 2025						

1. Proposed New Appropriations, by Program, Activity and Project

Mandate: To develop plans and strategies on health programs as well as formulate and implement health related policies to promote the health of the people in san Benito, SDN.

Vision: A healthy, discipline and responsible populace living in a clean and harmonious environment of San Benito, Surigao del Norte.

Mission: To provide affordable and accessible health services through competent health care providers.

Organizational Outcome: Decrease incidence of non-communicable disease in San Benito, Surigao del Norte.

K. OFFICE OF THE MUNICIPAL HEALTH OFFICER

1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

(b) Special Provisions

[illegible]

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	1	2	3	4	5	6	7
		1.1 Personal Services	2	3	4	5	6	7
Past Year	2023	First Semester	Second Semester	Total	Expenditures	(Proposed)	Budget Year 2025	
							Current Year (Estimate) 2024	
Salaries	5 01 01 010	3,169,200.00	831,622.50	1,939,891.50	2,771,514.00	3,271,404.00		
Wages	5 01 01 020			-				
PERA/ADCOM	5 01 02 010	240,000.00	72,000.00	120,000.00	192,000.00	192,000.00		
Representation Allowance	5 01 02 020	60,000.00	30,000.00	30,000.00	60,000.00	62,400.00		
Transportation Allowance	5 01 02 030	60,000.00	30,000.00	30,000.00	60,000.00	62,400.00		
Subsistence /Laundry Allowance	5 01 02 050	150,000.00	41,581.13	136,618.88	178,200.00	144,000.00		
Hazard Pay	5 01 02 110	676,438.00	166,324.50	526,554.00	692,878.50	817,851.00		
Clothing/Uniform allowance	5 01 02 040			-		24,000.00		
Cash Gift	5 01 02 150	100,000.00		55,000.00	55,000.00	40,000.00		
Other Bonuses and Allowances	5 01 02 990	50,000.00		55,000.00	55,000.00			
Mid Year Bonus	5 01 02 990	265,108.00	153,465.75	77,493.75	230,959.50	230,959.50		
Year End Bonus	5 01 02 140	265,108.00		230,959.50	230,959.50	272,617.00		
GSIS - Life & Retirement Contribution	5 01 03 010	380,304.00	99,794.70	232,786.98	332,581.68	392,568.48		
PAG - IBIG Contributions	5 01 03 020	12,000.00	7,200.00	14,400.00	21,600.00	19,200.00		
PHILHEALTH Contributions	5 01 03 030	55,461.00	20,790.56	48,497.29	69,287.85	81,785.10		
ECC Contributions	5 01 03 040	12,000.00	3,600.00	7,200.00	10,800.00	9,600.00		
Terminal Leave Benefit	5 01 04 030	100,000.00	50,000.00	-	50,000.00			
Total Personal Services		5,595,619.00	1,506,379.14	3,504,401.89	5,010,781.03	5,389,825.58		
1.2 Maintenance & Other Operating Expenditures								
Travelling Expenses	5 02 01 010	130,000.00	100,590.00	9,410.00	110,000.00	150,000.00		
Office Supplies Expenses	5 02 03 010	17,500.00	20,000.00	-	20,000.00	20,000.00		
Drugs & Medicines	5 02 03 070	270,000.00	59,918.00	140,082.00	200,000.00	160,000.00		
Medical, Dental & Laboratory Supplies Expense	5 02 03 080	150,000.00	30,600.00	119,400.00	150,000.00	150,000.00		
Fuel, Oil & Lubricants Expense	5 02 03 090	150,000.00	50,000.00	50,000.00	100,000.00	100,000.00		
Telephone Expenses	5 02 05 020	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00		
Repairs and Maintenance-Transportation Equipment	5 02 13 060	50,000.00		30,000.00	30,000.00	30,000.00		
Other Supplies & Materials Expenses	5 02 03 990	25,000.00		-		10,000.00		
Other Maintenance and Operating Expenses	5 02 99 990		130,740.00	55,260.00	186,000.00	256,000.00		
Total Maintenance & Other Operating Expenditures		816,500.00	273,108.00	330,892.00	634,000.00	900,000.00		
2.0 CAPITAL OUTLAY								
Office Equipment	1 07 05 020					80,000.00		
Furniture & Fixtures	1 06 07 010	30,000.00	30,000.00	-	25,000.00	20,000.00		
Computer Software	1 08 01 020	25,000.00	25,000.00	-	20,000.00			
Total Capital Outlays		55,000.00	55,000.00	-	45,000.00	100,000.00		
3.0 FINANCIAL EXPENSES								
Interest Expenses	5 03 01 020							
Bank Charges	5 03 01 040							
Total Financial Expenses		-	-	-	-	-		
4.0 SPECIAL PURPOSE APPROPRIATION								
Development Fund (20%)								
LDRM (5% Calamity Fund)				150,000.00	150,000.00	250,000.00		
Gender & Development (5%)				540,000.00	540,000.00	663,400.00		
Total Special Purpose Appropriation						913,400.00		
TOTAL APPROPRIATIONS		6,467,119.00	1,834,487.14	3,835,293.89	5,689,781.03	7,303,225.58		

San Benito Annual Appropriation Ordinance 2025

3. Special Purpose Appropriations

3.1

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriations

1 = Client-Focused 2 = Organization-Focused 3 = Gender Issue 4 = GAD Mandate	GAD Mandate or Issue (Title / Description)	Supporting Statistics Data				Source	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full details on INSTRUCTION SHEET)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	MOOE		PS	CO	Lead or Responsible Office
		GAD Budget																
1	2	100	100	2	RH	To provide awareness on nutrition and to improve the status of children	Nutrition Program	5.6	Nutrition Month Celebration	Month activity conducted and participated by Municipal Employees and San Benito residents	2025-07-01	2025-07-31	50,000.00	50,000.00				MHO/MNAO
1	2	Intensified IEC on blood donation program	100	2	RH	To provide & improve blood donation system to ensure that health services are efficiently delivered	National Voluntary Blood Services Program	6	Mass Blood Letting Activity	At least 1% of the total population donated	2025-10-01	2025-12-31	50,000.00	10,000.00				MHO
1	2	Increase prevalence of TB infection rate	20	2	RH	To decrease TB infection in the community specially on high risk population	National Tuberculosis Control Program	6	Sakit ay Iwasan, TB Tulokan	100% of high risk individuals attended the National TB Control and Prevention Campaign	2025-03-01	2025-07-30	10,000.00	30,000.00				MHO
1	2	Rampant spread of sanitation related infectious diseases among children and elderly	20	2	RH	To improve sanitation among households in San Benito	Environmental Health Program	6	Water and Sanitation	Intensified IEC on basic sanitation and food handlers training	2025-01-01	2025-12-31	30,000.00	50,000.00				MHO
1	2	Sec. 20 of MCW - IRR Comprehensive Health Services	45	2	RH	To lessen pregnancy related diseases and improve well-being of pregnant mother and breastfeeding children up to 2 years	Maternal Care Program	7	Bunts and Safe Motherhood Program	100% Pregnant and lactating women attended	2025-07-01	2025-09-30	50,000.00	8,000.00				MHO
1	2	Sec. 20 of MCW - IRR Comprehensive Health Services	50	2	RH	To provide basic services such as circumcision among children	Service Delivery Network	6	Annual Operation Tuli	Number of Children at least 50 individuals will be circumcised	2025-06-01	2025-06-30	8,000.00					MHO

1	2	Increase prevalence of dental related diseases on children	50	RH U	2	To conduct toothbrushing drill, provision of dental kit and oral hygiene campaign among children	Oral Health Program	6	Oral Health Month	At least 50 children attended the Oral Health toothbrushing drill and oral hygiene campaign	2025-02-01	2025-02-28	10,000.00			MHO
1	2	Sec.20 of MCW IRR Comprehensive Health Services	150	RH U	2	To provide free dental, ophthalmologic and surgical services to >80% of the identified willing patients	Annual Dental, Surgical and Medical Mission Program	6	Annual Dental, Surgical and Medical Mission	At least 200 patients were given free medicines, medical, surgical and dental services	2025-01-01	2025-12-31	50,000.00			MHO
1	1	MANDATE: Republic Act 10354 SECTION 14. Age- and Development-Appropriate Reproductive Health Education. – The State shall provide age- and development_x005fappropriate reproductive health education to adolescents which shall be taught by adequately trained teachers informal and nonformal educational system and integrated in relevant subjects such as, but not limited to, values formation; knowledge and skills in self-protection against discrimination; sexual abuse and violence against women and children and other forms of gender-based violence and teen pregnancy.	20	RH U, LYD O	2	To decrease the incidence of Teenage Pregnancy, STI related illnesses and increase the use of contraceptive among teenagers	Teenage Pregnancy, HIV, AIDS, STI and Family Planning Program	6	Family Planning, HIV, AIDS, STI and Teenage Pregnancy Prevention and Control Program	50 teenagers have attended the HIV, AIDS, STI and Usapang Pangpamilya Campaign	2025-07-01	2025-07-31	10,000.00			MHO,LYD O
1	1	Lack of personnel for the operation of the Rural Health Center	3	RH U	1,2	To provide honorarium for minimum income earning healthcare workers assigned in the Rural Health Unit	Administrative Support Services	6,10	Honoraria for 3 job orders assigned in Rural Health Unit	Additional honoraria for 3 job orders (2 utility workers, 1 clerk) are given monthly for 12 months	2025-01-30	2025-12-30	42,000.00			MHO
1	2	Sec.20 of MCW IRR Comprehensive Health Services	200	RH U	2	To provide equitable and effective health services that meet the needs of individuals, regardless of gender.	Service Delivery Network	6	Provision of barangay health services	At least 90% of women, all gender are provided with health services	2025-01-30	2025-12-30	233,400.00			MHO

1	2	Sec. 20 (B6).b. The LGU shall formulate a health human resource development plan that will ensure the ff: (1) Sufficient member of skilled health professionals to attend to all deliveries; & (II) availability of qualified and capable health services providers, to include coordination with the academe, a human resource deployment program to meet LGU needs;	500	RH U	2	To provide quality basic health services to women children and elderly	Service Delivery Network	6	Provision of medicine, medical supplies and equipment	At least 90% of women, Children, pregnant and elderly provided with needed medicines	2025-01-30	2025-12-30	120,000.00		MHO
											TOTAL		663,400.00		

b) Special Provisions

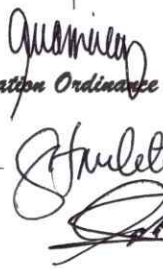
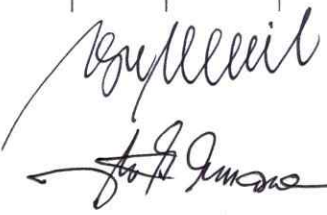
1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

3.2

Appropriation for the 5% Local Disaster Risk Reduction & Management Fund (LDRRMF). Utilization and disbursements of funds for the *Local Disaster Risk Reduction & Management Fund (LDRRMF)*, equivalent to 5% of the National Tax Allotment (NTA) pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 10121 otherwise known as Philippine Disaster Risk and Reduction Management Act of 2010 and Joint Memorandum Circular No. 2013-1, dated March 25, 2013 of NDRRMC, DBM & DILG.

a) Proposed New Appropriation

Program/Project Activity Description	IMPLEMENTING OFFICE/ DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT (in thousand pesos)				Amount of Climate Charge PPAs		Climate Change Typology Code
		Starting	Complete on Date			(PS)	(MOOE)	(CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
DISASTER												
A. PREVENTION AND MIGATION												
B. PREPAREDNESS												
6	DRRM on Health / Programs including provision of Medicine & Vitamins; Municipal Disaster Surveillance Unit Expenses/EREID	RHU	Jan-25	Nov-25	Available Medicines and supplies/expenses		250,000.00		250,000.00			A414-05
C. QUICK RESPONSE												



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30% TOTAL =										0.00			
D. REHABILITATION AND RECOVERY													
70% TOTAL =										250,000.00			
TOTAL										250,000.00			

b) Special Provisions

1. **Use and Release of Fund.** The amount herein appropriated shall be used in accordance with RA No. 10121, "The Philippine Disaster Risk Reduction and Management Act of 2010", which shall include relief, rehabilitation, reconstruction, and other works or services, including pre-disaster activities, in connection with the occurrence of natural calamities, epidemics as declared by DOH, and other catastrophes. PROVIDED, that the projects and activities are incorporated in the Local Disaster Risk Reduction and Management Plan (LDRRMP), and integrated in the approved Annual Investment Program. PROVIDED FURTHER, that the utilization of the Fund shall be in accordance with the provisions of NDRRMC-DBM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013.
2. **Quick Response Fund.** Of the amount appropriated for LDRRM Fund, thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand-by fund for relief, recovery programs in order that the situation and living conditions of people in the communities or areas stricken by disaster, calamity and epidemics may be normalized as quickly as possible. The release and use of the QRF shall be supported by resolution of the Sanggunian declaring the LGU under state of calamity or a Presidential declaration of state of calamity.
3. In no case shall the QRF be used for pre-disaster, nor be re-aligned for any other purpose.

L. OFFICE OF THE MUNICIPAL SOCIAL WELFARE & DEVELOPMENT

Mandate: Identify the basic needs of the clientele, the disadvantaged and marginalized people, develop and implement appropriate measures to alleviate their poor and improve living condition.

Vision: The Municipal Social Welfare and Development Office envision that all San Benito hanon, especially the disadvantage sectors, free from poverty, have equal access to opportunities, enabled by a fair, just, gender sensitive and peaceful community.

Mission: To promote the rights and welfare of the poor, vulnerable and the disadvantaged individuals, families and communities through the implementation of coordinated social protection and poverty reduction geared toward people empowerment.

Organizational Outcome: Improved the quality of life and promote social functioning.

