



Republic of the Philippines  
CARAGA Region XIII  
Province of Surigao del Norte  
**Municipality of San Benito**



## **Office of the 10<sup>th</sup> Sangguniang Bayan**

AN EXCERPT FROM THE MINUTES OF THE 44<sup>TH</sup> REGULAR SESSION OF THE 10<sup>TH</sup> SANGGUNIANG BAYAN MEMBERS OF THE MUNICIPALITY OF SAN BENITO, SURIGAO DEL NORTE HELD AT SANGGUNIANG BAYAN SESSION HALL ON NOVEMBER 11, 2024 AT EXACTLY 9:00 O' CLOCK IN THE MORNING

### **PRESENT:**

Hon. Wellybel A. Requirme	Municipal Vice Mayor/Presiding Officer
Hon. Cindy R. Agati	Sangguniang Bayan Member
Hon. Puyat P. Sumando	Sangguniang Bayan Member
Hon. Charlito E. Mendavia	Sangguniang Bayan Member
Hon. Felix B. Sumando Sr.	Sangguniang Bayan Member
Hon. Aldrein C. Glimane	Sangguniang Bayan Member
Hon. William A. Polican	Sangguniang Bayan Member
Hon. Jayrom P. Caballejos	Sangguniang Bayan Member
Hon. Ruella T. Rulete	Ex-Officio / LNMB President
Hon. Aira Mae C. Galano	Ex-Officio / SKF President

### **ABSENT:**

Hon. Delfin P. Labola	Sangguniang Bayan Member
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## **MUNICIPAL ORDINANCE NO. 173 - 24** Series of 2024

**“AN ORDINANCE INSTITUTIONALIZING THE BARANGAY HEALTH WORKERS’ PROGRAM, PROVIDING FOR ITS BENEFITS AND INCENTIVES, ESTABLISHING ITS ACCREDITATION AND REGISTRATION PROCESSES INCLUDING RECRUITMENT QUALIFICATIONS, DUTIES AND RESPONSIBILITIES AND GROUND FOR TERMINATION OF SERVICES IN THE MUNICIPALITY OF SAN BENITO, SIARGAO ISLAND, SURIGAO DEL NORTE, APPROPRIATING FUNDS THEREOF AND FOR OTHER PURPOSES”**

(Authored by: SB Member Charlito E. Mendavia)

**WHEREAS**, the 1987 Constitution of Republic of the Philippines declares that the State shall protect and promote the right to health of the people and instill health consciousness among them;

**WHEREAS**, the State shall provide conditions of health empowerment, where each individual has access to information and services that will bring about health and well being

**WHEREAS**, the Primary Health Care Approach is recognized as the major strategy towards health empowerment, emphasizing the need to provide accessible and acceptable health services through the participatory strategies such as health education, training of Barangay Health Workers, community building and organizing;

**WHEREAS**, Republic Act No. 7883 otherwise known as “Barangay Health Worker’s Benefits and Incentives Act of 1995” was enacted to grant benefits and incentives, as well as recognizing the vital role of Barangay Health Workers in the country;

**WHEREAS**, the local government and its instrumentalities also recognized the right of Barangay Health Workers to organize themselves, to strengthen and systematize their services the community and to make a venue for sharing their experiences and for recommending policies and guidelines for the promotion;

**WHEREAS**, Barangay Health Workers are indispensable partners of the local government in the promotion of basic rural health programs and activities;

**WHEREAS**, it is but fitting and proper that Barangay Health Workers be duly recognized and given honorarium for their selfless sacrifices and dedicated services in serving their respective,

**WHEREAS**, Municipality of San Benito Barangay Health Workers devotedly and dutifully discharge their Duties as community organizer, educator and primary health care service provider and they are invaluable in the attainment of healthful Municipality of San Benito.