1. Proposed New Appropriations, by Program, Activity and Project

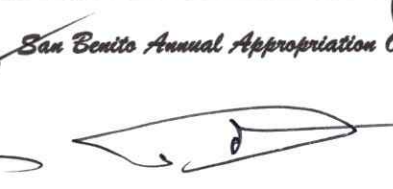
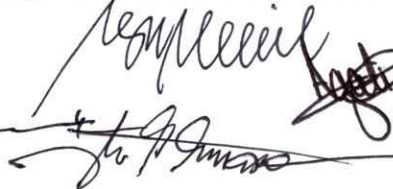
AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
3000-100-3-02-005-000-001	PERSONAL SERVICES	100% Implemented	100% Implemented	January-December 2025	2,407,809.08				2,407,809.08
3000-100-3-02-005-000-002	Travel & Seminar Expense	Seminar/meetings/conferences/workshops attended	100% of meetings/conferences/workshops attended	January-December 2025		110,000.00			110,000.00
3000-100-3-02-005-000-003	Procurement of Office Supplies	Office Supplies Procured	Office Supplies Procured	January-December 2025		40,000.00			40,000.00

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3000-100-3-02-005-000-004	Other Maintenance & Operating Expenses	100% Implemented	100% Implemented	January-December 2025	66,000.00			66,000.00
3000-100-3-02-005-000-005	Communication Allowance	100% Implemented	100% Implemented	January-December 2025	24,000.00			24,000.00
3000-100-3-02-005-000-006	Membership Dues and Contribution to Organization	Membership Registered	Membership Registered	January-December 2025	10,000.00			10,000.00
3000-100-3-02-005-000-007	IT Equipment & Software	Office Equipment Procured	Office Equipment Procured	January-December 2025		25,000.00		25,000.00
3000-100-3-02-005-000-008	Purchased of Fixtures and Furniture	Furniture & Fixtures Procured	Furniture & Fixtures Procured	January-December 2025		25,000.00		25,000.00
TOTAL					2,407,809.08	250,000.00	-	50,000.00
								2,707,809.08

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester	Total	Expenditures
		(Actual)	(Actual)	(Estimate)		(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	1,094,640.00	575,214.50	655,214.50	1,230,429.00	1,425,864.00
Wages	5 01 01 020		-	-		
PERA/ADCOM	5 01 02 010	96,000.00	48,000.00	48,000.00	96,000.00	72,000.00
Representation Allowance	5 01 02 020	58,500.00	32,350.00	32,350.00	64,700.00	105,200.00
Transportation Allowance	5 01 02 030	58,500.00	32,350.00	32,350.00	64,700.00	105,200.00
Hazard Pay	5 01 02 110	217,197.00	117,042.90	129,042.90	246,085.80	285,172.80
Clothing/Uniform allowance	5 01 02 040					9,000.00
Subsistence Allowance	5 01 02 050		21,445.00	32,555.00	54,000.00	54,000.00
Cash Gift	5 01 02 150	20,000.00		15,000.00	15,000.00	15,000.00
Other Bonuses and Allowances	5 01 02 990	40,000.00		15,000.00	15,000.00	
Mid Year Bonus	5 01 02 990	91,881.00	92,763.55	9,772.20	102,535.75	
Year End Bonus	5 01 02 140	91,881.00		102,535.75	102,535.75	118,822.00
GSIS - Life & Retirement Contribution	5 01 03 010	131,356.80	15,380.36	15,380.36	30,760.73	171,103.68
PAG - IBIG Contributions	5 01 03 020	4,800.00	3,600.00	3,600.00	7,200.00	7,200.00
PHILHEALTH Contributions	5 01 03 030	21,892.80	12,304.29	12,304.29	24,608.58	35,646.60
ECC Contributions	5 01 03 040	4,800.00	1,800.00	3,000.00	4,800.00	3,600.00
Total Personal Services		1,931,448.60	952,250.60	1,106,105.00	2,058,355.61	2,407,809.08
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	100,000.00	74,558.28	25,441.72	100,000.00	110,000.00
Office Supplies Expenses	5 02 03 010	21,300.00	35,000.00	-	35,000.00	40,000.00
Telephone Expenses	5 02 05 020	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
Donations/Assistance	5 02 99 080	70,000.00		-		
Other Supplies & Materials Expenses	5 02 03 990	12,000.00		-		
Postage & Delivery/Courier Services	5 02 05 010	14,000.00		-		
Membership Dues and Contributions to Organizations	5 02 99 060	5,000.00		8,000.00	8,000.00	10,000.00
Other Maintenance and Operating Expenses	5 02 99 990		30,000.00	30,000.00	60,000.00	66,000.00
Total Maintenance & Other Operating Expenditures		246,300.00	151,558.28	75,441.72	227,000.00	250,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					25,000.00
Furniture & Fixtures	1 06 07 010		25,000.00	-	25,000.00	25,000.00
Computer Software	1 08 01 020	24,500.00	25,000.00	-	25,000.00	
Total Capital Outlays		24,500.00	50,000.00	-	50,000.00	50,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					



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Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)						20,000.00
Gender & Development			1,519,498.50	1,687,472.32	3,206,970.82	3,361,600.00
Senior Citizen & PWD (1%)			279,412.00	460,841.02	740,253.02	976,624.48
LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN (LCPC)			11,700.00	728,553.02	740,253.02	879,250.47
Total Special Purpose Appropriation		-	-	-	-	5,237,474.95
TOTAL APPROPRIATIONS		2,202,248.60	1,153,808.88	1,181,546.72	2,335,355.61	7,945,284.03

3. Special Purpose Appropriations

3.1

Appropriation for the 5% Gender and Development (GAD). Utilization and disbursements of funds for the Gender and Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriations

1 = Client-Focused 2 = Organization-Focused	1 = Gender Issue 2 = GAD Mandate	Gender Issue or GAD Mandate (Title / Description)	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full list in the Appendix)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget			Lead or Responsible Office
													MOOE	PS	CO	
1	2	Disadvantaged men and women have poor access to Social Welfare Programs and Services during crisis situation	200	MSWDO	1,2	Provide immediate financial assistance to vulnerable men and women during crisis situation	Social Welfare and Community Development Program	6	Provision of Assistance to individuals and families in crisis situation	150 individuals/families received AICS	2025-01-01	2025-12-31	400,000.00			MSWDO
1	2	Financial Constraints experienced by abused and trafficked children, abandoned and neglected children and adults, VAWC Victim-survivor and the children in conflict with the law	20	PNP, MSWDO	1,2	Provide immediate financial assistance to the victim-survivors as mandated by RA 8505, RA 7160, RA 9344 and RA 9262	Family Welfare Program	6	Provision of financial assistance to all victims of RA 8353, RA9208, RA 7160, RA 9344 and RA 9262 including abandoned and neglected children and adults for food medical and transportation	At least 10 individuals	2025-02-02	2025-12-20	25,000.00			MSWDO



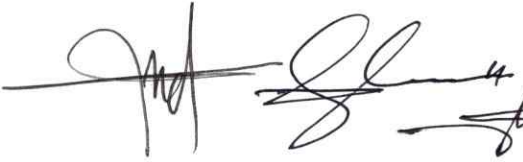
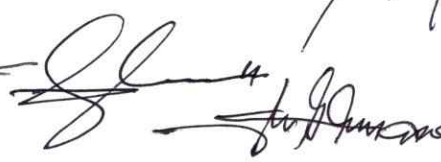
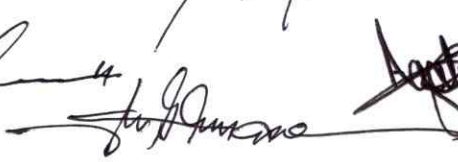




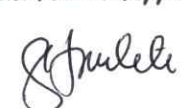

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1	2	PCW - DILG-NEDA DBM JMC No. 2013 -01 - Guidelines in the Localization of MCW Provision of Social Welfare Services through programs and projects for the welfare of the youth & Children Family & Community, Women the elderly and the Disabled person.	10	MSW DO	1,2	Provision of food and non-food items to the internally displaced persons	Family Welfare Program	6	Humanitarian Relief Assistance	At least 10 individuals	2025-01-01	2025-12-31	50,000.00		MSWDO
1	2	PCW - DILG-NEDA DBM JMC No. 2013 -01 - Guidelines in the Localization of MCW Provision of Social Welfare Services through programs and projects for the welfare of the youth & Children Family & Community, Women the elderly and the Disabled person.	80	MSW DO	1,2	Provision of monthly minimum financial assistance to poor & needy solo parents.	Family and other needy adult program	6,25	Support for Solo Parents	Monthly cash subsidy provided to all registered solo parents @ Php.250 for every beneficiary per month.	2025-03-03	2025-12-03	240,000.00		MSWDO
1	2	PCW-DILG-NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community, women, the elderly, and the disabled person	250	MSW DO	2	To provide quality education related to early childhood Care and Development in the atmosphere that foster interest and enthusiasm	Child Welfare Program	6,10	Conduct of continuing education and mobility for ECCD program implementation	10 child development workers attended the continuing program with mobility expenses	2025-05-15	2025-05-18	50,000.00		MSWDO
1	2	PCW-DILG-NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community, women, the elderly, and the disabled person	250	MSW DO	2	To provide early education on Gender Development Program to 0-4 years old	Child Development Program	6,10	Daily Session to Children ages 0-4 years old	Daily Sessions Conducted	2025-01-01	2025-12-30	276,000.00		MSWDO
1	2	PCW-DILG-NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community, women, the elderly, and the disabled person	250	MSW DO, LN MB	2	To provide temporary employment to the other needy adults in the family	Family and other needy adult program	6,25	Support for Risk Resiliency Program of DSWD	2 Program/Activity Conducted	2025-07-01	2025-08-31	30,000.00		MSWDO








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1	2	PCW-DILG NEDA-DBM Joint memorandum circular No. 2013 - 01 guidelines in the localization of MCW-Provision of Social Welfare services through Nutrition services	1 0 0	RHU, MSW DO	2	Promote the proper nutrition in the Barangay and Municipal Level	Nutrition Program	6,2 6	Supplemental Feeding Program	Procurement of eating and kitchen utensils for 9 Child Development Centers	2025- 06-01	2025- 07-01	24,000.00		MSWDO
1	2	Republic Act No. 10742, the Sanggunian Kabataan Reform Act of 2015- An act establishing reforms in the Sangguniang Kabataan creating enabling mechanisms for meaningful youth participation in nation-building, and for other purposes	1 0 0	LYDO, SK Federation & MSW DO	2	To inform and disseminate opportunities for the promotion of youth and children.	Children and Youth Program	6	Children and Youth Congress; Information education campaign	100% children and youth attended congress	2025- 02-01	2025- 12-08	30,000.00		LYDO, SK Federation & MSWDO
1	2	Republic Act No. 10742, the Sanggunian Kabataan Reform Act of 2015- An act establishing reforms in the Sangguniang Kabataan creating enabling mechanisms for meaningful youth participation in nation-building, and for other purposes	2 0 0	LYDO, SK Federation, DILG & MSW DO	2	To provide leadership building activities for the youth to gain skills and enhance their strengths as useful conduit in community development	Children and Youth Program	6	Attendance to LYD related meetings, programs, trainings and seminars	At least 3 LYD related meetings, programs, trainings and seminars	2025- 01-01	2025- 12-31	25,000.00		LYDO, SK Federation, DILG & MSWDO
1	2	PCW-DILG- NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community, women, the elderly, and the disabled person	3 0 0	MSW DO, LN MB	2	To create nurturing environments for children to access free and structured play, recreation, leisure and learning activities.	Children and Youth Program	6	Financial support to the barangays for the installation of playground facilities	Playground for every barangays	2025- 05-30	2025- 12-30	80,000.00		LYDO, SK Federation & MSWDO
1	2	Sec. 33 and 34 of IRR of MCW- women in Specially Difficult Circumstances	4 0 0	MSW DO	2	Uplift services for women in specially difficult circumstances	Women Welfare Program	6.4	Support for Service Provider	No. of trainings attended No. of Reports submitted No. of barangays Visited (at least 4 trainings, 4 reports submitted to PLGU and Regional Offices, at 2 times each barangays visited	2025- 01-04	2025- 12-30	15,000.00		MSWDO
1	2	PCW-DILG- NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community,	5 6 0	MSW DO, LN MB	2	Access services for Elderly	Elderly Welfare Program	6	Rice assistance to every registered Senior Citizens member	700 registered Senior Citizen's received rice assistance on on their birthday	2025- 01-01	2025- 10-31	1,372,200.0 0		MSWDO

2	2	IRR of Sec. 12© of MCW- All government personnel including LCE of LGUs involved in the protection and defense of women against gender-based violence shall regularly undergo the mandatory training on gender and human rights, on the cycle and continuum of violence, counselling and trauma healing	1 0 0	MSW DO	5	Awareness on Gender and Development	Gender and Development Program	3,1 4	GFPS Program Review	100% Semestral activity attended by GFPS	2025-06-01	2025-06-30	30,000.00			GFPS/M SWDO
2	2	IRR of Sec. 12© of MCW- All government personnel including LCE of LGUs involved in the protection and defense of women against gender-based violence shall regularly undergo the mandatory training on gender and human rights, on the cycle and continuum of violence, counselling and trauma healing	2	MSW DO	5	Awareness on Gender and Development	Gender and Development Program	3,1 4,1 5	Annual GAD/AIP budgeting and planning	conducted every first quarter, attended by GFPS 100%	2025-03-03	2025-03-31	20,000.00			GFPS/M SWDO
2	2	IRR of Sec. 12D of MCW- All Provincial Governors City and Municipal Mayor shall leisure establishment of a VAW-TIP desk in every barangay within their jurisdiction and provide technical and financial assistance	1 2	MSW DO	2	To equip VAWC-TIP Desk officers with Capability Building activities in handling VAWC-TIP Cases	Capacity Development Program	3,1 4	Conduct of Trainings, Seminars & other relevant activities for VAWC-TIP Desk Officers	6 VAWC-TIP Desk officers & 6 PBs Strengthened and equipped in handling of VAWC-TIP Cases	2025-05-01	2025-05-03	30,000.00			MSWDO
2	2	Sec. 22 of IRR of MCUS Gender and Sensitivity Training and Seminar	3	GFPS, MSW DO	5.2	To capacitate GAD Team on Updated GAD Program	Social Development Program	1.6	Attendance to Gender related Programs and Seminars	At least 3 Gender related Trainings and Seminars attended	2025-02-10	2025-11-30	140,000.00			GFPS/M SWDO
1	2	Lack of knowledge on the vital role of the family in educating its members on the ill effects of dangerous drugs	4 5	PNP,R HU,M SWD O	2	To create awareness of families and communities on the underlying causes of drug abuse and its ill effects.	Family Drug Abuse Prevention Program	6	Preventive education and advocacy programs	2 advocacy programs/activities conducted	2025-01-01	2025-12-31	30,000.00			PNP/MS WDO/ MHO/
2	2	PCW-DILG-NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community, women, the elderly, and the disabled person	1 0 0	MSW DO	1,2	To improve the capacities of persons with disabilities	Persons with Disability Welfare Program	2.6	Conduct capability enhancement for persons with disabilities	1 training conducted with participants	2025-03-25	2025-03-26	25,000.00			MSWDO

2	2	PCW-DILG-NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community, women, the elderly, and the disabled person		MSW DO	1,2	To strengthen the capacity of different women's group	Women Welfare Program	6,2 5	Capacity Enhancement to Different Women's Group	1 capability training conducted	2025-01-01	2025-12-31	30,000.00		MSWDO
2	2	PCW-DILG-NEDA - DBM Joint Memorandum Circular No. 2013-01- Guidelines on the Localization of MCW- Provision of Social Welfare services through Programs and projects for the welfare of the youth and children, family and community, women, the elderly, and the disabled person	6 0	SLP	1,2	To conduct livelihood training programs focused on women	Women Welfare Program	6,2 5	Conduct capability trainings for livelihood projects/association for women	1 capability training conducted	2025-04-01	2025-08-30	25,000.00		SLP,MS WDO
											TOTAL		3,361,600.00		

b) Special Provisions

1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

3.2

Appropriation for the Senior Citizens and Person With Disability. Utilization and disbursements of funds for the Senior Citizens and Persons with Disability (SC/PWD), equivalent to 1% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9994 otherwise known as Expanded Senior Citizens Act of 2016 and provide further that 1% SC / PWD budget will be apportioned equally to both 0.5% for Senior Citizens and another 0.5% for Persons With Disability. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriation



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Province of Surigao del Norte
MUNICIPALITY OF SAN BENITO
SENIOR CITIZENS AND PERSONS WITH DISABILITY
WORK AND FINANCIAL PLAN
Calendar Year 2025



REGION : CARAGA

PROVINCE : SURIGAO DEL NORTE

MUNICIPALITY: SAN BENITO

Programs/Projects/Activities	Senior Citizens Related Issue	Expected Output/Target Beneficiaries	Period of Implementat ion	Performance Indicator	Responsi ble Office	Budget Allocation	
						Amount	Source
Elderly Filipino Week Celebration	Recognition of elderly/senior citizens contribution to community/national development	Active Participation of all senior citizens.	October 2025	Active participation of all Senior Citizens and celebration program successfully conducted.	MSWDO	64,000.00	General Fund
Honorarium of Federation Officers	To encourage fed. Officers to perform their duties and functions	Satisfactory performance of fed. officers	January- December 2025	Monthly Honorarium: OSCA Head @ Php.1,400/month OSCA Consultant @ Php.500/month Fed. President @ Php.1,100/month Fed. V.Pres. @ Php.600/month Fed. Secretary @ Php.600/month Fed. Treasurer @ Php.600/month Fed. Auditor @ Php.600/month Fed. PIO @ Php.600/month	OSCA, MSWDO	72,000.00	General Fund
Repair and maintenance of Senior Citizens' Building	Run down materials/buildings	Senior Citizens' Building repaired and improved	January – December 2025	Presentable and improved Senior Citizens' Building	MSWDO, ENGINEE RING OFFICE	72,000.00	General Fund
Capability building and Skills enhancement for service providers	Some SC lacks knowledge about the privilege of Senior Citizens Laws	Acquire KAS (Knowledge, Attitude and Skills) about Senior Citizens law.	January- December 2025	Senior Citizens and other service providers able to attend meetings and conferences.	OSCA head, MSWDO Personnel , SC Fed. President	10,000.00	General Fund
Mortuary Assistance to registered Senior Citizens	Assistance to the bereaved registered senior citizens' family	Augment Mortuary expenses	January- December 2025	Financial Assistance provided amounting Php.3,500 per deceased senior citizen	MSWDO	70,000.00	General Fund
Support to Social Pension Program	Logistic support during pay - out	Social pensioners and paymasters provided with logistic support	March – November 2025	Logistic support provided	OSCA, MSWDO	31,100.00	General Fund
Lack of facilities inside the SC Center	Limited number of tables and chairs in the center.	5 Chairs and 5 Tables purchased and available to all senior citizens	September 2025	Readily available chairs and tables for all senior citizens	MSWDO, OSCA	10,000.00	General Fund
Procurement of office supplies and materials.	No office supplies for the OSCA Office.	Purchase of office supplies and materials	January- December 2025	Office supplies and material are purchased	MSWDO, OSCA HEAD	17,124.48	General Fund
Incentive and benefits for Senior Citizens 90 years old and above	Acknowledging the significant contributions to the development of the municipality.	Recognition of vital roles and contributions of Senior Citizens	January- December 2025	P5,000.00 to every 90 years old and up	MSWDO and SCFA	25,000.00	General Fund
Centenarian benefit for Senior Citizens of San Benito	Acknowledging the significant contributions to the development of the municipality.	Recognition of vital roles and contributions of Senior Citizens	January- December 2025	P20,000 to every 100 years old and up	MSWDO and SCFA	20,000.00	General Fund
Provision of Rice Assistance to Registered Senior Citizens on their birthday	Giving importance on the birthdate of the Senior Citizen members in recognition on their contribution on community development	Recognizing the role and valuable contribution in community development and uplifting the feelings on their special day.	January- December 2025	Rice Assistance to every SC @ P2,010.00	MSWDO, OSCA	34,800.00	General Fund
						426,024.48	
PERSONS WITH DISABILITIES							
Programs/Projects/Activitie s	Related Issue	Expected Output/Target Beneficiaries	Period of Implementat ion	Performance Indicator	Responsi ble Office	Budget Allocation	
						Amount	Source

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National Disability Prevention Week Celebration	Recognition PWDs contribution to community/national development.	Active Participation of all PWDs.	July 2025	Active participation of all PWDs and celebration program successfully conducted.	MSWDO	60,000.00	General Fund
Provision of 5kls rice to all registered PWD members	Augmentation of daily subsistence and rice needs of all registered PWD members	All registered PWD members provided with 5kls rice	July 2025	All registered PWD members are provided with 5kls rice	MSWDO	54,000.00	General Fund
Provision of assistive devices	Some PWD lack assistive devices	Identified needy PWD provided with particular needed assistive devices.	January-December 2025	Assistive devices provided to the needy and impoverished PWD	MSWDO	15,000.00	General Fund
Purchase of uniform for PWD Federated presidents.	No available PWD uniform	All PWD Federated presidents have their uniform.	June 2025	PWD Federated presidents uniform purchased	MSWDO	10,000.00	Gen. Fund
Capability building and skills enhancement for PWDs and the service providers	PWDs lack of knowledge about PWD laws.	Acquired necessary knowledge.	January-December 2025	Attended meetings, seminars and conferences.	MSWDO	15,000.00	General Fund
Medical Assistance to identified needy PWDs.	Lack of funds to support on their health concerns	PWD provided with the needed financial Assistance for their medicine need.	January-December 2025	Medical Assistance extended	MSWDO	360,000.00	General Fund
Functionality of PWD organization	No regular meeting conducted	Imposed regular monthly meeting	January-December 2025	Regular monthly meeting conducted	MSWDO	5,000.00	General Fund
Honorarium of Federation Officers	To encourage fed. Officers to perform their duties and functions	Satisfactory performance of fed. officers	January-December 2025	Monthly Honorarium @ P300.00 per month	MSWDO	21,600.00	General Fund
Attendance to PWDlympic	No attendees/representatives for PWDlympic.	Identified PWD attended on the PWDlympic.	July 2025	5 active PWD member attended on the PWDlympic	MSWDO	10,000.00	General Fund
						550,600.00	
TOTAL (SENIOR CITIZENS AND PWD)						976,624.48	

b) Special Provisions

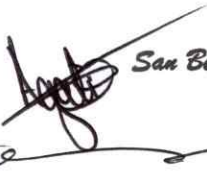
1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

3.3

Appropriation for the Local Council for the Protection of Children (LCPC).
Utilization and disbursements of funds for the Local Council for the Protection of Children (LCPC), equivalent to 1% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9344, sec. 15, otherwise known as Juvenile Justice & Welfare Act of 2006. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriation

 Province of Surigao del Norte MUNICIPALITY OF SAN BENITO AL COUNCIL FOR THE PROTECTION OF CHILDREN (LCPC) WORK AND FINANCIAL PLAN Calendar Year 2025 REGION : CARAGA PROVINCE : SURIGAO DEL NORTE MUNICIPALITY: SAN BENITO							
Programs/Projects/Activities	LCPC Related Issue	Expected Output/Target Beneficiaries	Period of Implementation	Performance Indicator	Responsible Office	Budget Allocation	
						Amount	Source



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Strengthen child protection unit to handle cases of abuse, neglect and exploitation.	The need to train the local law enforcement, partner stakeholders and community leaders on child rights and protection.	Local law enforcement, partner stakeholders and community leaders on child rights and protection are trained.	February 2025	Trained local law enforcement, partner stakeholders and community leaders on child rights and protection.	MSWDO, DILG, LNMB	120,000.00	Gen. Fund
Children's Month Celebration	Lack of Awareness on Children's rights and care giver/parents' obligation.	All Children enrolled in CDC participate on the celebration program	November 2025	Celebration Program conducted successfully	MSWDO	70,000.00	Gen. Fund
Upgrading of Child Development Centers	Run down materials/buildings	Child Development Centers improved and upgraded	January – December 2025	Presentable and safe Child Development Centers upgraded and constructed.	MSWDO, ENGINEERING OFFICE	131,250.47	Gen. Fund
Functionality of ECCD program	No regular CDW meeting conducted	Imposed regular monthly CDW meeting	January-December 2025	Regular monthly CDW meeting conducted	MSWDO	12,000.00	General Fund
Enhance capacities of Child Development Workers through learning visit to awardees ECCD Centers.	Lack of knowledge to perform their duties and functions.	Learning visit to awardee ECCD Centers.	June 2025	Child Development Workers acquired knowledge and learnings.	MSWDO	30,000.00	General Fund
Capital Outlay	Need of IT equipment to facilitate the immediate services to children.	Purchase of IT Equipment	January–December 2025	IT Equipment procured	MSWDO	50,000.00	Gen. Fund
Purchase of CDW uniform for their daily conduct of sessions	No available CDW uniform	All CDW have their uniform for their daily conduct of ECCD program	June 2025	CDW uniform purchased	MSWDO	20,000.00	Gen. Fund
Financial Assistance to Children in Conflict with the law ,abused women and children, and to Children in Need of Special Protection (CNSP)	Lack of funds to sustain legal and social concerns	Beneficiaries received financial assistance	January–December 2025	Financial Assistance provided	MSWDO	20,000.00	Gen. Fund
Conduct of Adoption and Foster Care Forum	Presence of simulated birth and un legally fostered children	Foster parents identified and legally applied to foster and to adopt children	January–December 2025	Adoption and foster forum and seminars conducted	MSWDO	25,000.00	Gen. Fund
Procurement of Child Development Centers Reading Materials, Visual Aids, Supplies and Materials	Lack of Reading Materials, Visual Aids, supplies and materials in the Child development centers.	8 Child Development Centers acquired reading materials, visual aids, supplies and materials.	January–December 2025	Reading materials, visual aids, supplies and materials procured.	MSWDO	16,000.00	Gen. Fund
Functionality of the Local Council for the Protection of Children (Meetings and Conferences)	Issues and concern regarding children situation(ISY and OSY) and on ECCD implementation	Facilitate meetings and conferences.	January–December 2025\	Meetings and conferences conducted	MSWDO	50,000.00	Gen. Fund
Attendance to Training and Seminars (TE)	Update and upgrading of knowledge, skills and attitude in handling day care and children's issues.	Trainings and seminars attended	January–December 2025	TE provided and KAS acquired	MSWDO	40,000.00	Gen. Fund
Support to Pantawid Pilipino Program	Regular conduct of MIAC, MCAC, YDS, convergence day and trainings.	Meetings, conferences and Trainings conducted and attended.	January–December 2025	Regular conduct of meeting and trainings conducted.	MSWDO / PANTAWID / SLP	40,000.00	Gen. Fund
Child Development Workers Capability building	Update and upgrading of knowledge, skills and attitude in handling day care and children's issues	Trainings and seminars attended	January–December 2024	CDW acquired knowledge, attitude and skills regarding Day Care	MSWDO	30,000.00	Gen. Fund
Search and Recognition of Performing Child Development Centers and Child Development Workers	Keeping high quality child development workers and following the standards of Early Childhood Care and Development implementation	Performing Child Development Workers and Child Development Centers recognized	June – December 2025	Number of CDC and CDWs recognized	MSWDO	10,000.00	Gen. Fund
Advocacy on the promotion of Rights and Welfare of Children and laws protecting children including Online Sexual Abuse and Exploitation (OSAEC) and Child Sexual Abuse or Exploitation Materials (CSAEM)	Lack of awareness on the promotion and protection of the welfare of children	Information and Education campaign, symposium and Training	May 2025	IEC, trainings and symposium conducted	MSWDO, PNP, PANTAWID	30,000.00	Gen. Fund.

Recognition Program for Day Care Children	Recognition of the children's achievement in the CDC.	Recognized All 4-5 years old Child Development Learners	March – April 2024	4 – 5 years old Day Care Children are recognized after the 52 weeks curriculum.	MSWDO	40,000.00	Gen. Fund
Develop child friendly spaces in communities such as playgrounds	Lack of playground facilities in every barangay	Model playground installed in 2 barangays	April-December 2025	Playground facilities installed in 2 barangays	MSWDO	100,000.00	Gen. Fund
Conduct of Program Implementation Review	Need to fully recognize the rights, roles and responsibilities of the stakeholders	Awareness on every role and responsibilities of every stakeholder.	December 2025	Association and Federation Officers acquired knowledge and learning	MSWDO	25,000.00	Gen. Fund
Child Development Worker's Week Celebration	Recognition to CDWs for their invaluable contribution to molding young children in their early formative years	All nine (9) Child Development Workers participate in the celebration	June 2025	Celebration successfully conducted	MSWDO	20,000.00	Gen. Fund
						879,250.47	

b) Special Provisions

1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

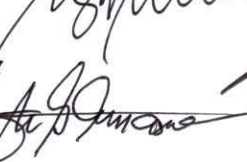
3.4

Appropriation for the 5% Local Disaster Risk Reduction & Management Fund (LDRRMF). Utilization and disbursements of funds for the *Local Disaster Risk Reduction & Management Fund (LDRRMF)*, equivalent to 5% of the National Tax Allotment (NTA) pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 10121 otherwise known as Philippine Disaster Risk and Reduction Management Act of 2010 and Joint Memorandum Circular No. 2013-1, dated March 25, 2013 of NDRRMC, DBM & DILG.

b) Proposed New Appropriation

Program/Project Activity Description	IMPLEMENTING OFFICE/ DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT (in thousand pesos)				Amount of Climate Charge PPAs		Climate Change Typology Code	
		Starting	Complete on Date			(PS)	(MOOE)	(CO)	Total	Climate Change Adaptation	Climate Change Mitigation		
DISASTER													
A. PREVENTION AND MIGATION													
B. PREPAREDNESS													
6	Provision of Disaster Response Kits to CDCs/ Child-friendly Disaster Response Kits	MSWDO	Jan-25	Dec-25	Disaster Response Kit Procured		20,000.00		20,000.00				
C. QUICK RESPONSE													
30% TOTAL =									0.00				
D. REHABILITATION AND RECOVERY													
70% TOTAL =									20,000.00				
TOTAL									20,000.00				








San Benito Annual Appropriation Ordinance 2025

b) Special Provisions

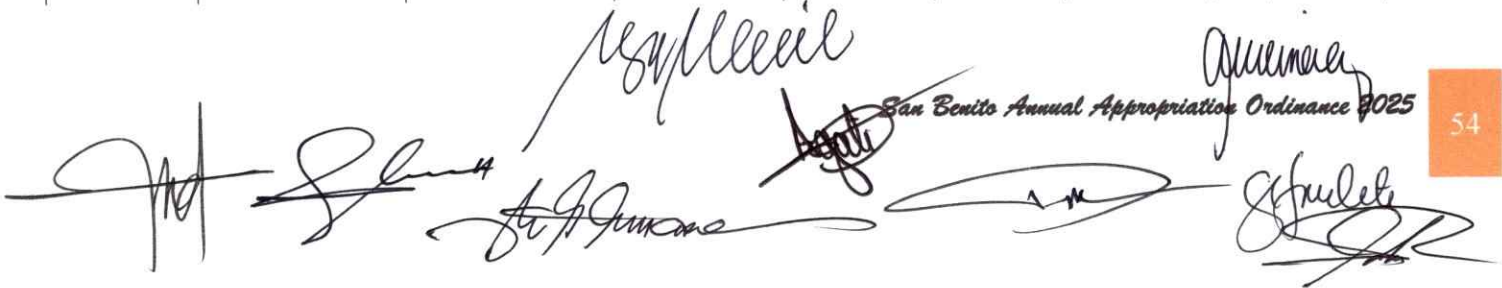
4. **Use and Release of Fund.** The amount herein appropriated shall be used in accordance with RA No. 10121, "The Philippine Disaster Risk Reduction and Management Act of 2010", which shall include relief, rehabilitation, reconstruction, and other works or services, including pre-disaster activities, in connection with the occurrence of natural calamities, epidemics as declared by DOH, and other catastrophes. PROVIDED, that the projects and activities are incorporated in the Local Disaster Risk Reduction and Management Plan (LDRRMP), and integrated in the approved Annual Investment Program. PROVIDED FURTHER, that the utilization of the Fund shall be in accordance with the provisions of NDRRMC-DBM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013.
5. **Quick Response Fund.** Of the amount appropriated for LDRRM Fund, thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand-by fund for relief, recovery programs in order that the situation and living conditions of people in the communities or areas stricken by disaster, calamity and epidemics may be normalized as quickly as possible. The release and use of the QRF shall be supported by resolution of the Sanggunian declaring the LGU under state of calamity or a Presidential declaration of state of calamity.
6. In no case shall the QRF be used for pre-disaster, nor be re-aligned for any other purpose.