**WHEREFORE**, for and in consideration of the foregoing premises and upon the motion of Sangguniang Bayan Member Felix B. Sumando, Sr. duly seconded by Sangguniang Bayan Member William A. Polican,

**BE IT ORDAINED**, by the 10<sup>th</sup> Sangguniang Bayan of San Benito, Siargao Island, Surigao del Norte in session assembled, that:

**Section 1. Title.** This local legislation shall be known as “*Barangay Health Workers’ Program, Benefits & Incentives Institutionalization Ordinance*”

**Section 2. Declaration of Policy.** Article II Section 15 of the 1987 Constitution of the Republic of the Philippines provides that “The State shall protect and promote the right to health of the people and install health consciousness among them”.

Article XIII Section 11 of the same Constitution states that “The State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost. There shall be priority for the needs of the underprivilege, sick, elderly, disable, women, and children”.

The Local Government of San Benito adheres to the declared policy of the states as provided in Section 2 of the Republic Act No. 7883, otherwise known as the Barangay Health Workers Benefits and Incentives Act of 1995”.

**Section 3. Scope and Applicability.** The provision of this Ordinance shall apply to all Barangay Health Workers within the territorial jurisdiction of the Municipality of San Benito, Siargao Island, Surigao del Norte.

**Section 4. Definition of Terms.** As used in this Ordinance, the following terms are defined as follow:

- a. *Barangay Health Workers (BHW)* – shall mean a category of health care provider who have undergone a basic training program under the accredited government or non-government organization and render primary health care services in the community, hereinafter referred to as BHW.

- b. *Municipal Barangay Health Workers Association (MBHWA)* – composed of all Barangay Health Workers of the six (6) barangays performing themselves for their interest and to serve as an effective channel between the Local Government Unit, the Municipal Health Department and their members.
- c. *Primary Health Care (PHC)* – is an essential health care made universally acceptable to them through their full participation and at a cost that the community and country can afford at every stage of development.
- d. *Registered Barangay Health Workers* – refers to a person who has rendered voluntary primary health care services in his/her community for at least 1 year and must have undergone BHW basic training course prior to registration with the Local Health Board.
- e. *Accredited Barangay Health Workers* – refers to a person who has rendered voluntary health services in his/her community for at least three (3) years and is duly accredited with the Department of Health (DOH) upon recommendation by the Local Health Board (LHB).

**Section 5. Qualification of BHWs.** To qualify for becoming a Barangay Health Worker, he/she must meet the following minimum requirements:

- a. At least elementary level;
- b. Bonafide resident of their respective Barangay;
- c. Must possess good moral character, unquestionable credibility and integrity;
- d. Physically and mentally fit to perform all the duties and responsibilities required.

**Section 6. Recruitment Process.** The Municipal Health Department shall determine the number of BHW to be recruited in each Barangay in the Municipality of San Benito, Surigao del Norte following the standard set in Sec. 5 of RA 7883 that it shall not exceed 1% of the entire population. The Punong Barangay and the midwife In-charge of the Barangay shall recommend qualified applicants to the Nurse Supervisor In-charge of the Maternal, Newborn, Child Health and Nutrition (MNCHN) Program with the following supporting documents: (a) Personal Profile, following the prescribed form from the Rural Health Office; (b) Certification from the Elementary School Principal that he/she actually enrolled or graduated in that school; (c) Community Tax Certificate; (d) Recommendation from the Punong Barangay; and (e) Recommendation from the Midwife In-charge of the Barangay. After review, and if found qualified, the Nurse Supervisor submits the recommended names, for approval by the Municipal Mayor.

**Section 7. Duties and Responsibilities.** A BHW shall have the following duties and responsibilities, to wit:

- a. Act as change agents in their communities;
- b. They shall provide information, education and motivation services for primary health care, maternal and child health, child rights, family planning and nutrition;
- c. Shall assist in health center services;
- d. They may assist during immunization as instructed by the midwife and regular weighing of children;
- e. They shall have a house-to-house health monitoring on their constituents;
- f. Shall assist in nutrition education, monitoring on their constituents;
- g. Shall assist in sanitation and hygiene promotion and education;
- h. Collect vital statistics of his/her constituents;

- i. Shall have record on mortality, morbidity, and master list of targets clients (maternal, child, adolescent, elderly) on her assigned Barangay;
- j. Shall make health records on his/her constituents;
- k. Shall be responsible in participating in trainings and BHW meetings; and
- l. Shall submit a Monthly Accomplishment Report to the Rural Health Department and annually to Municipal Local Health Board.