M.OFFICE OF THE MUNICIPAL ENVIRONMENT & NATURAL RESOURCES OFFICER (MENRO)

Mandate: RA 9003, Ordinance No. 084 - 15 and other local environmental laws and regulations.
Vision: Healthy community, cleaned, conserved and protected environment from ridge to reef.
Mission: Strict implementation of environmental laws and regulations
Organizational Outcome: Properly implemented laws and regulations both national and local.

1) Proposed New Appropriations, by Program, Activity and Project

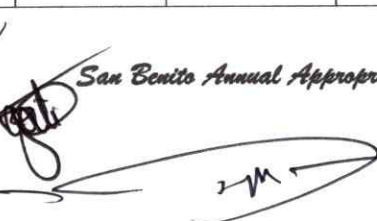
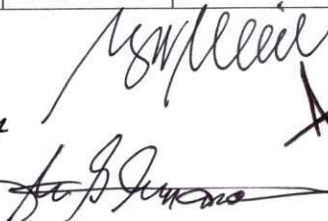
AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
8000-100-3-02-004-000-001	PERSONAL SERVICES	100% Implemented	100% Implemented	January-December 2025	1,023,441.74				1,023,441.74
8000-100-3-02-004-000-002	Travel & Seminar Expense	Efficient	Effective & Efficient	January-December 2025		80,000.00			80,000.00
8000-100-3-02-004-000-003	Procurement of Office Supplies	Efficient	Effective & Efficient	January-December 2025		14,000.00			14,000.00
8000-100-3-02-004-000-004	Repair & Maintenance-Transpo Equipment	Efficient	Effective & Efficient	January-December 2025		5,000.00			5,000.00
8000-100-3-02-004-000-005	Communication Allowance	Efficient	Effective & Efficient	January-December 2025		24,000.00			24,000.00
8000-100-3-02-004-000-006	Garbage Collector/Street Sweeper Honorarium	Collection of Garbage	Clean MRFs ang othe Garbage Areas	January-December 2025		140,000.00			140,000.00
8000-100-3-02-004-000-007	Renewal of Registration (Dump Truck)	Renewed Registration	Effective & Efficient	January-December 2025		6,000.00			6,000.00


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8000-100-3-02-004-000-008	SIPLAS WEEK Celebration	Participation of SIPLAS week Activities	Participated SIPLAS Week	January-December 2025		70,000.00			70,000.00
8000-100-3-02-004-000-009	SMW Programs & Activities	SMW Programs & Activities Conducted	SMW Programs & Activities Conducted	January-December 2025		61,000.00			61,000.00
8000-100-3-02-004-000-010	Furniture & Fixtures	Purchased Furniture and Fixtures	Purchased Furniture and Fixtures	January-December 2025			8,000.00		8,000.00
8000-100-3-02-004-000-011	IT Equipment	Work Efficiency	Acquisition of Laptop	January-December 2025			42,000.00		42,000.00
TOTAL					1,023,441.74	400,000.00	-	50,000.00	1,473,441.74

2) Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	571,728.00	251,853.75	352,595.25	604,449.00	702,612.00
Wages	5 01 01 020		-	-		
PERA/ADCOM	5 01 02 010	24,000.00	10,000.00	14,000.00	24,000.00	24,000.00
Representation Allowance	5 01 02 020	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Transportation Allowance	5 01 02 030	58,500.00	29,250.00	29,250.00	58,500.00	62,400.00
Clothing/Uniform allowance	5 01 02 040		-	-		3,000.00
Cash Gift	5 01 02 150	5,000.00		5,000.00	5,000.00	5,000.00
Other Bonuses and Allowances	5 01 02 990	10,000.00		5,000.00	5,000.00	
Mid Year Bonus	5 01 02 990	47,644.00	25,185.38	25,185.38	50,370.75	
Year End Bonus	5 01 02 140	47,644.00		50,370.75	50,370.75	58,551.00
GSIS - Life & Retirement Contribution	5 01 03 010	68,607.36	30,222.45	42,311.43	72,533.88	84,313.44
PAG - IBIG Contributions	5 01 03 020	1,200.00	500.00	700.00	1,200.00	2,400.00
PHILHEALTH Contributions	5 01 03 030	11,434.56	6,296.34	8,814.88	15,111.23	17,565.30
ECC Contributions	5 01 03 040	1,200.00	500.00	700.00	1,200.00	1,200.00
Total Personal Services		905,457.92	383,057.92	563,177.69	946,235.61	1,023,441.74
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	70,000.00	12,005.00	37,995.00	50,000.00	80,000.00
Office Supplies Expenses	5 02 03 010	15,000.00	20,000.00	-	20,000.00	14,000.00
Telephone Expenses	5 02 05 020	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
Training Expenses	5 02 02 010	20,000.00		-		
Repairs and Maintenance-Transportation Equipment	5 02 13 060	60,000.00		20,000.00	20,000.00	5,000.00
Solid Waste Management Program		100,000.00		-		
Representation Expenses (SIPLAS Week)	5 02 99 030	10,000.00	50,000.00	-	50,000.00	70,000.00
Other Maintenance and Operating Expenses (Environmental Protection and Gawad Program)	5 02 99 990	60,000.00	30,000.00	-	30,000.00	61,000.00
Other Supplies & Materials Expenses	5 02 03 990	3,000.00		-		
Other Maintenance and Operating Expenses	5 02 99 990		100,000.00	-	100,000.00	140,000.00
Insurance Expenses	5 02 16 030				5,000.00	6,000.00
Total Maintenance & Other Operating Expenditures		359,000.00	124,005.00	69,995.00	194,000.00	400,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					42,000.00
Furniture & Fixtures	1 06 07 010	24,500.00		-		8,000.00
Computer Software	1 08 01 020					
Total Capital Outlays		24,500.00	-	-	-	50,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Bank Charges	5 03 01 040					



San Benito Annual Appropriation Ordinance 2025

Quartermaster

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Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)				204,000.00	764,979.57	600,000.00
Total Special Purpose Appropriation		-	-	-	-	600,000.00
TOTAL APPROPRIATIONS	-	1,288,957.92	507,062.92	633,172.69	1,140,235.61	2,073,441.74

3) Special Purpose Appropriation

3.1

Appropriation for the 5% Local Disaster Risk Reduction & Management Fund (LDRRMF). Utilization and disbursements of funds for the *Local Disaster Risk Reduction & Management Fund (LDRRMF)*, equivalent to 5% of the National Tax Allotment (NTA) pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 10121 otherwise known as Philippine Disaster Risk and Reduction Management Act of 2010 and Joint Memorandum Circular No. 2013-1, dated March 25, 2013 of NDRRMC, DBM & DILG.

c) Proposed New Appropriation

Program/Project Activity Description	IMPLEMENTING OFFICE/ DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT (in thousand pesos)				Amount of Climate Charge PPAs		Climate Change Typology Code	
		From	To			(P S)	(MOOE)	(C O)	Total	Climate Change Adaptation	Climate Change Mitigation		
DISASTER													
A. PREVENTION AND MIGATION													
1	Clearing of Waterways and Coastal Clean-up	MENRO	Jan-25	Dec-25	Lessen the threat of flooding	70%	480,000.00		480,000.00		480,000.00	A634-07	
2	Coastal tree planting activities / fruit bearing / mangroves	MENR OFFICE	Jan-25	Dec-25	Coastal tree planting activities /fruit bearing/ mangroves		120,000.00		120,000.00		120,000.00	M314-02	
B. PREPAREDNESS													
C. QUICK RESPONSE													
D. REHABILITATION AND RECOVERY													
70% TOTAL =									600,000.00				
TOTAL									600,000.00				

b. Special Provisions

1. **Use and Release of Fund.** The amount herein appropriated shall be used in accordance with RA No. 10121, "The Philippine Disaster Risk Reduction and

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Management Act of 2010", which shall include relief, rehabilitation, reconstruction, and other works or services, including pre-disaster activities, in connection with the occurrence of natural calamities, epidemics as declared by DOH, and other catastrophes. PROVIDED, that the projects and activities are incorporated in the Local Disaster Risk Reduction and Management Plan (LDRRMP), and integrated in the approved Annual Investment Program. PROVIDED FURTHER, that the utilization of the Fund shall be in accordance with the provisions of NDRRMC-DBM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013.

2. **Quick Response Fund.** Of the amount appropriated for LDRRM Fund, thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand-by fund for relief, recovery programs in order that the situation and living conditions of people in the communities or areas stricken by disaster, calamity and epidemics may be normalized as quickly as possible. The release and use of the QRF shall be supported by resolution of the Sanggunian declaring the LGU under state of calamity or a Presidential declaration of state of calamity.
3. In no case shall the QRF be used for pre-disaster, nor be re-aligned for any other purpose.

N. OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION & MANAGEMENT OFFICER (MDRRMO)

Mandate: RA 10121 - PDRRM Act of 2010 Setting the Direction, Development and Coordination of DRRM - PPAs.

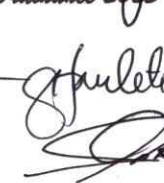
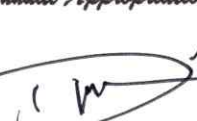
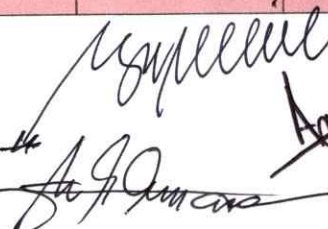
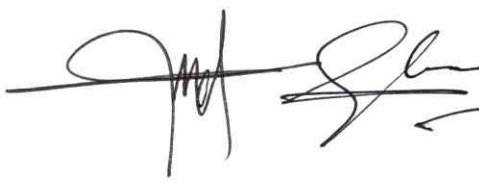
Vision: A Disaster Resilient Community, highly adaptive in climate change impacts and human induce risk

Mission: To intensify Preparedness programs, projects and activities with the stakeholder's participation.

Organizational Outcome: 100% disaster resilient communities.

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
9000-100-3-03-007-000-001	PERSONAL SERVICES	100% Implemented	Effective and Efficient	January-December 2025	1,487,073.16				1,487,073.16
9000-100-3-03-007-000-002	Travel Expense	Seminars & Training Attended	Seminars & Training Attended	January-December 2025		82,000.00			82,000.00
9000-100-3-03-007-000-003	Training Expenses	Conducted Trainings	Conducted Trainings	January-December 2025		20,000.00			
9000-100-3-03-007-000-004	Procurement of Office Supplies	Office Supplies Procured	Office Supplies Procured	January-December 2025		50,000.00			50,000.00
9000-100-3-03-007-000-005	Communication Allowance	100% Implemented	100% Implemented	January-December 2025		18,000.00			18,000.00
9000-100-3-03-007-000-006	Other Maintenance & Operating Expenses	100% Implemented	100% Implemented	January-December 2025		30,000.00			30,000.00
9000-100-3-03-007-000-007	IT Equipment & Software	Procurement of Office Equipment/software	Procurement of Office Equipment/software	January-December 2025				50,000.00	50,000.00
9000-100-3-03-007-000-008	FUEL AND LUBRICANTS	Fuel & Oil Purchased	Fuel & Oil Purchased	January-December 2025		30,000.00			30,000.00
9000-100-3-03-007-000-009	Repair & Maintenance Expenses	Well-maintained Vehicle	Well-maintained Vehicle	January-December 2025		20,000.00			20,000.00
					1,487,073.16	250,000.00	-	50,000.00	1,787,073.16



San Benito Annual Appropriation Ordinance 2025

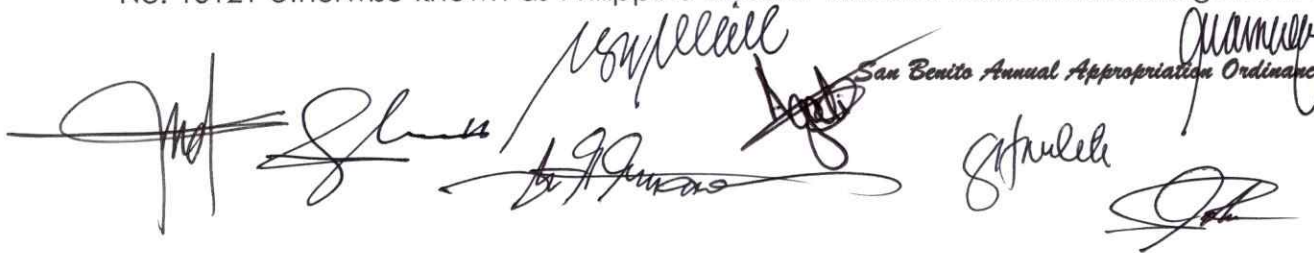
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2) Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010	228,996.00	162,190.50	735,334.50	897,525.00	1,054,008.00
PERA	5 01 02 010	24,000.00	14,000.00	58,000.00	72,000.00	72,000.00
Representation Allowance	5 01 02 020			58,500.00	58,500.00	42,800.00
Transportation Allowance	5 01 02 030			58,500.00	58,500.00	42,800.00
Clothing/Uniform allowance	5 01 02 040		-	-		9,000.00
Cash Gift	5 01 02 150	5,000.00		5,000.00	5,000.00	15,000.00
Other Bonuses and allowances	5 01 02 990	10,000.00		30,000.00	30,000.00	
Mid Year Bonus	5 01 02 990	20,000.00	40,245.00	34,548.75	74,793.75	
Year End Bonus	5 01 02 140	20,000.00		74,793.75	74,793.75	87,834.00
GSIS - Life & Retirement Contribution	5 01 03 010	20,609.64	19,462.86	88,240.14	107,703.00	126,480.96
PAG - IBIG Contributions	5 01 03 020	2,400.00	1,200.00	2,400.00	3,600.00	7,200.00
PHILHEALTH Contributions	5 01 03 030	5,579.92	4,054.76	18,383.36	22,438.13	26,350.20
ECC Contributions	5 01 03 040	1,200.00	600.00	3,000.00	3,600.00	3,600.00
Total Personal Services		337,785.56	241,753.12	1,166,700.50	1,408,453.63	1,487,073.16
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	100,000.00	61,338.96	18,661.04	80,000.00	82,000.00
Training Expenses	5 02 02 010	100,000.00		-		20,000.00
Office Supplies Expenses	5 02 03 010	12,000.00	30,000.00	-	30,000.00	50,000.00
Telephone Expenses	5 02 05 020	24,000.00	12,000.00	12,000.00	24,000.00	18,000.00
Fuel, Oil & Lubricants Expense	5 02 03 090	50,000.00		26,000.00	26,000.00	30,000.00
Repairs and Maintenance-Transportation Equipment	5 02 13 060	50,000.00		20,000.00	20,000.00	20,000.00
Other Maintenance and Operating Expenses	5 02 99 990		66,940.00	(16,940.00)	50,000.00	30,000.00
Total Maintenance & Other Operating Expenditures		336,000.00	170,278.96	59,721.04	230,000.00	250,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					50,000.00
Furniture & Fixtures	1 06 07 010					
Computer Software	1 08 01 020	24,500.00		50,000.00	50,000.00	
Total Capital Outlays		24,500.00	-	50,000.00	50,000.00	50,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Bank Charges	5 03 01 040					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)				965,454.87	2,749,991.25	3,680,000.00
Gender & Development (5%)						
Total Special Purpose Appropriation		-	-	-	-	3,680,000.00
TOTAL APPROPRIATIONS	-	698,285.56	412,032.08	1,276,421.54	1,688,453.63	5,467,073.16

3) Special Purpose Appropriations

Appropriation for the 5% Local Disaster Risk Reduction & Management Fund (LDRRMF). Utilization and disbursements of funds for the *Local Disaster Risk Reduction & Management Fund (LDRRMF)*, equivalent to 5% of the National Tax Allotment (NTA) pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 10121 otherwise known as Philippine Disaster Risk and Reduction Management Act



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of 2010 and Joint Memorandum Circular No. 2013-1, dated March 25, 2013 of NDRRMC, DBM & DILG.

a) Proposed New Appropriation

Program/Project Activity Description		IMPLEM ENTING OFFICE/ DEPART MENT	SCHEDULE OF IMPLEMEN TATION		EXPECTED OUTPUTS	FUNDING SOURC E	AMOUNT (in thousand pesos)				Amount of Climate Charge PPAs		Clima te Chan ge Typol ogy Code
			From	To			(P S)	(MOOE)	(CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
DISASTER													
A. PREVENTION AND MIGATION													
B. PREPAREDNESS													
1	Stockpiling (food and non-food items and fuel) / Evacuation Center Kitchen utensils	MSWDO/ MDRMO/ RHU	Jan- 25	Dec- 25	Available food packs & fuel efficient	70%		400,000.00		400,000.00			
2	Disaster Drills / Orientation on DRR/CCA Day every last Friday of the month / Printing and Reproduction of IEC Materials / Establishment of Signage	MDRRM Office	Jan- 25	Dec- 25	Capacitated the community 6 brgys. conducted orientation/ available IEC materials established all hazards signage			100,000.00		100,000.00	100,000.00		M513 -01
3	Trainings/ DRR on Tourism Training / Train Staff on the Psychological Needs of Children During and After Disasters / Integrate Disaster Preparedness into the school Curricula & Re-visit LCCAP	MDRRM O	Jan- 25	Dec- 25	Number of trainings conducted			313,500.00		313,500.00		313,500.00	M513 -01
4	MDRRM Council meetings & honoraria support for CSO members.	MDRRM C/O	Jan- 25	Dec- 25	1-4 Quarter / 24 Council members attended			80,000.00		80,000.00			
5	Participation to Quarterly NSED 2025 DRILLS	MDRRM O/PNP/ BFP	Jan- 25	Jan- 25	4 NSED Drills conducted			200,000.00		200,000.00			
7	Responders Uniform / Insurance of LGU Vehicles and Responders	MDRRM O	Jan- 25	Oct- 25	50 Insured Responders			130,000.00		130,000.00			
9	Maintenance of EWDs and all Vehicles	MDRRM O	Jan- 25	Dec- 25	Maintained EWDs			150,000.00		150,000.00			
10	Insurance of Operation Center Building, EOC and other buildings	MDRRM O	Jan- 25	Dec- 25	Served as MDRR Operation center			120,000.00		120,000.00			
11	Purchase Radio repeater w/ Antenna And Sound System /Projector / handheld Radio License & Registration	MDRRM O	Jan- 25	Nov- 25	3 Set Radio Repeater; Purchase of Sound System &Projector					100,000.00	100,000.00		
12	Construction of Radio Repeater Tower	MDRRM O	Jan- 25	Dec- 25	Construction of Radio Repeater Tower					150,000.00	150,000.00		

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13	Purchase 1 Set Water Pump 16HP Diesel Engine/ Manual Knapsack sprayer	MDRRM O/BFP	Mar-25	Jul-25	1 Set water Pump	30%			50,000.00	50,000.00			
16	Disaster Resilience month Celebration &Tarp	MDRRM O	July 01, 2025	July 30, 2025	All employee w/ MDRRM Office			40,000.00		40,000.00			
17	Purchase of fire Extinguisher	MDRRM O	Jan-25	Dec-25	Purchase of fire Extinguisher			40,000.00		40,000.00			M314-02
18	Star Link Annual Subscription	MDRRM O	Jan-25	Dec-25	Star Link Annual Subscription			70,000.00		70,000.00			
19	Purchase CCTV	MDRRM O	Jan-25	Dec-25	Security & Monitor				216,500.00	216,500.00			
20	Purchase DRR EQUIPMENT Personal Protective Equipment	MDRRM O	Jan-25	Dec-25	Purchase DRR EQUIPMENT Personal Protective Equipment				50,000.00	50,000.00			
C. QUICK RESPONSE													
1	Activation of Emergency Operation Center, EOC meetings, Conduct RDANA	MDRRM O		As the need arise s		30%				200,000.00	200,000.00		
2	Provision of Food and Non-food items	MDRRM O		As the need arise s						968,600.00	968,600.00		
3	Fuels and lubricants for logistics and relief distribution	MDRRM O		As the need arise s				301,400.00		301,400.00	301,400.00		
30% TOTAL =										1,470,000.00			
D. REHABILITATION AND RECOVERY													
70% TOTAL =										2,210,000.00			
TOTAL										3,680,000.00			

c) Special Provisions

4. **Use and Release of Fund.** The amount herein appropriated shall be used in accordance with RA No. 10121, "The Philippine Disaster Risk Reduction and Management Act of 2010", which shall include relief, rehabilitation, reconstruction, and other works or services, including pre-disaster activities, in connection with the occurrence of natural calamities, epidemics as declared by DOH, and other catastrophes. PROVIDED, that the projects and activities are incorporated in the Local Disaster Risk Reduction and Management Plan (LDRRMF), and integrated in the approved Annual Investment Program. PROVIDED FURTHER, that the utilization of the Fund shall be in accordance with the provisions of NDRRMC-DBM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013.
5. **Quick Response Fund.** Of the amount appropriated for LDRRM Fund, thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or stand-by fund for relief, recovery programs in order that the situation and living conditions of people in the communities or areas stricken by disaster, calamity and epidemics may be normalized as quickly as possible. The release and use of the QRF shall be supported by resolution of the Sanggunian declaring the LGU under state of calamity or a Presidential declaration of state of calamity.

6. In no case shall the QRF be used for pre-disaster, nor be re-aligned for any other purpose.

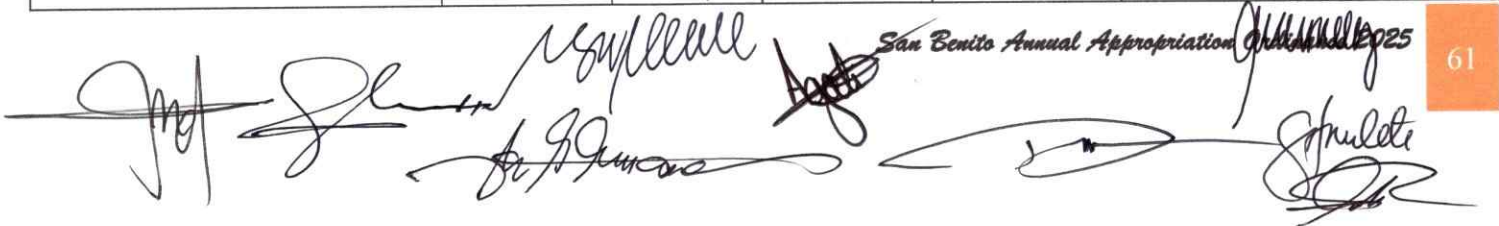
O. MUNICIPAL ECONOMIC ENTERPRISE DEVELOPMENT MANAGEMENT OFFICE (MEEDMO)

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE		CO	Total
1	2	3	4	5	6	7		8	9
8000-000-3-03-010-000-001	Procurement of Office Supply	Office equipment procured	Office equipment procured	January-December 2025		30,000.00			30,000.00
8000-000-3-03-010-000-002	IT Equipment and Software	Efficient	Efficient	January-December 2025				40,000.00	40,000.00
8000-000-3-03-010-000-003	Electric Bill Expenses (Water System)	Electric bills paid	Electric bills paid	January-December 2025		598,794.00			598,794.00
8000-000-3-03-010-000-004	Fuel & Lubricants (Water System)	Efficient	Efficient	January-December 2025		50,000.00			50,000.00
8000-000-3-03-010-000-005	Other Maintenance & Operating Expenses (Wages)	Delivered	Delivered	January-December 2025		501,206.00			501,206.00
8000-000-3-03-010-000-006	Purchase of Water Garden (Fish Pond) Fish	Water Garden purchased	Water Garden purchased	January-December 2025				10,000.00	10,000.00
8000-000-3-03-010-000-007	Purchase of Feeds for Water Garden Fish	Feeds purchased	Feeds purchased	January-December 2025		15,000.00			15,000.00
8000-000-3-03-010-000-008	Purchase of Tools and Equipment for Water System operation	Tools and Equipment purchased	Tools and Equipment purchased	January-December 2025		40,000.00			40,000.00
8000-000-3-03-010-000-009	Repair and Maintenance of San Benito Water System	Repair and maintained	Repair and maintained	January-December 2025		75,000.00			75,000.00
8000-000-3-03-010-000-010	Repair and Maintenance of Public Market	Repair and maintained	Repair and maintained	January-December 2025		30,000.00			30,000.00
8000-000-3-03-010-000-011	Maintenance of Bugsay-Lajag Hostel	Bugsay-Lajag Hostel maintained	Bugsay-Lajag Hostel maintained	January-December 2025		30,000.00			30,000.00
8000-000-3-03-010-000-012	Repair and Maintenance of Commercial Center	Repair and maintained	Repair and maintained	January-December 2025		50,000.00			50,000.00
8000-000-3-03-010-000-013	Repair and Maintenance of Tourism Establishment	Repair and maintained	Repair and maintained	January-December 2025		30,000.00			30,000.00
					-	1,450,000.00	-	50,000.00	1,500,000.00

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010			604,449.00	604,449.00	

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Wages	5 01 01 020			-		
PERA/ADCOM	5 01 02 010			24,000.00	24,000.00	
Representation Allowance	5 01 02 020		9,750.00	48,750.00	58,500.00	
Transportation Allowance	5 01 02 030		9,750.00	48,750.00	58,500.00	
Clothing/Uniform allowance	5 01 02 040			-		
Cash Gift	5 01 02 150			5,000.00	5,000.00	
Other Personnel Benefit	5 01 02 990			10,000.00	10,000.00	
Mid Year Bonus	5 01 02 990			50,370.75	50,370.75	
Year End Bonus	5 01 02 140			50,370.75	50,370.75	
GSIS - Life & Retirement Contribution	5 01 03 010			72,533.88	72,533.88	
PAG - IBIG Contributions	5 01 03 020			1,200.00	1,200.00	
PHILHEALTH Contributions	5 01 03 030			12,088.98	12,088.98	
ECC Contributions	5 01 03 040			1,200.00	1,200.00	
Total Personal Services	-	-	19,500.00	928,713.36	948,213.36	
1.2 Maintenance & Other Operating Expenditures						
Other Supplies and Materials Expenses	5 02 09 990					15,000.00
Office Supplies Expenses	5 02 03 010					30,000.00
Telephone Expenses	5 02 05 020			24,000.00	24,000.00	
Electricity Expenses	5 02 04 020		290,510.00	309,490.00	600,000.00	598,794.00
Other Maintenance and Operating Expenses	5 02 99 990		322,947.86	227,052.14	550,000.00	501,206.00
Fuel, Oil & Lubricants Expense	5 02 03 090		30,000.00	20,000.00	50,000.00	50,000.00
Repair & Maintenance - Other PPE	5 02 13 990		50,000.00	-	50,000.00	255,000.00
Total Maintenance & Other Operating Expenditures						1,450,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					40,000.00
Furniture & Fixtures	1 06 07 010					10,000.00
Computer Software	1 08 01 020		35,000.00		35,000.00	
Total Capital Outlays						50,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)						
Total Special Purpose Appropriation		-	-	-	-	-
TOTAL APPROPRIATIONS						1,500,000.00

P. OFFICE OF THE COMMISSION ON AUDIT (COA)

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE		CO	Total
1	2	3	4	5	6	7		8	9
9000-100-3-03-009-000-001	Travel & Seminar Expense	Seminars Attended	Seminars Attended	January-December 2025		70,000.00			70,000.00
9000-100-3-03-009-000-002	Procurement of Office Supplies	100% Provided	100% Provided	January-December 2025		30,000.00			30,000.00
9000-100-3-03-009-000-003	Other Maintenance & Operating Expenses	Fully Implemented	Fully Implemented	January-December 2025					-


San Benito Annual Appropriation Ordinance 2025

9000-100-3-03-009-000-004	IT Equipment & Software	Equipment Purchased	Equipment Purchased	January-December 2025				50,000.00	50,000.00
					-	100,000.00	-	50,000.00	150,000.00

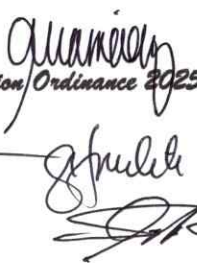
3. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010					
Wages	5 01 01 020					
Total Personal Services						
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	40,000.00	57,300.00	92,700.00	150,000.00	70,000.00
Office Supplies Expenses	5 02 03 010	15,605.15		50,000.00	50,000.00	30,000.00
General Services Expenses / Subsidy	5 02 12 990		95,350.00	4,650.00	100,000.00	
Total Maintenance & Other Operating Expenditures		55,605.15	152,650.00	147,350.00	300,000.00	100,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					
Furniture & Fixtures	1 06 07 010					
Computer Software	1 08 01 020	20,000.00		20,000.00	20,000.00	50,000.00
Total Capital Outlays		20,000.00	-	20,000.00	20,000.00	50,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Bank Charges	5 03 01 040					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)						
Total Special Purpose Appropriation		-	-	-	-	-
TOTAL APPROPRIATIONS		75,605.15	152,650.00	167,350.00	320,000.00	150,000.00

Q. OFFICE OF THE DEPARTMENT OF THE INTERIOR & LOCAL GOVERNMENT (DILG)

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
9000-100-3-03-008-000-001	Travel & Seminar Expenses	Trainings & Seminars Attended	Attendance on Seminars Attended	January-December 2024		20,000.00			20,000.00
9000-100-3-03-008-000-002	Procurement of Office Supplies	Office Supplies Procured	Office Supplies Procured	January-December 2024		20,000.00			20,000.00



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9000-100-3-03-008-000-003	Other Maintenance & Operating Expenses	100% Implemented	100% Implemented	January-December 2024		30,000.00			30,000.00
9000-100-3-03-008-000-004	IT Equipment & Software	Office Equipment Procured	Office Equipment Procured	January-December 2024			30,000.00		30,000.00
						-	70,000.00	-	100,000.00

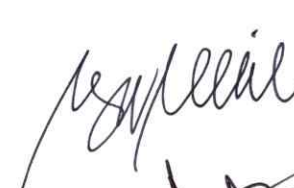
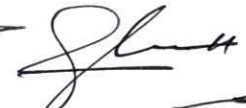
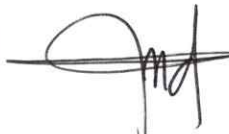
2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010					
Wages	5 01 01 020					
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	40,000.00	8,880.00	31,120.00	40,000.00	20,000.00
Office Supplies Expenses	5 02 03 010	15,605.15	10,000.00	10,000.00	20,000.00	20,000.00
Other Maintenance and Operating Expenses	5 02 99 990					30,000.00
Total Maintenance & Other Operating Expenditures		55,605.15	18,880.00	41,120.00	60,000.00	70,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	5 02 13 050					
Furniture & Fixtures	1 06 07 010					
Computer Software	1 08 01 020			30,000.00	30,000.00	30,000.00
Total Capital Outlays		-	-	30,000.00	30,000.00	30,000.00
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Bank Charges	5 03 01 040					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Development Fund (20%)						
LDRRM (5% Calamity Fund)						
Gender & Development fund						20,000.00
Total Special Purpose Appropriation		-	-	-	-	20,000.00
TOTAL APPROPRIATIONS		55,605.15	18,880.00	71,120.00	90,000.00	120,000.00

3. Special Purpose Appropriations

3.1

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.