**Section 8. Creation Of Municipal Barangay Health Workers Association (MBHWA).** The MBHWA is an organization made up of all the BHWs from the 6 barangays of the Municipality of San Benito. It shall inform its members of all developments affecting their rights, duties and obligations as BHWs under the RA 7883 and under this ordinance. It shall keep and maintain copies of service records of its members and assist the Municipal Health Department in updating the list of registered and accredited BHWs in the Barangay. It shall provide support to member BHW in delivering health services, accessing resources and opportunities for BHW enhancement and shall assist in updating the list of BHW registration and Accreditation Committee that may be created by the Local Health Board.

**Section 9. Creation of BHW Registration and Accreditation Committee (RAC).** The BHW-Registration and Accreditation Committee (BHW-RAC) is hereby created to facilitate registration and accreditation of BHWs, the Municipal Health Board is hereby enjoin to create a HBW-RAC with the following core composition:

- a. The Municipal Health Officer or Head of the Head of the Municipal Health Office as Chairperson;
- b. A representative of NGOs/POs implementing community-based health or health related programs in the municipality;
- c. The President of MBHWA; and
- d. The DOH representative to the Municipal Health Board.

The MHB may, however, expand the membership of BHW- RAC depending on its need for more efficient and effective system of registration and accreditation.

**Section 10. Requirements for BHW Registration.** A Barangay Health Worker (BHW) is qualified to avail the Registration Process if he/she meets the minimum requirements for registration, to wit:

- a. He/she have completed the DOH basic training course for BHW conducted by an accredited government agency or NGO;
- b. He/she have rendered voluntary primary health services for at least one (1) year immediately preceding the date of the filing of application for registration in his/her barangay as certified by the Rural Health Midwife (RHM) assigned in his/her barangay, or by a duly authorized representative of an NGO operating in the barangay who has personal knowledge about BHWs performance and by the head of MBHWA; and
- c. He/she is physically and mentally fit.

**Section 11. Requirements for BHW Accreditation.** In order to qualify for accreditation, the applicant BHW must;

- a. Be a registered BHW in accordance with the immediately preceding rules; and
- b. Have actively rendered voluntary primary health services in his/her locally for at least three (3) years immediately prior to the filling of accreditation.

**Section 12. Protection against Undue Termination.** The services of an Accredited Barangay Health Worker shall not be terminated without due process and only for authorized causes provided by law or by this ordinance.

**Section 13. Grounds For Terminations of Service / Membership.** A BHW may be terminated from service and membership on any of the following causes;

- a. Serious Misconduct or Willful Disobedience by the BHW of the lawful orders of the Municipal Health Office and/or Barangay Council or their authorized representative in connection with his/her work;
- b. Gross and Habitual Neglect of Duties;
- c. Commission of a crime or an offense involving moral turpitude or an offense punishable by at least prison correctional which is from six (6) months and one (1) day to six (6) years imprisonment;
- d. When no longer fit to render health service/s as certified by competent public medical practitioner due to health reasons;
- e. Transfer of residence except when recruited as BHW in the Barangay where he/she has established new residence;
- f. Engaging in partisan political activities; and
- g. For other causes provided for by law, applicable to persons engaged in public service.

**Section 14. Process of Termination of Service / Membership.** The Local Health Board shall create a Grievance Committee to receive and deliberate complaints files against a certain BHW.

The Grievance Committee shall be composed of the following;

- a. Municipal Health Officer or his/her next in rank as Chairperson;
- b. The Nurse Supervisor In-charge of MNCHN;
- c. The President of the MBHWA or his/her next in rank;

The Grievance Committee by an affirmative vote of at least two (2) members shall recommend to the Municipal Mayor the termination of a BHW on any ground under Section 13 of this ordinance.