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a) Proposed New Appropriation

1 = Client-Focused 2 = Organization-Focused	1 = Gender Issue 2 = GAD Mandate	Gender Issue or GAD Mandate (Title / Description)	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full details on INSTRUCTION SHEET)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget		Lead or Responsible Office	
													MOOE	PS	CO	
2	2	Sec. 27. of IRR of MCW -Gender Sensitivity Training and Seminar	6	LNMB, MLGO	2,5	To establish/ Organize GFPS in the barangays	GFPS Policy	1,14	Organization of GFPS in the barangays	GFPS Organized in 6 barangays enhance d gender sensitive policy guidelines on GFPS	2025-05-04	2025-12-04	20,000.00			MLGO

b) Special Provisions

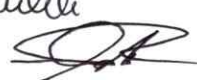
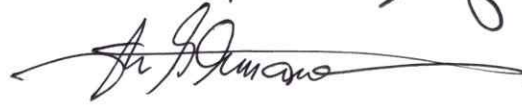
1. **Use and Release of Fund.** The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

NEWLY CREATED OFFICES

R. OFFICE OF THE MUNICIPAL HUMAN RESOURCE MANAGEMENT

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025			
					PS	MOOE	CO	Total
1	2	3	4	5	6	7	8	9
9000-000-3-03-004-000-001	Travel Expenses	Employees file submitted	Attendance of Travels	January-December 2025		50,000.00		50,000.00
9000-000-3-03-004-000-002	Communication Allowance	100% Implemented	100% Implemented	January-December 2025		18,000.00		18,000.00
9000-000-3-03-004-000-003	Procurement of Office Supplies	100% Provided	100% Provided	January-December 2025		20,000.00		20,000.00
9000-000-3-03-004-000-004	Other Maintenance & Operating Expenses	Fully Implemented	Fully Implemented	January-December 2025		12,000.00		12,000.00
					-	100,000.00	-	100,000.00



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2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010					
Wages	5 01 01 020					
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010					50,000.00
Office Supplies Expenses	5 02 03 010					20,000.00
Telephone Expenses	5 02 05 020					18,000.00
Other Maintenance and Operating Expenses	5 02 99 990					12,000.00
Total Maintenance & Other Operating Expenditures		-	-	-	-	100,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					
Total Capital Outlays		-	-	-	-	-
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Gender & Development Plan						240,000.00
Other Authorized SPAs						
Total Special Purpose Appropriation		-	-	-	-	240,000.00
TOTAL APPROPRIATIONS		-	-	-	-	340,000.00

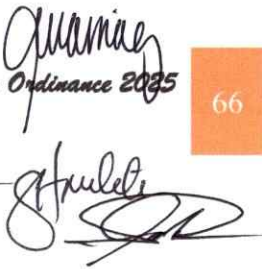
3. Special Purpose Appropriations

3.1

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriation

1 = Client-Focused 2 = Organization-Focused	1 = Gender Issue 2 = GAD Mandate	Gender Issue or GAD Mandate (Title / Description)	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full details on Annex A)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget			Lead or Responsible Office
													MOOE	PS	CO	



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2	2	Presidential Proclamation No.60 Observance of Family Week Celebration	300	MSW DO,H RMO	5,2	To highlight the importance of strengthening and promoting unity, solidarity and stability of Filipino family and LGU family	Gender and Development family Relationship strengthen program	6	Celebration of Family Day	100% LGU Family members awareness on GAD concepts raised and practice in this respective workplace	2025-09-18	2025-09-18	200,000.00			HRMO, MSWDO
2	2	Sec.20D of MCW IRR Gender Sensitivity Trainings and Seminar	60	MSW DO	5	To increase knowledge of LGU officials and employees on Gender and Development	Human Resource Management Program	1	Gender Sensitivity Training and Seminar	1 activity conducted participated by 100% of LGU employees and officials	2025-05-03	2025-05-06	40,000.00			HRMO
											TOTAL		240,000.00			

b) Special Provisions

Use and Release of Fund. The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

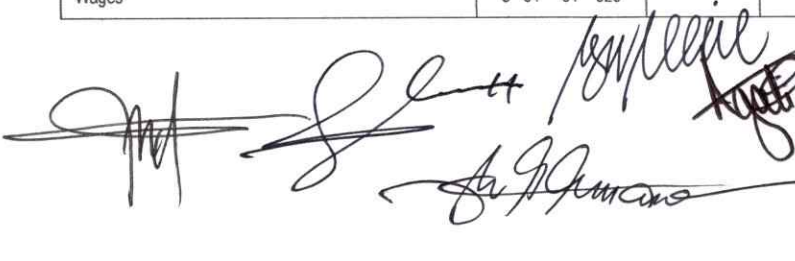
S. OFFICE OF THE MUNICIPAL TOURISM, CULTURE AND ARTS

1. Proposed New Appropriations, by Program, Activity and Project

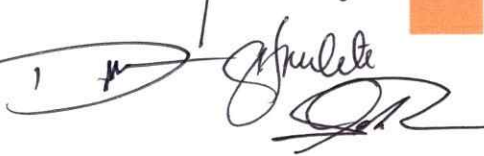
AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE	CO	Total	
1	2	3	4	5	6	7	8	9	10
9000-000-3-03-012-000-001	Travel Expenses	Employees file submitted	Attendance of Travels	January-December 2025		50,000.00			50,000.00
9000-000-3-03-012-000-002	Communication Allowance	100% Implemented	100% Implemented	January-December 2025		18,000.00			18,000.00
9000-000-3-03-012-000-003	Procurement of Office Supplies	100% Provided	100% Provided	January-December 2025		12,000.00			12,000.00
9000-000-3-03-012-000-004	Other Maintenance & Operating Expenses	Fully Implemented	Fully Implemented	January-December 2025		75,000.00			75,000.00
9000-000-3-03-012-000-005	Preservation and conservation of cultural property	Preservation & conservation of any cultural property through surveillance of existing artifacts and able to safeguard in a secured place.	Existing artifacts were able to obtain and preserved in a secured place designated for it.	January-December 2025		50,000.00			
9000-000-3-03-012-000-006	Promotion and preservation of cultural heritage	Conduct the Annual "Bugsay – Lajag Festival Celebration"	A weeklong long cultural celebration successfully conducted	March 2025		1,000,000.00			
9000-000-3-03-012-000-007	Institutionalization of the town's own identity, history and governance	Conduct the Annual "Adlaw Nan San Benito Celebration"	A weeklong long town's foundation anniversary celebration successfully conducted	September 2025		400,000.00			
9000-000-3-03-012-000-008	Inculcation and promotion of culture & heritage among pupils, students and constituents	Conduct the Annual National Arts Month, Philippine Independence Day, Buwan Ng Pambansang Wika and Rizal Day	National Arts Month, Philippine Independence Day, Buwan Ng Pambansang Wika and Rizal Day celebrations successfully conducted	January-December 2025		50,000.00			
					-	1,655,000.00	-	-	1,655,000.00

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010					
Wages	5 01 01 020					



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1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010					50,000.00
Telephone Expense	5 02 05 020					18,000.00
Office Supplies Expenses	5 02 03 010					12,000.00
Other Maintenance and Operating Expenses	5 02 99 990					75,000.00
Major Events and Conventions Expenses	5 02 99 180					1,500,000.00
Total Maintenance & Other Operating Expenditures		-	-	-	-	1,655,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					
Total Capital Outlays		-	-	-	-	-
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Gender & Development Plan						70,000.00
Other Authorized SPAs						
Total Special Purpose Appropriation		-	-	-	-	70,000.00
TOTAL APPROPRIATIONS		-	-	-	-	1,725,000.00

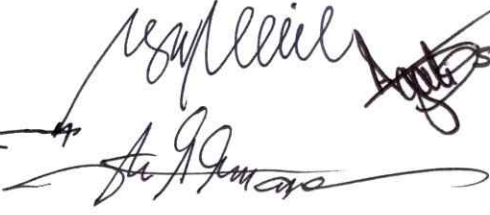
3. Special Purpose Appropriations

3.1

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriation

1 = Client-Focused 2 = Organization-Focused (Choose 1)	1 = Gender Issue 2 = GAD Mandate (Choose 1)	Gender Issue or GAD Mandate (Title / Description)	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full details on GAD Activity)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget			Lead or Responsible Office
													MOOE	PS	CO	
1	2	Lack of awareness among youth on gender sensitivity	40	MTCAO	1,2	To promote gender awareness among youth	Tourism Product development and Enhancement Program	5.6	Gender sensitivity through mural painting and other culture and arts activities	100 students	2025-01-30	2025-12-30	70,000.00			TOURISM OFFICE
TOTAL													70,000.00			



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b) Special Provisions

Use and Release of Fund. The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

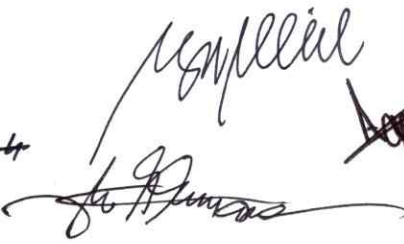
T. OFFICE OF THE PUBLIC EMPLOYMENT SERVICES

1. Proposed New Appropriations, by Program, Activity and Project

AIP Reference Code	Program/Project/Activity Description	Major Final Output	Performance / Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2025				
					PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
9000-000-3-03-004-000-001	Travel Expenses	Employees file submitted	Attendance of Travels	January-December 2025		50,000.00			50,000.00
9000-000-3-03-004-000-002	Communication Allowance	100% Implemented	100% Implemented	January-December 2025		18,000.00			18,000.00
9000-000-3-03-004-000-003	Procurement of Office Supplies	100% Provided	100% Provided	January-December 2025		20,000.00			20,000.00
9000-000-3-03-004-000-004	Other Maintenance & Operating Expenses	Fully Implemented	Fully Implemented	January-December 2025		12,000.00			12,000.00
					-	100,000.00	-	-	100,000.00

2. Proposed New Appropriations, by Object of Expenditures

Object of Expenditure	Account Code	Past Year	Current Year (Estimate) 2024			Budget Year 2025
		2023	First Semester	Second Semester		Expenditures
		(Actual)	(Actual)	(Estimate)	Total	(Proposed)
1	2	3	4	5	6	7
1.1 Personal Services						
Salaries	5 01 01 010					
Wages	5 01 01 020					
1.2 Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010					50,000.00
Telephone Expenses	5 02 05 020					18,000.00
Office Supplies Expenses	5 02 03 010					20,000.00
Other Maintenance and Operating Expenses	5 02 99 990					12,000.00
Total Maintenance & Other Operating Expenditures		-	-	-	-	100,000.00
2.0 CAPITAL OUTLAY						
Office Equipment	1 07 05 020					
Total Capital Outlays		-	-	-	-	-
3.0 FINANCIAL EXPENSES						
Interest Expenses	5 03 01 020					
Total Financial Expenses		-	-	-	-	-
4.0 SPECIAL PURPOSE APPROPRIATION						
Gender & Development Plan						40,000.00
Other Authorized SPAs						
Total Special Purpose Appropriation		-	-	-	-	40,000.00
TOTAL APPROPRIATIONS		-	-	-	-	140,000.00



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3. Special Purpose Appropriations

3.1

Appropriation for the 5% Gender And Development (GAD). Utilization and disbursements of funds for the Gender And Development (GAD), equivalent to 5% of the IRA pursuant to Section 287 of RA 7160 shall be in accordance with the provisions of R.A. No. 9710 otherwise known as Magna Carta for Women Act and Joint Memorandum Circular No. 2012-01, dated March 25, 2012 of PCW, NEDA, DBM & DILG respectively. Moreover, the 5% GAD budget must highlight the two (2) core areas of concern such as: Client Focused and Organizational Focused. Revision of approved appropriation by object is allowed provided that it is within the same program/project.

a) Proposed New Appropriation

1 = Client-Focused 2 = Organization-Focused	1 = Gender Issue 2 = GAD Mandate	Gender Issue or GAD Mandate (Title / Description)	Supporting Statistics Data	Source	(Tag atleast one(1) PPA Sectors) 1 = Economic 2 = Social 3 = Infrastructure 4 = Environment 5 = Institutional	GAD Objective	Relevant LGU Program or Project	Activity Category (Tag atleast one (1) Activity category and See full details on)	GAD Activity	Performance Indicator and Target	Target Date of Implementation (START) (YYYY-MM-DD)	Target Date of Implementation (END) (YYYY-MM-DD)	GAD Budget			Lead or Responsible Office
													MOOE	PS	CO	
1	2	Republic Act No. 9547 An act strengthening and expanding the coverage of the Special Program for Employment of Students, amending for the purpose of RA No. 7323 otherwise known as the Special Program for Employment of Students.	100	LYDO & PESO	2	To provide employment to poor and deserving students and pursue their studies in college.	Special Program for the Employment of Students (SPES)	6,24	Conduct of SPES to be deployed in the Municipality of San Benito	50 student-beneficiaries deployed	2025-01-04	2025-12-30	40,000.00			LYDO & PESO
TOTAL													40,000.00			

b) Special Provisions

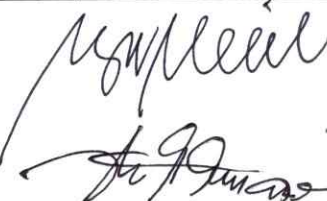
Use and Release of Fund. The said fund shall only be disbursed through a resolution or ordinance by the Sangguniang Bayan.