The Grievance Committee shall likewise recommend rules and procedures for the conduct of investigation of a BHW to the local health board for approval.

**Section 15. Honorarium.** A quarterly honorarium of One Thousand Five Hundred Pesos (Php1,500.00) is hereby accorded for every registered & accredited BHW, and without prejudice to further increasing the same in the future after a thorough review of their work accomplishments and should the municipality budget permits.

**Section 16. Rights and Privileges of the Members.** A BHW shall have the right to participate in any discussion or deliberation during Barangay Health Workers General Assembly Meeting and avail the health services provided for by the Municipal Health Department.

**Section 17. Periodic review by the Municipal Health Board.** Every incentive or benefits of BHW requiring expenditures of local funds, shall be periodically reviewed and approved by the Municipal Health Board to ensure that only the deserving BHW gets the same as mandated by Sec. 7 of Republic Act 7883.

**Section 18. Administrative and Supervisory Board.** The Administrative and Supervisory Board shall be the Municipal Local Health Board. Any violations pertaining to this ordinance shall be acted upon the Municipal Local Health Board and/ or accordance with RA 7883.

**Section 19. Requirements for the Availment of Incentives.** All pertinent documents for payment of incentives or benefits shall be prepared by the Municipal Health Department in coordination with the Municipal Human Resource & Management Office and the Municipal Treasury

Office. No payment of incentives or benefits shall be made to any BHW who is not included in the master list of Qualified BHW's duly certified by the Municipal Health Board.

**Section 20. Budget.** The honorarium of all the BHWs and other privileges under this Ordinance shall be provided by the Annual Budget of the Local Government Unit of San Benito subject to the usual accounting and auditing rules and regulations.

**Section 21. Repealing Clause.** Any provision, rules and regulations and / or any part(s) thereof found inconsistent with the provision(s) of this Ordinance are hereby repealed and/or modified accordingly.

**Section 22. Separability Clause.** If any provision or part thereof is held invalid or unconstitutional, the other parts of this ordinance not otherwise affected shall remain in full force and effect.


**Section 23. Effectivity.** This ordinance shall take effect fifteen (15) days after its publication in a newspaper of local or posting in at least two (2) conspicuous places in the municipality.


ENACTED this, 11<sup>th</sup> day of November 2024 at the Sangguniang Bayan Session Hall, 3<sup>rd</sup> Floor, Legislative Building, San Benito, Surigao del Norte.

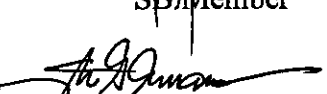
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*We hereby certify to the correctness of the foregoing Re-Programming Ordinance.*


  
HON. CINDY R. AGATI  
SB Member

  
HON. PUYAT P. SUMANDO  
SB Member

  
HON. CHARLITO E. MENDAVIA  
SB Member


  
HON. ALDREIN P. GLIMANE  
SB Member

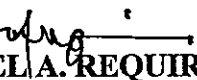
  
HON. FELIX B. SUMANDO, SR.  
SB Member

  
HON. WILLIAM A. POLICAN  
SB Member


HON. JAYROM P. CABALLEJOS  
SB Member

  
HON. RUELLA T. RULETE  
LNMB President/Ex-Officio

  
HON. AIRA MAE C. GALANO  
SKF President/Ex-Officio

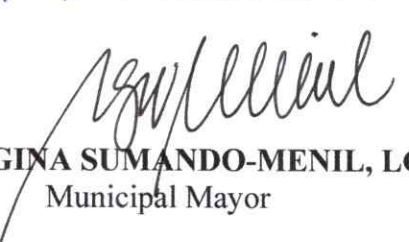
  
HON. WELLYBEL A. REQUIRME  
Municipal Vice Mayor  
Presiding Officer

Attested:

  
**MELQUIADES G. MANTILLA, MA, MPA**  
Municipal Government Department Head 1  
Sangguniang Bayan Secretary

APPROVED:

11/13/2024

  
**HON. Ma. GINA SUMANDO-MENIL, LCB**  
Municipal Mayor