4) SUMMARY OF THE FY 2025 PROPOSED NEW APPROPRIATIONS

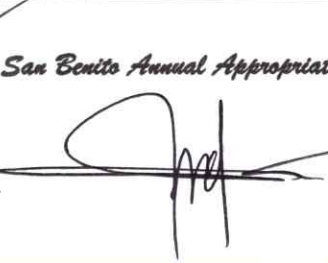
4.1 Propose New Appropriations, by Object of Expenditure and by Sector

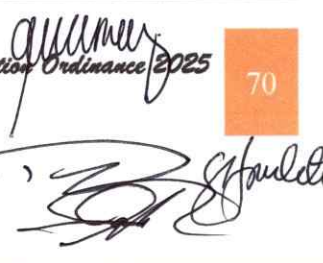
Particular	Account Code	General Public	Economic Services	Social Services	Other Services	Total
		Services				
1	2	3	4	5	6	7











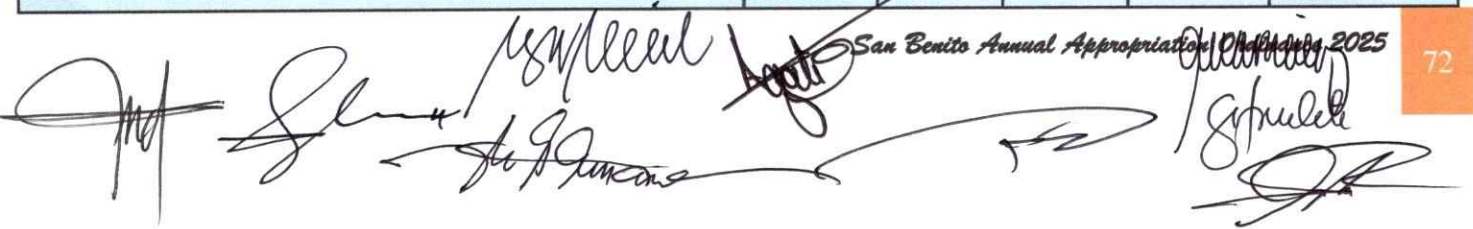
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III Expenditures						
1.1 Personal Services						
Salaries	5 01 01 010	19,835,880.00	3,379,788.00	5,751,276.00		28,966,944.00
Wages	5 01 01 020	-	-	-		
Personal Economic Relief Allowance	5 01 02 010	1,416,000.00	216,000.00	336,000.00		1,968,000.00
Representation Allowance	5 01 02 020	1,247,900.00	187,200.00	210,400.00		1,645,500.00
Transportation Allowance	5 01 02 030	1,247,900.00	187,200.00	210,400.00		1,645,500.00
Subsistence/Laundry Allowance	5 01 02 050	-		234,863.40		198,000.00
Hazard Pay	5 01 02 110	-		831,360.00		1,103,023.80
Cash Gift	5 01 02 150	-	-	-		410,000.00
Clothing/Uniform Allowance	5 01 02 040	246,000.00				246,000.00
Other Bonuses and Allowances	5 01 02 990	-	-	-		-
Mid Year Bonus	5 01 02 990	1,652,990.00	281,649.00	479,273.00		-
Year End Bonus	5 01 02 140	1,652,990.00	281,649.00	479,273.00		2,413,912.00
GSIS - Life & Retirement Contribution	5 01 03 010	2,380,305.60	405,574.56	690,153.12		3,476,033.28
PAG - IBIG Contributions	5 01 03 020	141,600.00	21,600.00	33,600.00		196,800.00
PHILHEALTH Contributions	5 01 03 030	495,897.00	84,494.70	143,781.90		724,173.60
ECC Contributions	5 01 03 040	70,800.00	10,800.00	16,800.00		98,214.00
Terminal Leave Benefit	5 01 04 030	2,000,000.00	-	-		2,000,000.00
Overtime Pay	5 01 02 130	-				-
Total Personal Services		32,388,262.60	5,055,955.26	9,417,180.42	-	45,092,100.68
Particular	Account Code	General Public Services	Economic Services	Social Services	Other Services	Total
1	2	3	4	5	6	7
Maintenance & Other Operating Expenditures						
Traveling Expenses	5 02 01 010	2,941,000.00	295,000.00	342,000.00	150,000.00	3,728,000.00
Office Supplies Expenses	5 02 13 050	570,000.00	104,000.00	110,000.00	52,000.00	836,000.00
Other Supplies & Materials Expenses	5 02 03 990	60,000.00				60,000.00
Training Expenses	5 02 02 010	195,000.00	110,000.00			305,000.00
Seminar Fees	5 02 02 020	556,000.00				756,000.00
Agriculture and Marine Supplies Expenses	5 02 03 100	-	100,000.00			100,000.00
Animal Zoological Supplies Expenses	5 02 03 040	(24,000.00)	100,000.00			76,000.00
Insurance Expenses	5 02 16 030	-	6,000.00			6,000.00
Drugs & Medicines Expenses	5 02 03 070	-		160,000.00		160,000.00
Medical, Dental & Laboratory Supplies Expenses	5 02 03 080	-		150,000.00		150,000.00
Membership Dues and Contribution to Organization	5 02 99 060	156,000.00		10,000.00		166,000.00
Fidelity Bond Premiums	5 02 16 020	72,500.00				72,500.00
Fuel, Oil & Lubricants Expense	5 02 03 090	950,000.00	65,000.00	130,000.00		1,145,000.00
Postage & Delivery/Courier Services	5 02 05 010	15,000.00				15,000.00
Telephone Expense	5 02 05 020	504,400.00	72,000.00	66,000.00	54,000.00	696,400.00
Repair & Maintenance - Furniture & Fixtures	5 02 13 070	10,000.00				10,000.00
Repair & Maintenance - Other PPE	5 02 13 990	125,000.00	666,000.00			1,215,000.00
Repairs and Maintenance - Machinery and Equipment	5 02 13 050	-				
Repair & Maintenance-Transportation Equipment	5 02 13 060	130,000.00	15,000.00	50,000.00		295,000.00
Other Maintenance and Operating Expenses	5 02 99 990	1,323,355.17	882,206.00	352,000.00	99,000.00	3,112,561.17
Extraordinary and Miscellaneous Expenses (Discretionary expenses)	5 02 10 030	13,516.08				9,371.00
Donations/ Financial Subsidy/Assistance	5 02 99 080	250,000.00				250,000.00
Confidential Expenses	5 02 13 050	990,000.00				990,000.00

Electricity Expenses	5 02 04 020	1,248,794.00				1,495,540.20
Accountable Forms Expenses	5 02 03 020	70,000.00				70,000.00
Non-Accountable Forms Expenses	5 02 03 030	10,000.00				10,000.00
Representation Expenses	5 02 99 030	100,000.00				100,000.00
Transfers for Project Equity Share /LGU Counterpart	5 02 15 020	50,000.00				50,000.00
Repairs and Maintenance - Buildings and Other Structures	5 02 13 040	50,000.00				50,000.00
Printing and Publication Expenses	5 02 99 020	35,000.00				35,000.00
Research, Exploration and Development Expenses	5 02 07 020	260,000.00				260,000.00
Honoraria	5 01 02 100	100,000.00				200,000.00
General Services Expenses	5 02 12 990	225,000.00				225,000.00
Major Events and Conventions Expenses	5 02 99 180	300,000.00			1,500,000.00	1,800,000.00
Litigation/Acquired Assets Expenses	5 02 99 090	100,000.00				100,000.00
Total Maintenance & Other Operating Expenditures		11,386,565.25	2,415,206.00	1,370,000.00	1,855,000.00	18,549,372.37
Particular	Account Code	General Public Services	Economic Services	Social Services	Other Services	Total
1	2	3	4	5	6	7
CAPITAL OUTLAY						
Office Equipment	1 07 05 020	463,000.00	122,000.00	155,000.00		740,000.00
Furniture & Fixtures	1 07 07 010	170,000.00	68,000.00	45,000.00		283,000.00
Computer Software	1 09 01 020	282,000.00	-	-		282,000.00
Total Capital Outlays		915,000.00	190,000.00	200,000.00	-	1,305,000.00
Particular	Account Code	General Public Services	Economic Services	Social Services	Other Services	Total
1	2	3	4	5	6	7
Financial Expenses						
Interest Expense	5 03 01 020					
Bank Charges	5 03 01 040					
Total Financial Expenses		-	-	-	-	-
Particular	Account Code	General Public Services	Economic Services	Social Services	Other Services	Total
1	2	3	4	5	6	7
Special Purpose Appropriation						
Development Fund (20%)		6,814,990.60	10,785,009.40			17,600,000.00
LDRRM (5% Calamity Fund)		20,000.00	950,000.00	3,930,000.00		4,900,000.00
Gender & Development (5%)		745,000.00	130,000.00	4,025,000.00		4,900,000.00
Senior Citizen & PWD		-		967,500.00		976,624.48
LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN (LCPC)		-		879,250.47		879,250.47
Aid to Barangays		-				-
Cultural Activities		60,000.00				60,000.00
Peace and Order and Public Safety Fund		-				-
Other Authorized SPAs		3,400,000.00				3,400,000.00
Total Special Purpose Appropriation		11,039,990.60	11,865,009.40	9,801,750.47	-	32,715,874.95
TOTAL APPROPRIATIONS		44,689,827.85	7,661,161.26	10,987,180.42	1,855,000.00	97,662,348.00

4.2 Propose New Appropriations, by Office

Office	PS	MOOE	FE	CO	Total
 San Benito Annual Appropriation 2025					

Office of the Mayor	7,006,909.32	9,613,626.17		300,000.00	16,920,535.49
Office of the Sangguniang Bayan	14,108,670.86	1,820,000.00		80,000.00	16,008,670.86
Office of the Municipal Planning & Development Coordinator	1,730,112.62	740,000.00		60,000.00	2,530,112.62
Office of the Local Civil Registrar	1,236,481.86	320,000.00		80,000.00	1,636,481.86
Office of the Municipal Treasurer	2,799,678.18	2,046,746.20	6,814,990.60	100,000.00	11,761,414.98
Office of the Municipal Accountant	1,249,924.74	370,000.00		80,000.00	1,699,924.74
Office of the Municipal Budget Officer	1,436,005.40	340,000.00		100,000.00	1,876,005.40
Office of the Municipal Assessor	1,208,372.68	255,000.00		35,000.00	1,498,372.68
Office of the Human Resource Management Officer		340,000.00			340,000.00
Office of the Tourism Culture and Arts Officer		1,725,000.00			1,725,000.00
Office of the Public Employment Service Manager		140,000.00			140,000.00
Office of the Municipal Engineer	2,067,856.04	1,059,000.00		11,150,009.40	14,276,865.44
Office of the Municipal Agriculturist	1,939,939.42	695,000.00		55,000.00	2,689,939.42
Office of the Municipal Environment & Natural Resources Officer	1,023,441.74	1,000,000.00		55,000.00	2,078,441.74
Office of the Municipal Health Officer	5,389,825.58	1,813,400.00		100,000.00	7,303,225.58
Office of the Municipal Social Welfare & Development Officer	2,407,809.08	5,487,474.95		50,000.00	7,945,284.03
Office of the Municipal Disaster Risk & Reduction Management Officer	1,487,073.16	3,930,000.00		50,000.00	5,467,073.16
Office of the Municipal Economic Enterprise Development Management Officer		1,450,000.00		50,000.00	1,500,000.00
Office of the Commission on Audit Officer		100,000.00		50,000.00	150,000.00
Office of the Municipal Local Government Operation Officer		90,000.00		30,000.00	120,000.00

b) Summary Statement of all Statutory and Contractual Obligations Due

1. Statutory and Contractual Obligations	Amount
Salaries	28,966,944.00
Wages	
Personal Economic Relief Allowance	1,968,000.00
Representation Allowance	1,645,500.00
Transportation Allowance	1,645,500.00
Subsistence/Laundry Allowance	198,000.00
Hazard Pay	1,103,023.80
Cash Gift	410,000.00
Clothing/Uniform Allowance	246,000.00
Other Bonuses and Allowances	-
Mid Year Bonus	-
Year End Bonus	2,413,912.00
GSIS - Life & Retirement Contribution	3,476,033.28
PAG - IBIG Contributions	196,800.00
PHILHEALTH Contributions	724,173.60
ECC Contributions	98,214.00
Terminal Leave Benefit	2,000,000.00
Honoraria	
SUB - TOTAL	45,092,100.68

San Benito Annual Appropriation Ordinance 2025

2. Budgetary Requirements	Amount
20% Development Fund (Loan Repayments Included)	17,600,000.00
5% Calamity Fund (LDRRM)	4,900,000.00
5% Gender & Development (GAD) Fund	4,900,000.00
1% Senior Citizen & PWD	976,624.48
1% Local Council for the Protection of Children (LCPC)	879,250.47
Debt Services	
Aid to Barangays	60,000.00
Peace and Order and Public Safety (POPS) Fund	3,400,000.00
Other Authorized SPAs	
SUB - TOTAL	32,715,874.95
TOTAL	77,807,975.63

c) Statement of Indebtedness

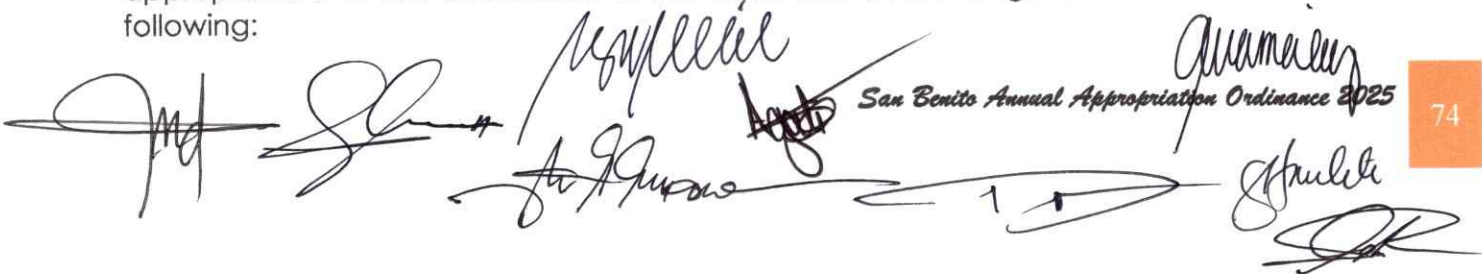
Creditor 1	Date Contracted 2	Term 3	Principal Amount 4	Purpose 5	Previous Payments Made			Amount Due			Balance of the Principal 12
					Principal 6	Interest 7	Total 8	Principal 9	Interest 10	Total 11	
PNB		6 yrs	Principal 9,124,479.35	Payment of Loan for Backhoe on Oct 28, 2005	7,286,709.95	2,313,290.05	9,600,000.00	1,837,769.40	80,545.79	1,918,315.19	1,917,226.75
			Capital Int. 4,719,702.16		4,250,991.21	1,099,008.79	5,350,000.00	468,710.95	20,905.74	489,616.69	489,616.68
DBP	09/17/2021	15yrs	4,998,548.86	Payment of Loan for Commercial Center	480,629.70	587,040.66	1,067,670.36	384,503.76	263,665.84	648,169.60	4,485,877.18
DBP	10/06/2021	15yrs	4,998,548.86		480,629.70	587,040.66	1,067,670.36	384,503.76	263,665.84	648,169.60	4,485,877.18
DBP	03/24/2022	14.5yrs	12,499,066.79		1,201,833.30	1,467,918.11	2,669,751.41	961,466.64	659,306.75	1,620,773.39	11,217,111.27
DBP	10/19/2022	13 yrs	9,999,253.43		961,466.70	1,174,334.49	2,135,801.19	769,173.36	527,445.39	1,296,618.75	8,973,688.95
DBP	12/01/2022	13 yrs	2,499,813.36		240,366.60	326,462.42	566,829.02	192,293.28	131,861.35	324,154.63	2,243,422.32

Section 4. General Provisions.

4.1. Availability of Appropriations. Appropriations for CO under this Ordinance shall be available for release and obligation for the purpose Specified for a period extending to one fiscal year after the end of the year in which such items were appropriated.

4.2. Limitation on Cash Advance. Notwithstanding any provision of law to the contrary, cash advances shall not be granted until such time that the earlier cash advances availed by the officials or employees concerned shall have been liquidated pursuant to pertinent accounting and auditing rules and regulations.

4.3. Meaning of Savings. Savings refer to portion or balances of any released appropriations in this Ordinance which have not been obligated as a result of the following:

 San Benito Annual Appropriation Ordinance 2025

- a) Final discontinuance or abandonment of an on-going program, activity or project by the head of the agency concerned due to causes not attributable to the fault or negligence of the agency which would not render it possible for the agency implement the said P/A/P during the validity of the appropriation.
- b) Non-commencement of the P/A/P for which the appropriation is released. For this purpose, non-commencement shall refer to the agent to obligate the released allotment and implement the P/A/P due to natural or man-made calamities or other causes not attributable to the fault or negligence of the agency concerned during the validity of the appropriations.
- c) Decreased cost resulting from improved efficiency during the implementation or until the completion by agencies of their P/A/Ps: Provided, that the agencies will still be able to deliver the targets and services as approved in this Ordinance.
- d) Difference between the approved budget for the contract and the contract award price.
- e) Unused personal services costs pertaining to a) unfilled, vacant or abolished positions; b) non-entitlement to allowance and benefits; c) leaves of absence without pay; and d) unutilized pensions and retirement benefits arising from death of pensioners, decrease in the number of retirees, or other related causes.

4.4. Use of Savings. The Municipality is authorized to use savings in the appropriations for the office provided in this Ordinance for the settlement of the following obligations incurred during the budget year; PROVIDED, a resolution supporting the same is passed.

4.4.1. Payment of salaries of the officials and employees in newly created and/or reclassified positions where no appropriation has been provided in this Ordinance or where the authorized appropriations is not sufficient to cover the salaries of the said officials and employees or where positions are inadvertently omitted in the POP;

4.4.2. Payment of other personnel benefits not otherwise provided in this Ordinance;

4.4.3. Rural improvement and community development projects, such as farm-to-market roads, artesian wells, spring development, river and flood control, schoolhouses, bridges, environmental sanitation and health projects to promote the economic well-being of the rural areas, including support for the solution of agricultural, health, land and agrarian problems;

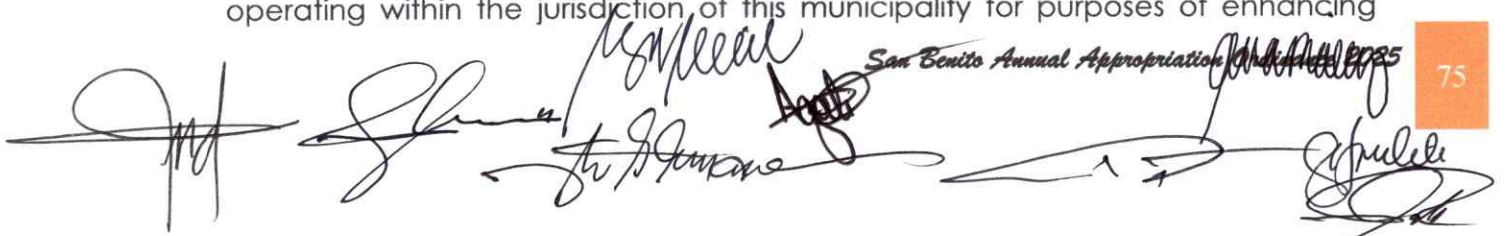
4.4.4. Payment of obligations of the Municipal Government or any of its offices arising from perfected and valid contracts of agreements;

4.4.5. Payment of Productivity Enhancement Incentive (PEI) for Local Government Units in adherence to COA Decision No. 2020-162 dated 28 January 2020 as being enshrined in the letter-reply of COA Chairperson to Governor Bag-Ao of Dinagat Island Province;

4.4.6. Purchase or repair of equipment and furniture, including motor vehicles to replace the lost or destroyed through theft or robbery, accident, fire, typhoon and other natural calamities, and to replace unserviceable and condemned items; and

4.4.7. Monetary or in-kind subsidy to all its component barangays in need, for the development of their locality including national government agencies operating within the jurisdiction of this municipality for purposes of enhancing

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and strengthening their delivery of basic services to their respective constituencies.

Section 5. Realignment of Personal Services (PS) allocation for unfilled (vacant) plantilla positions to be used for wages and other benefits of casual employees. For Fiscal Year 2024, this Municipal Local Government Unit is hereby realigning the Personal Services (PS) allocation for unfilled (vacant) plantilla positions to be used for wages and other benefits of casual employees, starting January 01, 2025 until December 31, 2025, with the following details:

DEPT. / OFFICE	UNFILLED (VACANT) PLANTILLA POSITIONS	SALAR Y GRADE	BUDGETED ANNUAL RATE
Office of the Municipal Treasurer	Municipal Government Department Head 1 (Asst. MTO)	22/1	₱ 806,344.68
Total Allocation for Unfilled Plantilla Positions			₱ 806,344.68

Section 6. Implementation of Salary Standardization Law V (SSL-V) 100% of the 4th Tranche of the Modified Salary Schedule for LGU personnel (Annex A – 8). For Fiscal Year 2025, this Municipal Local Government Unit is hereby implementing the Salary Standardization Law - V (SSL-V) 100% of the 4th Tranche of the Modified Salary Schedule for LGU personnel (Annex A – 8) across the board in accordance with the provisions of Local Budget Circular (LBC) No. 115 (A-8), dated January 03, 2018.

Section 7. Implementation of DBM's LBC #157 s. 2024 on the grant of Representation Allowance & Travel Allowance (RATA) to qualified Elective & Appointive Officials of the LGU. For Fiscal Year 2025, the Municipal Government of San Benito shall implement only 50% increase of the said benefit at uniform percentage due to insufficiency of funds.

Section 8. Implementation of DBM's BC # 2024 -1 s. 2024 on the grant of Uniform / Clothing Allowance (U/CA) to qualified government personnel. For Fiscal Year 2025, the Municipal Government of San Benito shall implement only worth THREE THOUSAND PESOS (₱ 3,000.00) Uniform / Clothing Allowance (U/CA) to all qualified personnel of this LGU due to insufficiency of funds.

Section 9. Dissolution and Abolishment of Existing Vacant and Unfilled Plantilla Positions. There is hereby dissolution and abolishment of five (5) different vacant and unfilled plantilla positions in the local government unit for Fiscal Year 2025 including its appropriations to augment the funds needed in the proposed creation of new plantilla positions for Fiscal Year 2024, with the following details, to wit;

 *San Benito Annual Appropriation Ordinance 2025*

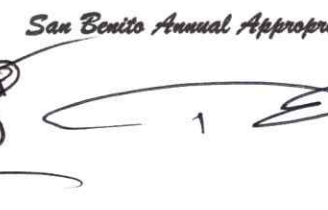
DEPT. / OFFICE	EXISTING POSITION	PLANTILA ITEM NO.	SALARY GRADE	EXISTING ANNUAL RATE
Mun. Economic Enterprise & Development Management Office (MEEDMO)	Municipal Government Department Head 1 (Mun. Economic Enterprise & Development Management Officer / MEEDMO)	1-083	24/1	P 571, 728.00
Municipal Accounting Office (MAccO)	Administrative Officer IV (Management & Audit Analyst II)	6-061	15/1	P 234, 211.68
Municipal Mayor's Office (MMO)	Administrative Officer IV (HRMO II)	1-052	15/1	P 234, 211.68
Sangguniang Bayan Office	Local Legislative Staff Officer 1 (LLSO-1)	2-058	11/1	P 172, 692.00
Municipal Assessor's Office (MAssO)	Assessment Clerk	8-035	4/1	P 100,456.56

Section 10. Creation of New Plantilla Positions. There is hereby CREATED four (4) different regular plantilla positions in the local government unit for Fiscal Year 2025 for purposes of efficient delivery of basic services to our constituents through hiring qualified employees based on merit and fitness that would reinforce and strengthen the pool of human resources in this LGU, with the following details, to wit:

DEPT. / OFFICE	PROPOSED POSITION	SALARY GRADE	PLANTILLA ITEM NO.	PROPOSE ANNUAL RATE
Office of the Municipal Mayor (MMO)	Administrative Aide I (Utility Worker 1)	1/1	1-093	P 101,400.00
	Administrative Aide 1 (Utility Worker 1)	1/1	1-094	P101,400.00
Office of the Municipal Engineer (OME)	Administrative Aide IV (Electrician 1)	4/1	1-095	P 121,572.00
Office of the Sangguniang Bayan (Legislative Dept.	Administrative Aide III (Utility Worker II)	3/1	2-096	P 114,492.00

Section 11. Creation of a Separate Office for Municipal Human Resource Management Office (MHRMO) in this Municipality and providing funds thereof. For Fiscal Year 2025, a separate Office for Municipal Human Resource Management Office (MHRMO) is hereby **CREATED** separate from the Office of the Municipal Mayor. Thereby **funds are hereby PROVIDED** to ensure full operation of said newly created local






San Benito Annual Appropriations Ordinance 2025

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government frontline office. Attached is the copy of Municipal Ordinance No. 166 -24 series of 2024, enacted on October 07, 2024 during the Sangguniang Bayan 39th Regular Session, entitled "AN ORDINANCE ENACTING THE CREATION OF A SEPARATE MUNICIPAL HUMAN RESOURCE MANAGEMENT OFFICE (HRMO) IN THE MUNICIPALITY OF SAN BENITO, SIARGAO ISLAND, SURIGAO DEL NORTE, INCLUDING THE CREATION OF PLANTILLA POSITIONS, PROVIDING FUNDS THEREOF AND FOR OTHER PURPOSES".

Section 12. Creation of a Separate Office for Municipal Tourism, Culture & Arts Office (MTCAO) in this Municipality and providing funds thereof. For Fiscal Year 2025, a separate Office for Municipal Tourism, Culture & Arts Office (MTCAO) is hereby **CREATED** separate from the Office of the Municipal Mayor. Thereby **funds are hereby PROVIDED** to ensure full operation of said newly created local government frontline office. Attached is the copy of Municipal Ordinance No. 167 -24 series of 2024, enacted on October 07, 2024 during the Sangguniang Bayan 39th Regular Session, entitled "AN ORDINANCE ENACTING THE CREATION OF A SEPARATE MUNICIPAL TOURISM, CULTURE & ARTS OFFICE (MTCAO) IN THE MUNICIPALITY OF SAN BENITO, SIARGAO ISLAND, SURIGAO DEL NORTE, INCLUDING THE CREATION OF PLANTILLA POSITIONS, PROVIDING FUNDS THEREOF AND FOR OTHER PURPOSES".

Section 13. Creation of a Separate Office for Municipal Public Employment Service Office (MPESO) in this Municipality and providing funds thereof. For Fiscal Year 2025, a separate Office for Municipal Public Employment Service Office (MPESO) is hereby **CREATED** separate from the Office of the Municipal Mayor. Thereby **funds are hereby PROVIDED** to ensure full operation of said newly created local government frontline office. Attached is the copy of Municipal Ordinance No. 168 -24 series of 2024, enacted on October 07, 2024 during the Sangguniang Bayan 39th Regular Session, entitled "AN ORDINANCE ENACTING THE CREATION OF A SEPARATE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (MPESO) IN THE MUNICIPALITY OF SAN BENITO, SIARGAO ISLAND, SURIGAO DEL NORTE, INCLUDING THE CREATION OF PLANTILLA POSITIONS, PROVIDING FUNDS THEREOF AND FOR OTHER PURPOSES".

Section 14. Miscellaneous Provision. The utilization and disbursements of the Confidential/Intelligence Funds under the Office of the Mayor is separate from the utilization and disbursements of the Peace and Order Council Fund which is being appropriated under the Special Purpose Appropriation or Non-Office.

Section 15. Separability Clause. If for any reason, any section or provision of this Appropriation Ordinance shall be held unconstitutional or invalid by competent authority, such judgment or action shall not affect or impair the other sections or provisions thereof.

Section 16. Effectivity. This Ordinance is effective for the whole duration of Calendar Year 2025 which shall commence from the first day of January 2025 and will cease to effect on the midnight of December 31, 2025;

RESOLVED FINALLY, that copies of this Appropriation Ordinance be furnished to all concerned agencies for information and appropriate action;

The bottom of the page features several handwritten signatures in black ink. From left to right, there are four distinct signatures. The first is a stylized signature, the second is more legible, the third is a cursive signature, and the fourth is a signature that appears to be 'G. G. G. G.'.

San Benito Annual Appropriation Ordinance 2025

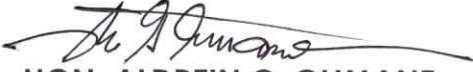
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PASSED AND ENACTED, this 04th day of November 2024 at the 3rd Floor,
Sangguniang Bayan Session Hall, Legislative Building, San Benito, Surigao del Norte.

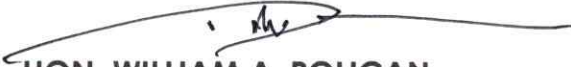
XX
We hereby certify to the correctness of the foregoing Appropriation Ordinance.


HON. CINDY R. AGATI
SB Member


HON. CHARLITO E. MENDAVIA
SB Member


HON. ALDREIN C. GLIMANE
SB Member

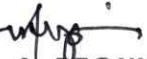

HON. DELFIN P. LABOLA
SB Member


HON. WILLIAM A. POLICAN
SB Member


HON. JAYROM P. CABALLEJOS
SB Member


HON. RUELLA T. RULETE
Ex-Officio / LUMB President


HON. AIRA MAE C. GALANO
Ex-Officio / SKF President


HON. WELLYBEL A. REQUIRME
Municipal Vice Mayor
Presiding Officer

ATTESTED:


MELQUIADES G. MANTILLA, MA, MPA
Municipal Government Department Head 1
Sangguniang Bayan Secretary

APPROVED:

Date: 11/26/2024


HON. Ma. GINA SUMANDO – MENIL, LCB
Municipal Mayor